



Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor)	Strand Ward
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Councillors:

Cr Angela Altair	Strand Ward
Cr Peter Hemphill	Strand Ward
Cr Tony Briffa	Cherry Lake Ward
Cr Sandra Wilson	Cherry Lake Ward
Cr Colleen Gates	Wetlands Ward
Cr Michael Grech (Deputy Mayor)	Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
 2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**
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Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

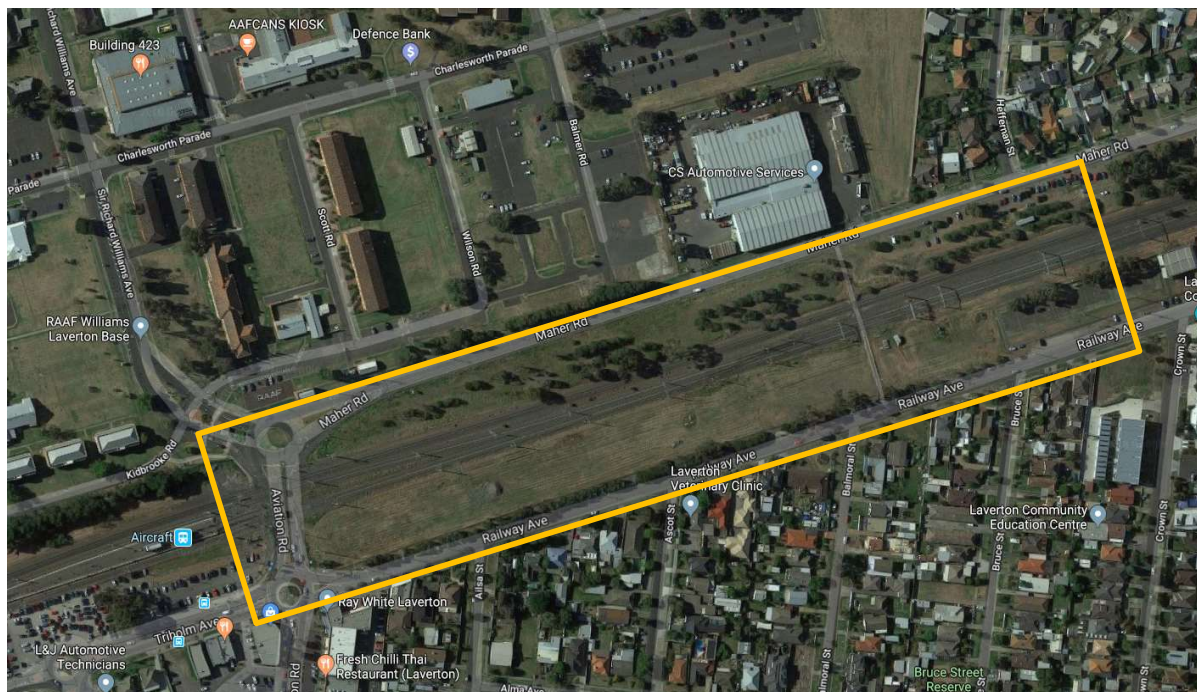
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

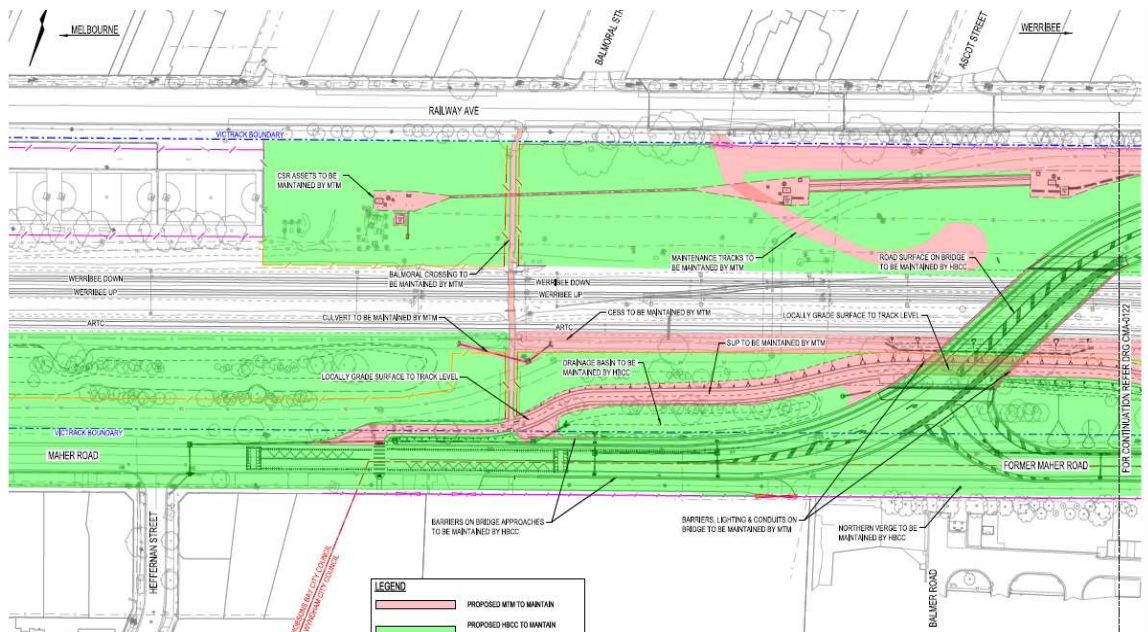
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

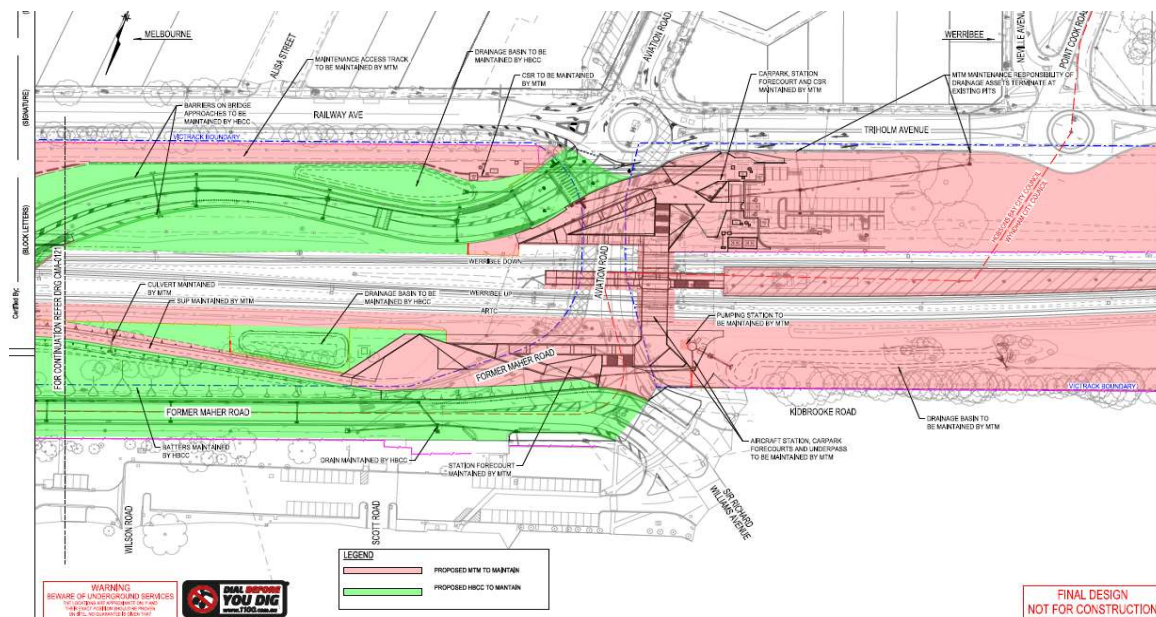
Council’s position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period. These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

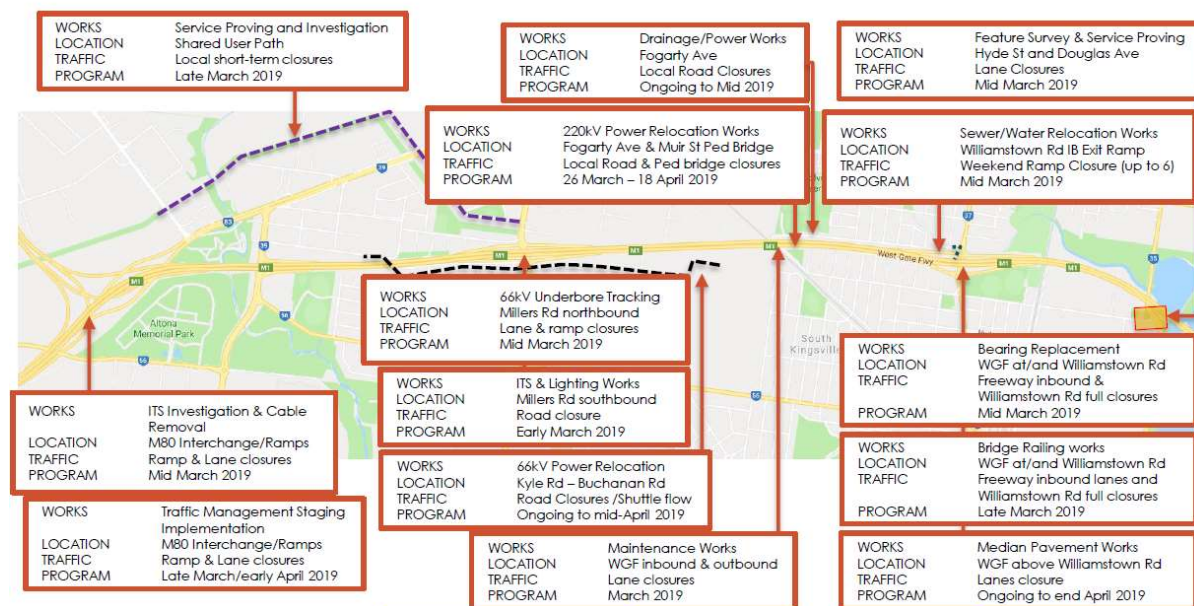


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within The Age on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

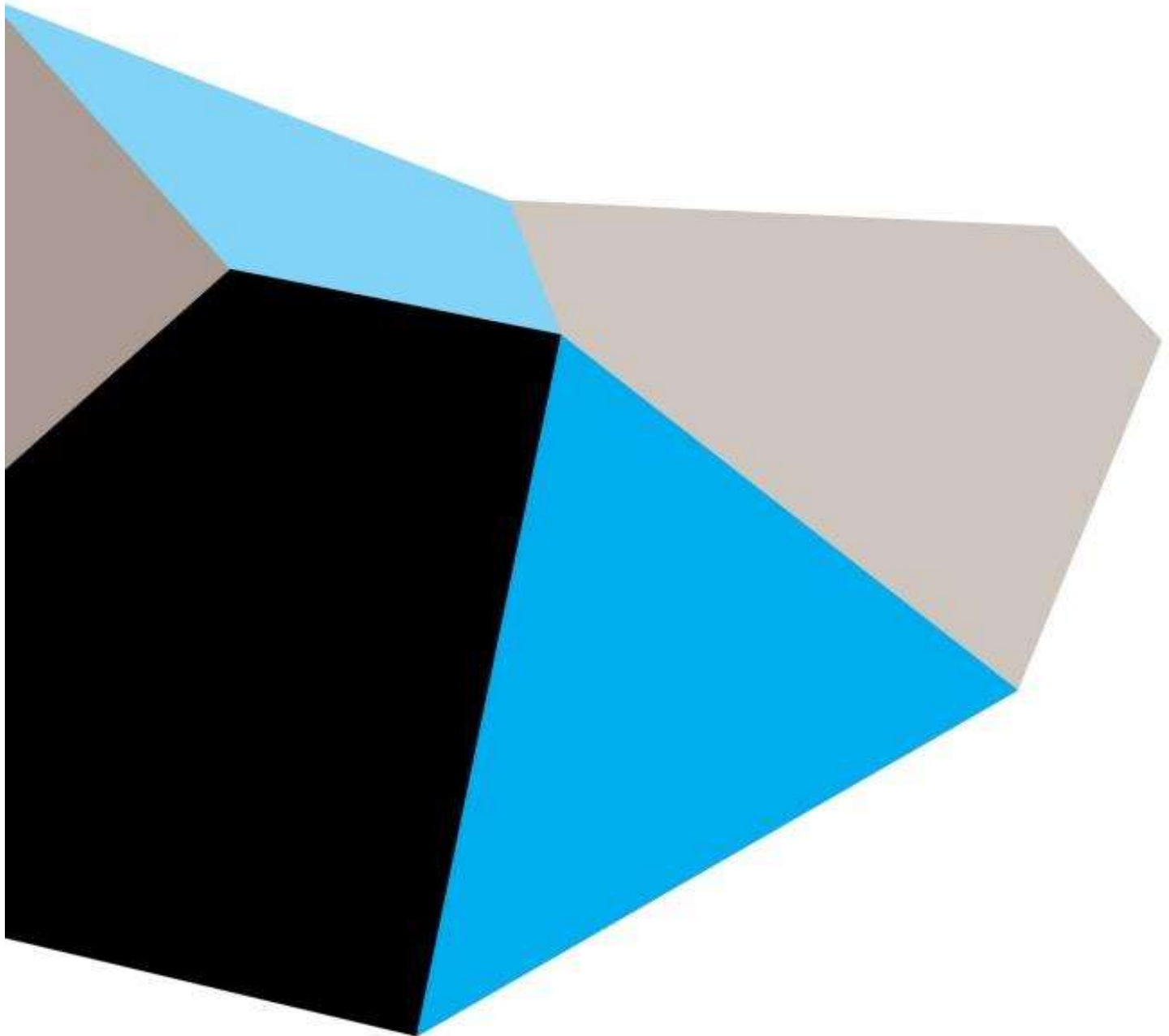
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona
PO Box 21, Altona 3018
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 www.facebook.com/HobsonsBayCityCouncil

 www.hobsonsabay.vic.gov.au



Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act* 1989 incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

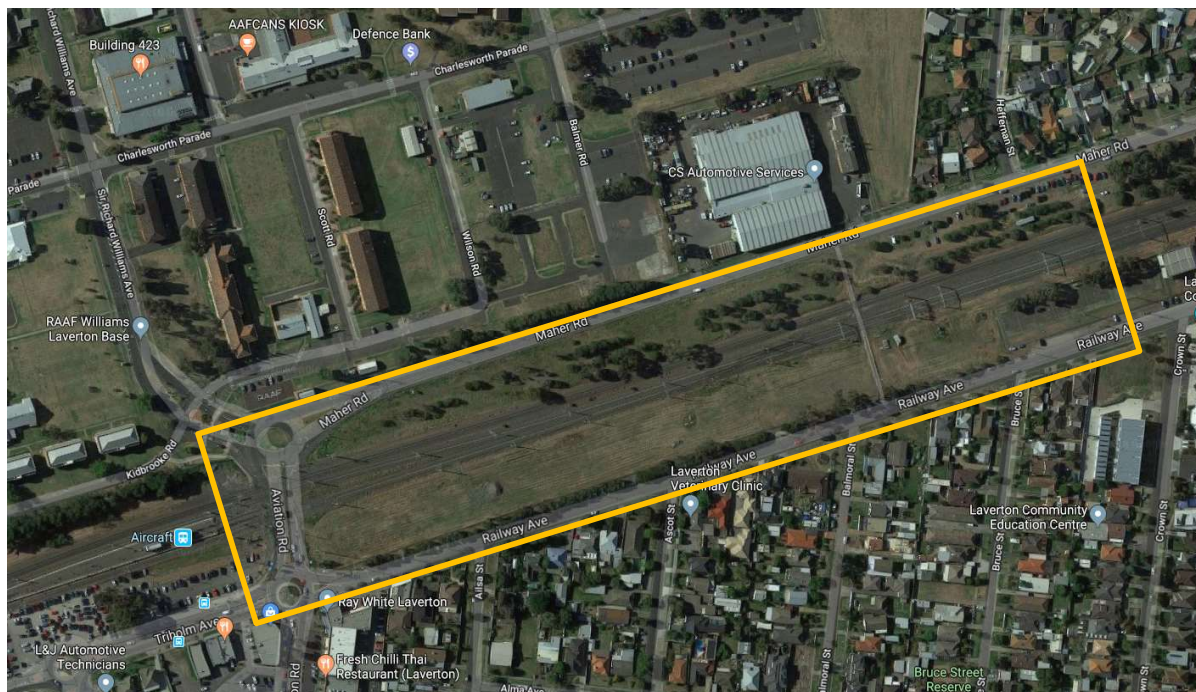
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

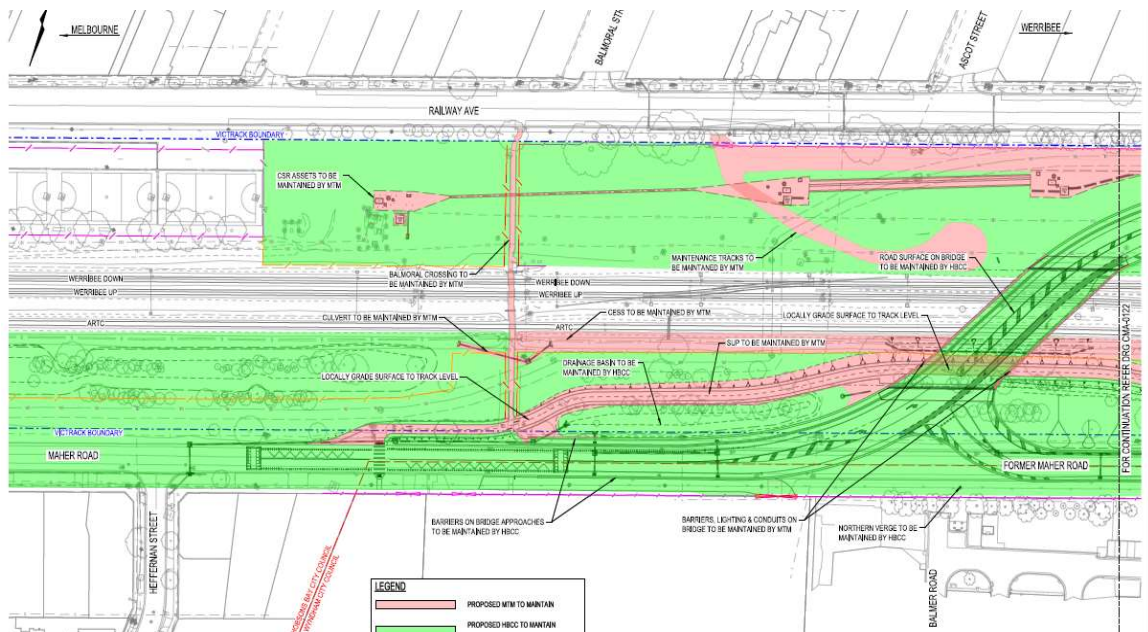
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

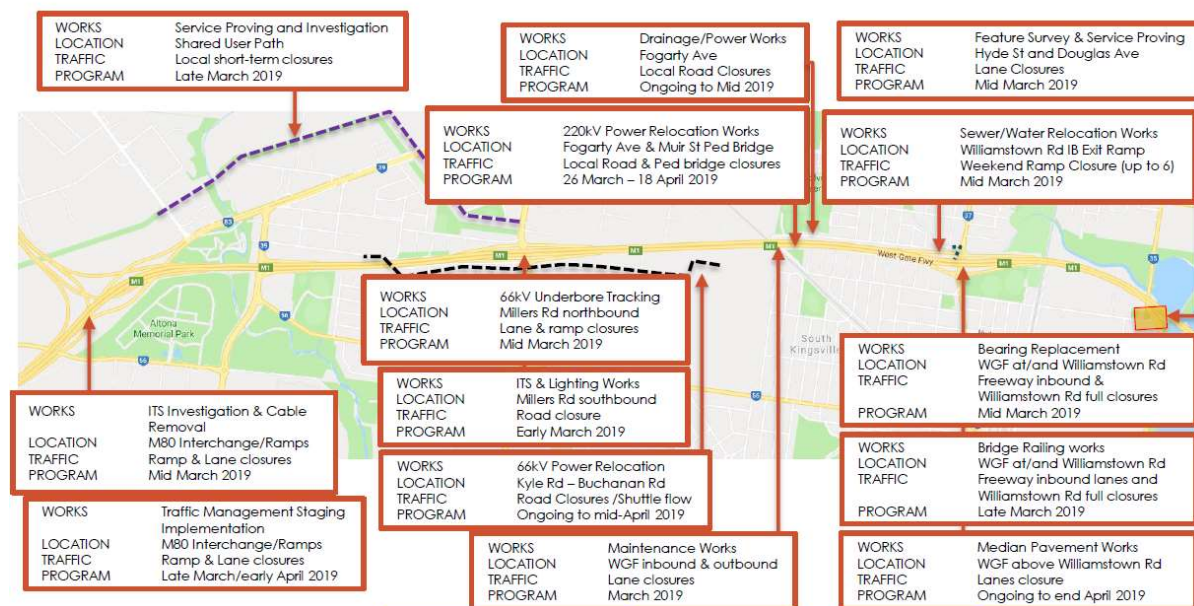


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

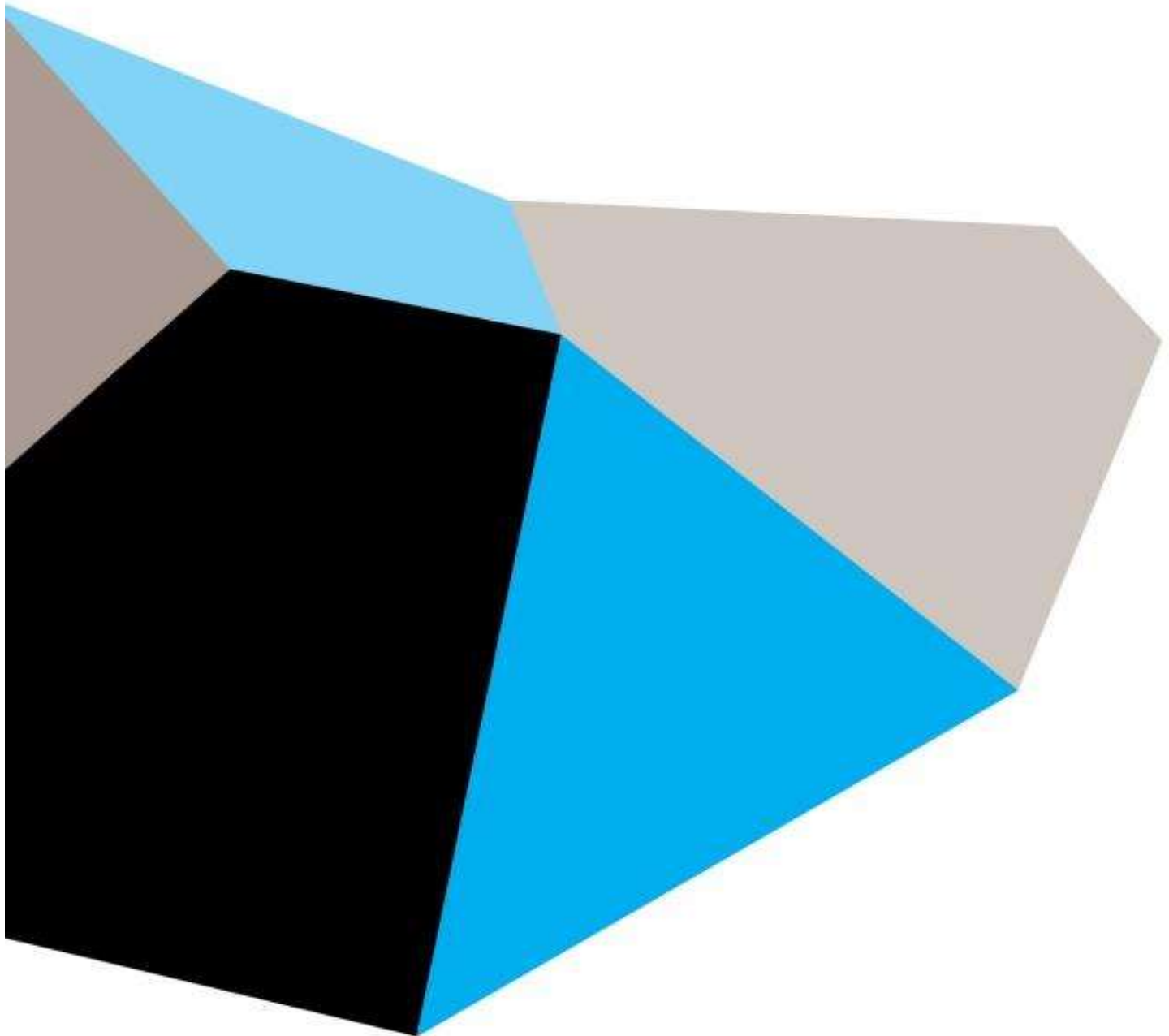
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

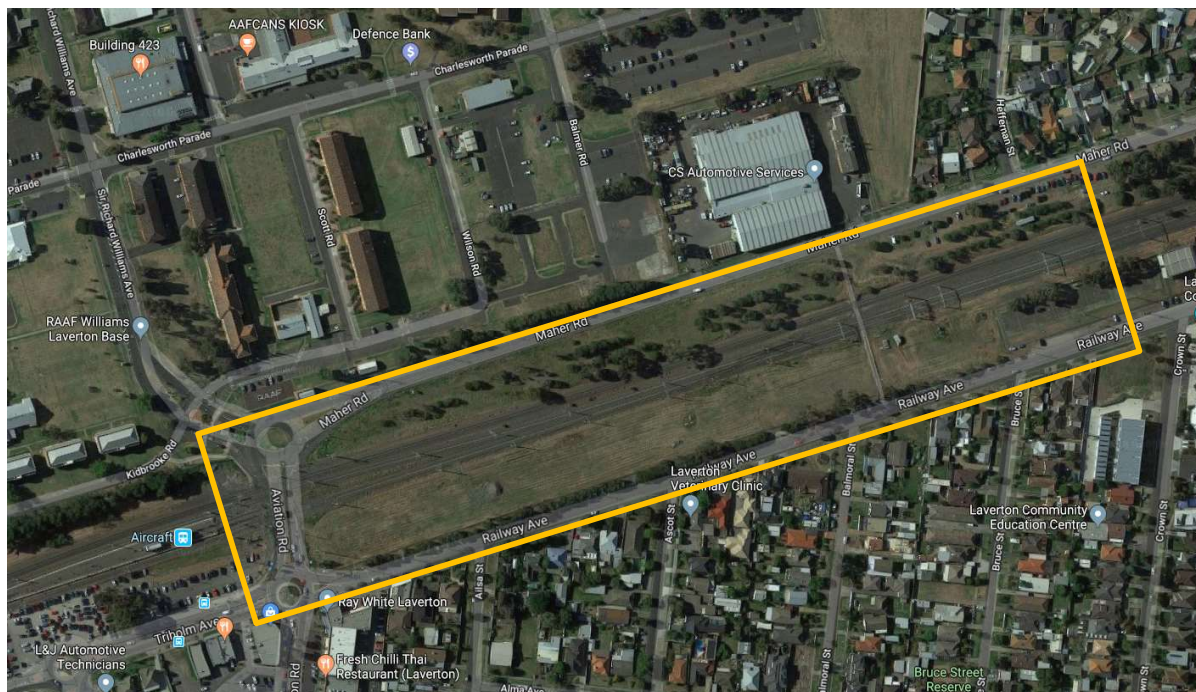
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

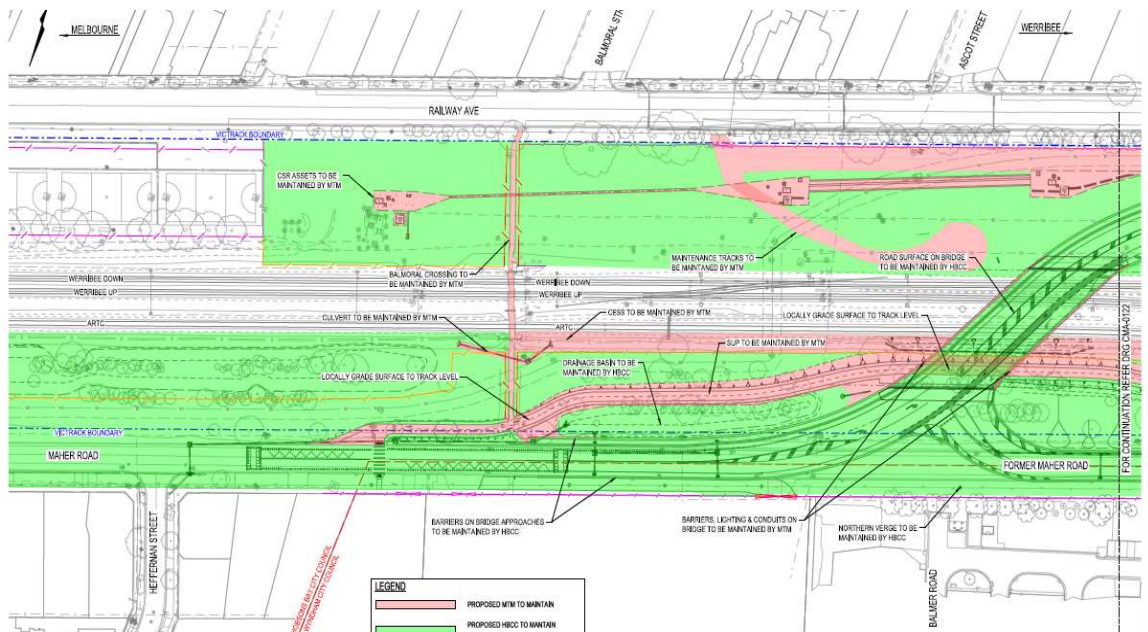
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period. These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices:	Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

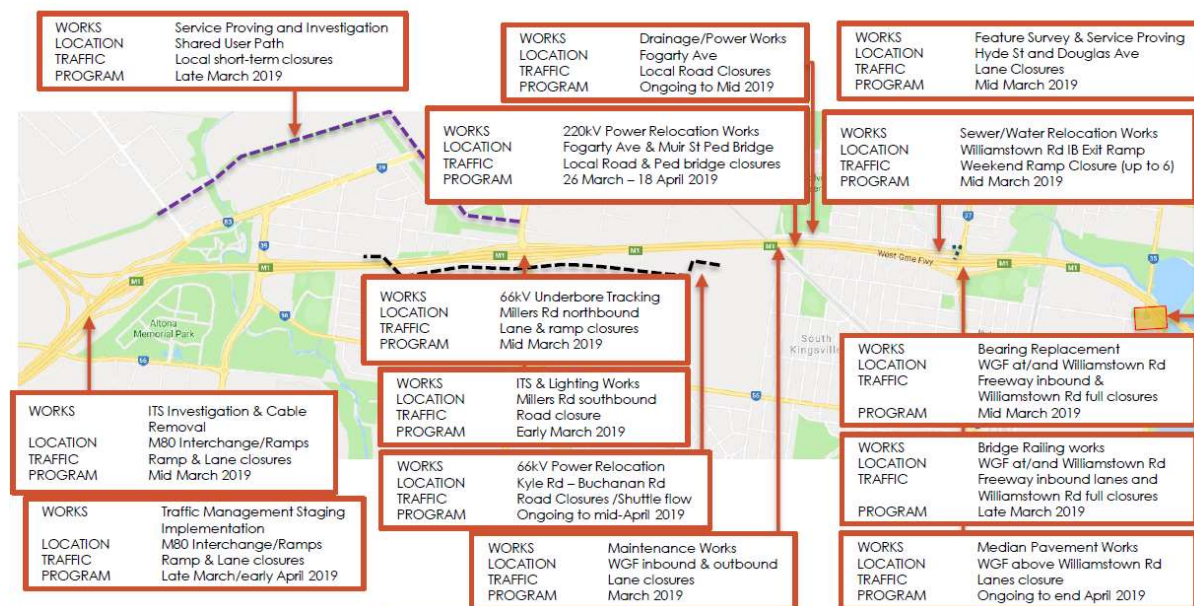


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

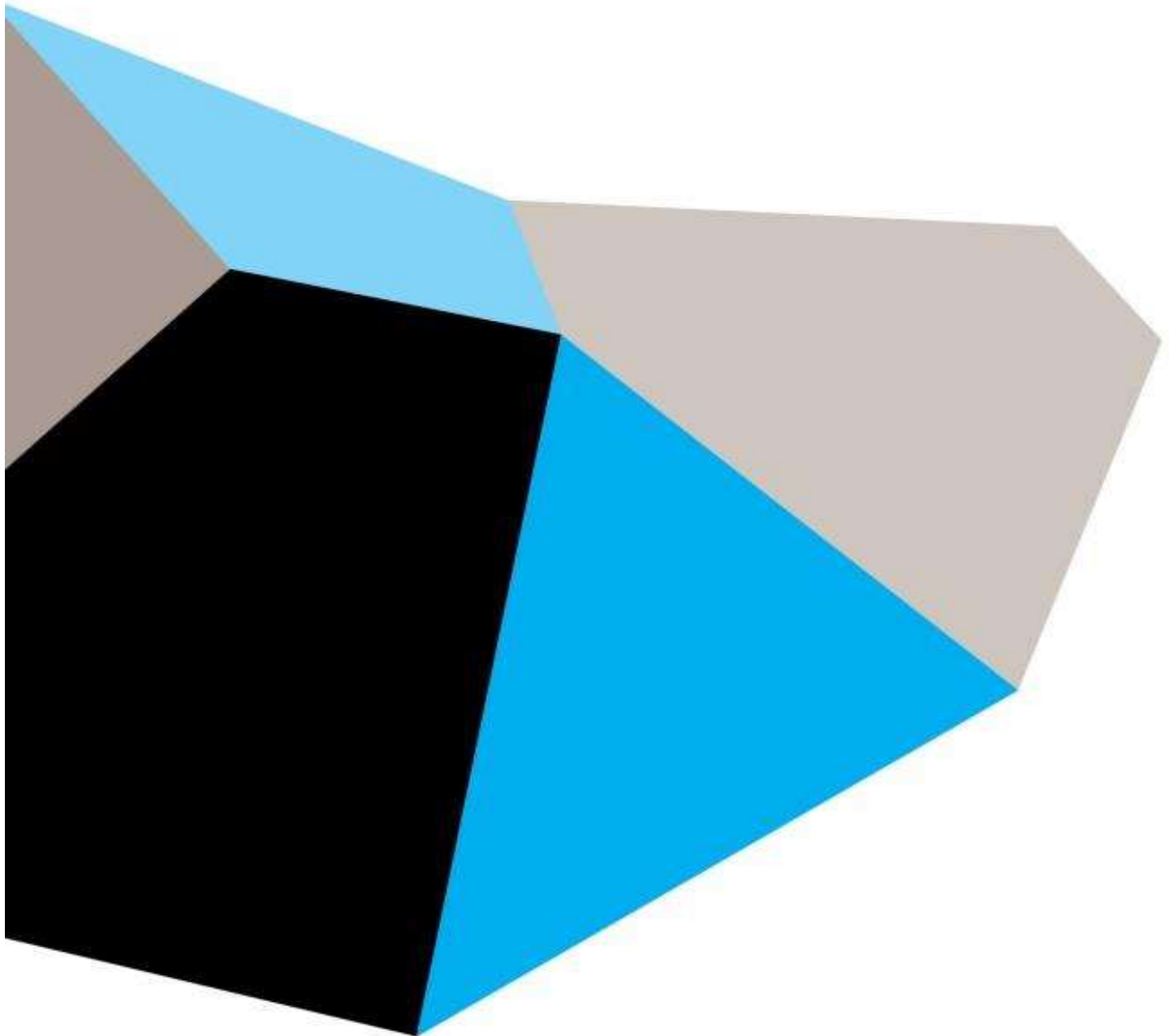
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan
	2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

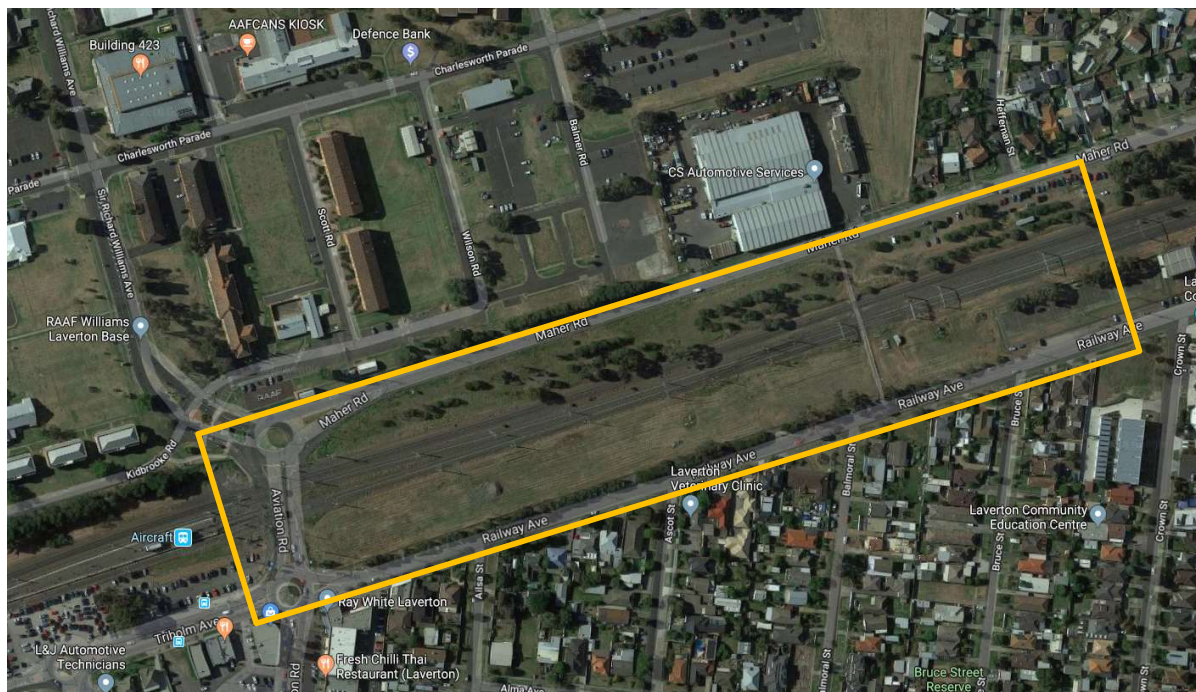
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

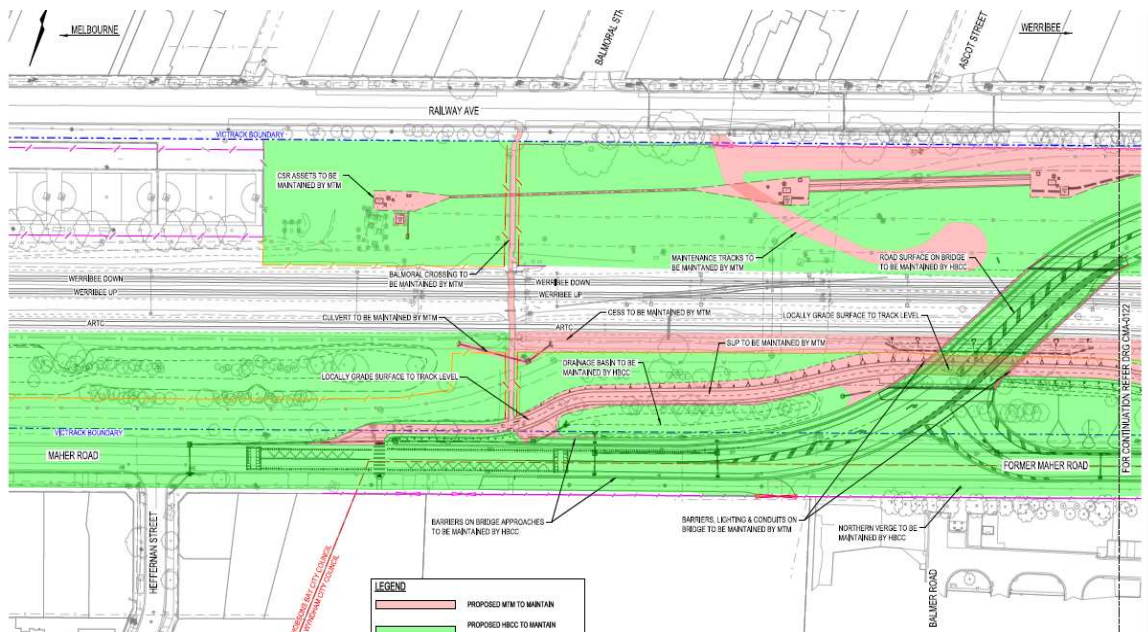
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

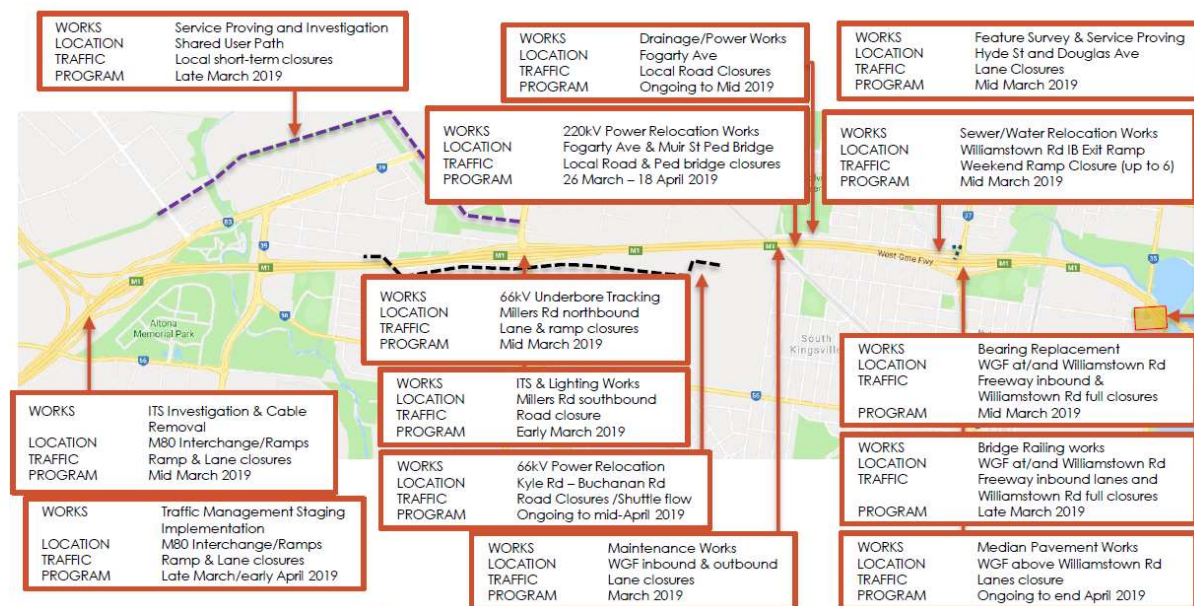


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

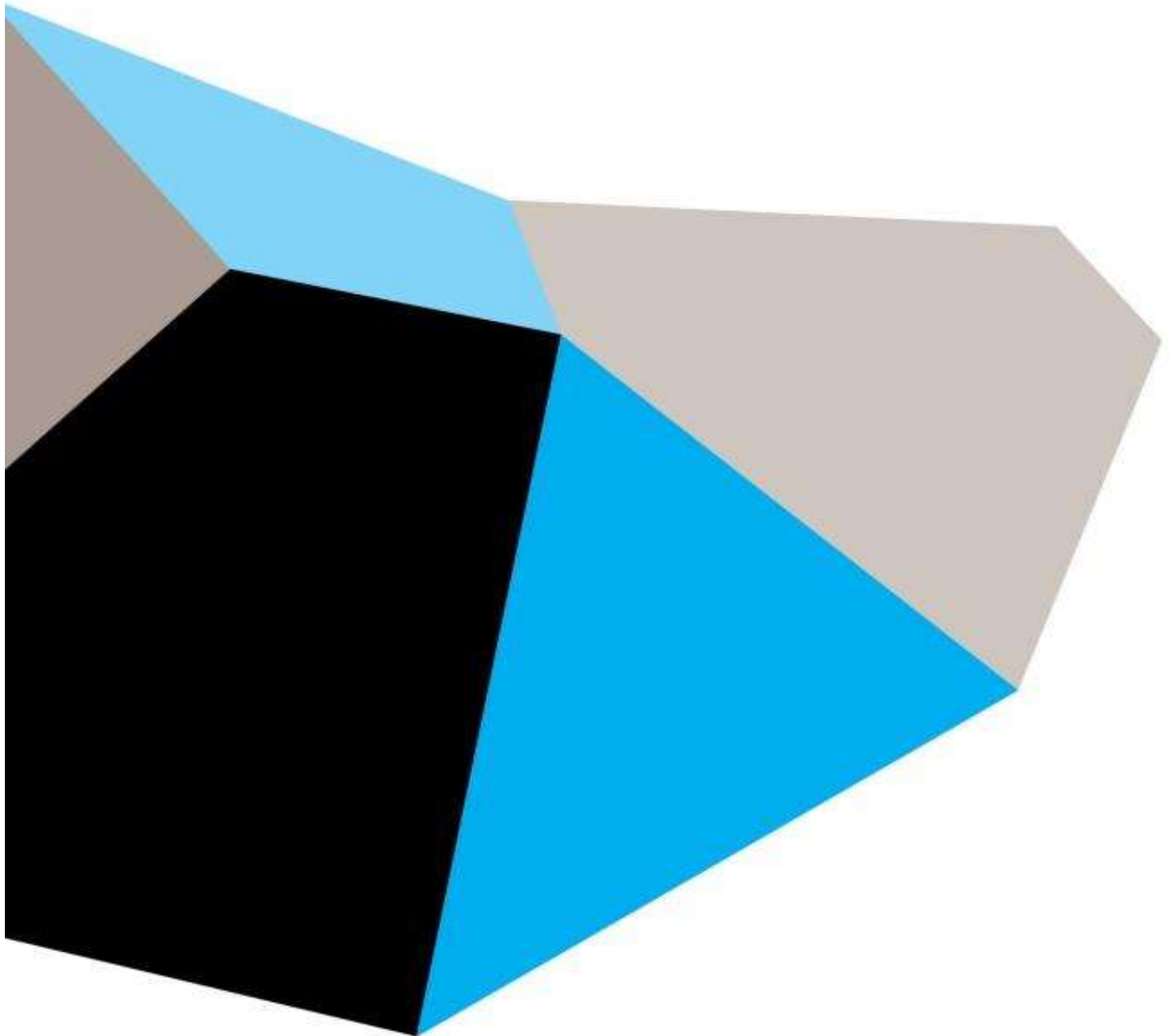
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

PO Box 21, Altona 3018

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Fax (03) 9932 1039

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 www.hobsonsbay.vic.gov.au



Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

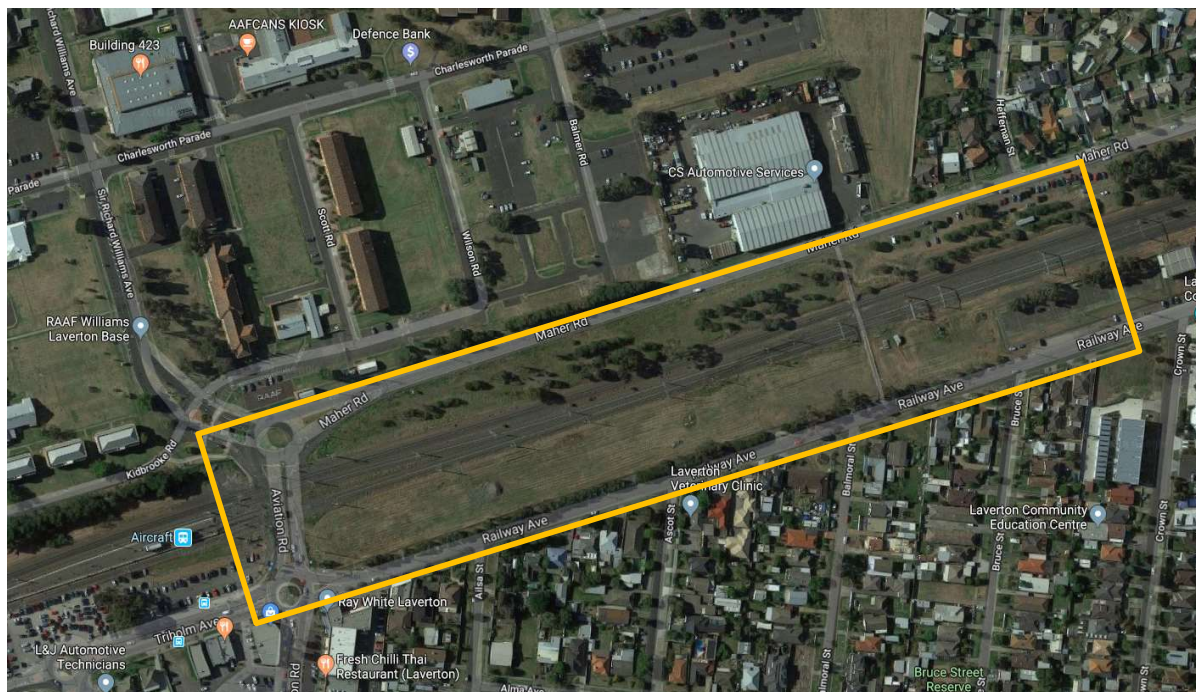
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

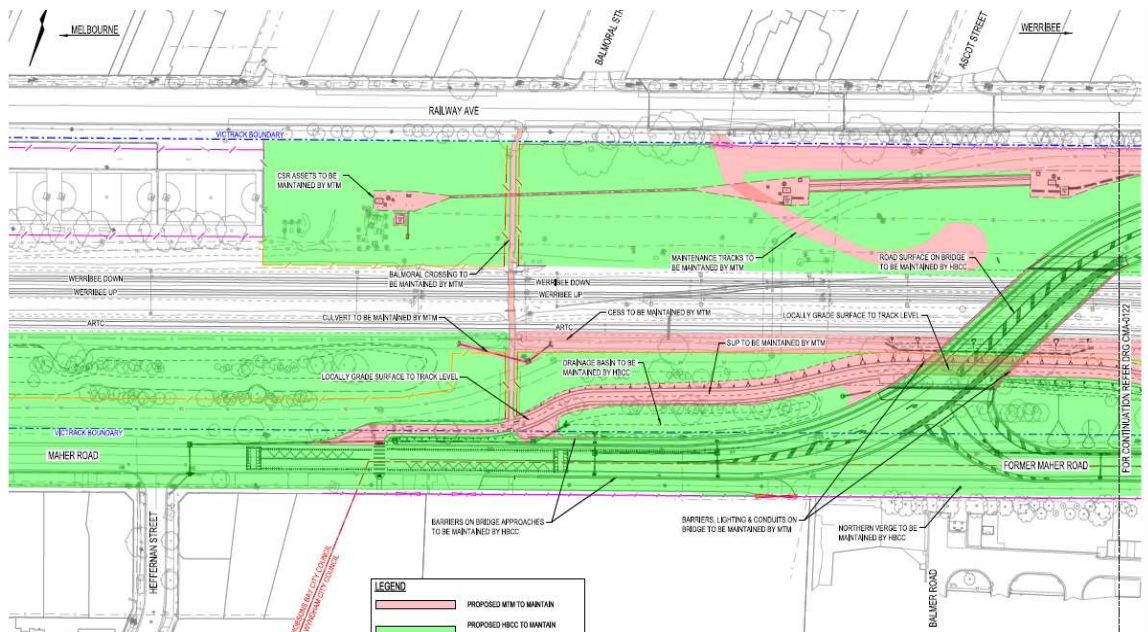
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

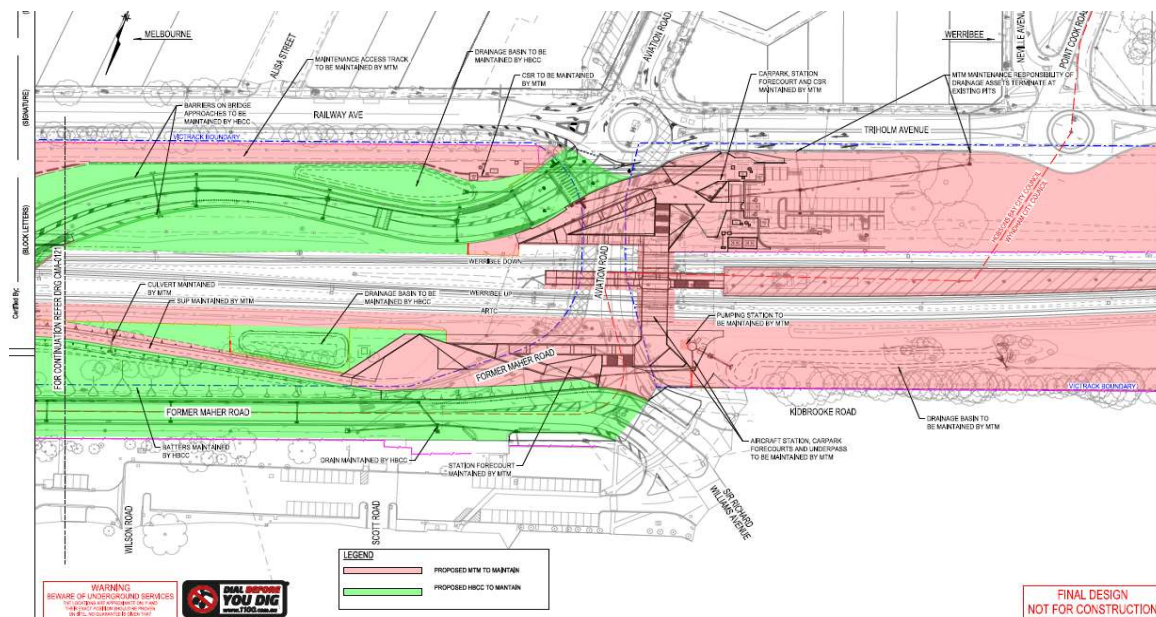
Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

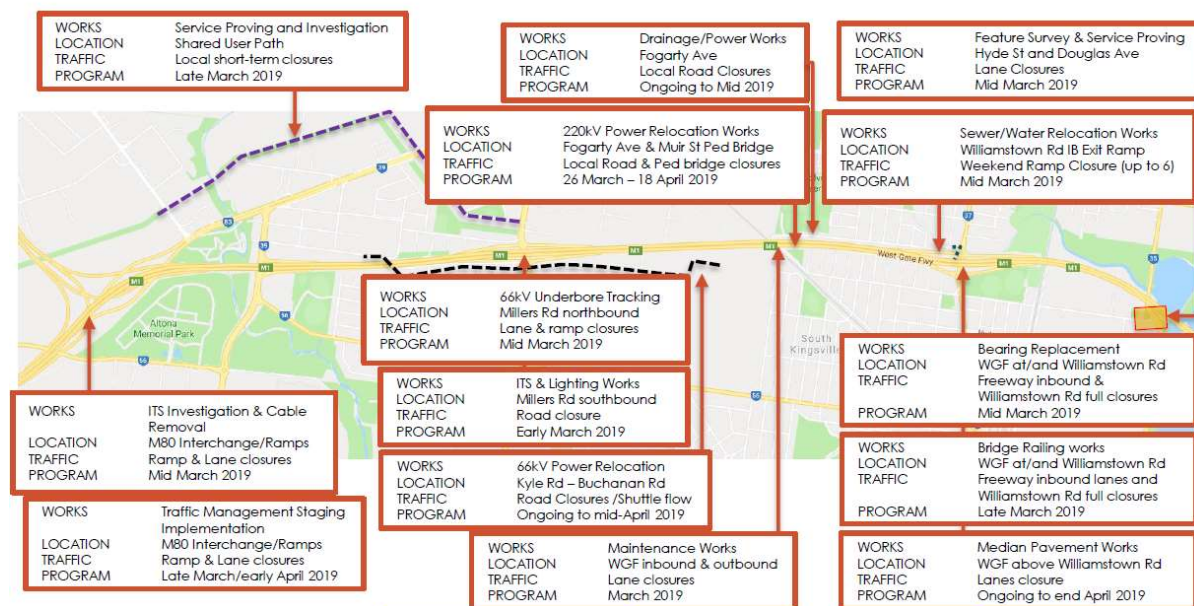


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

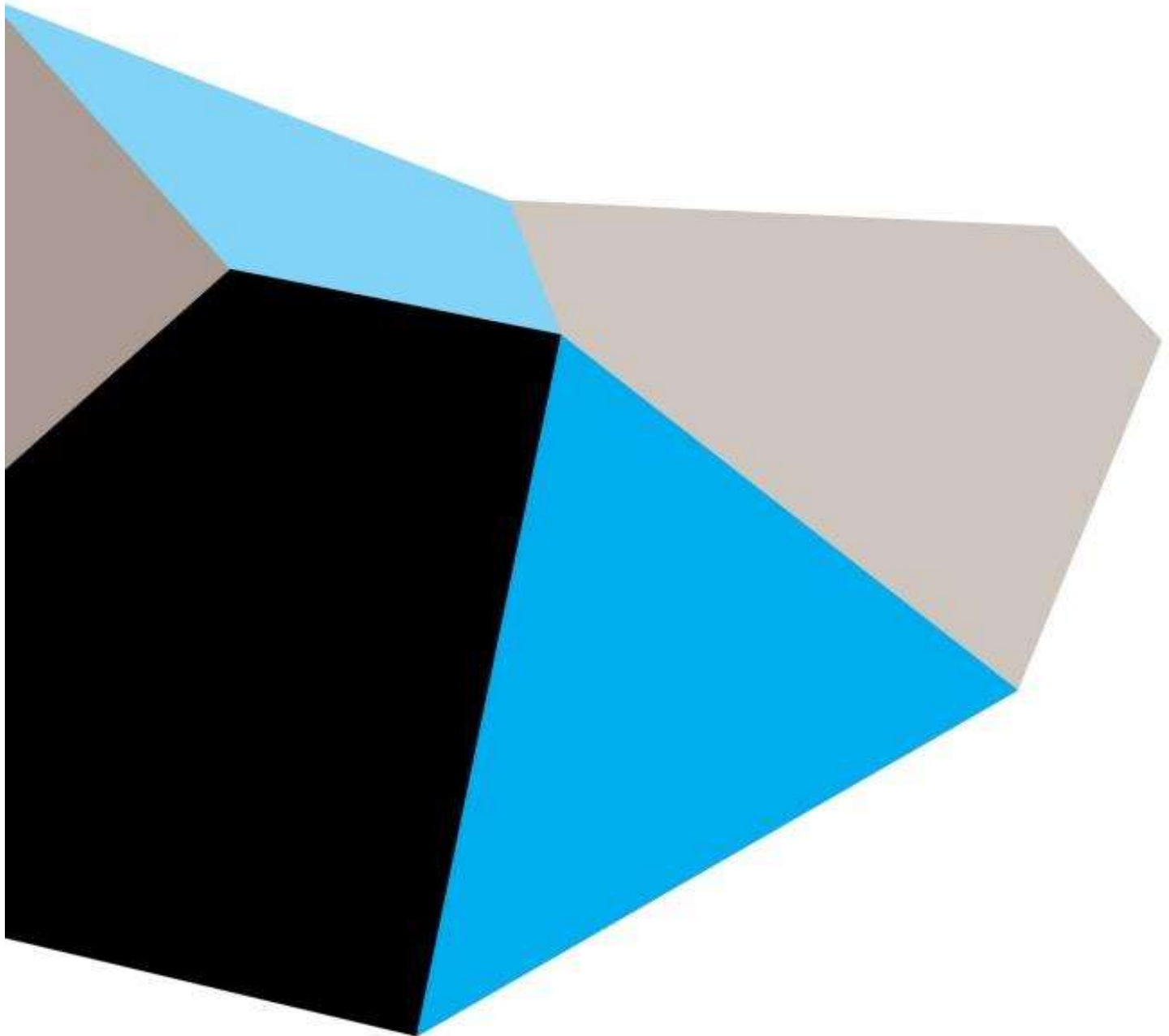
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

PO Box 21, Altona 3018

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

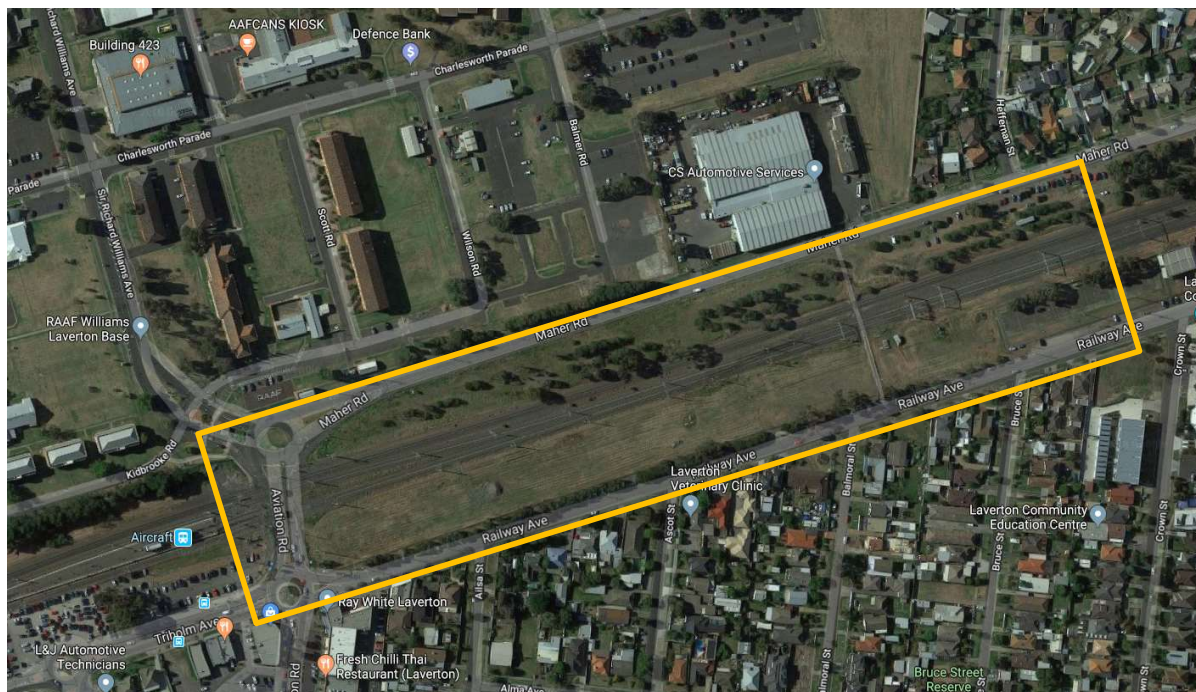
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

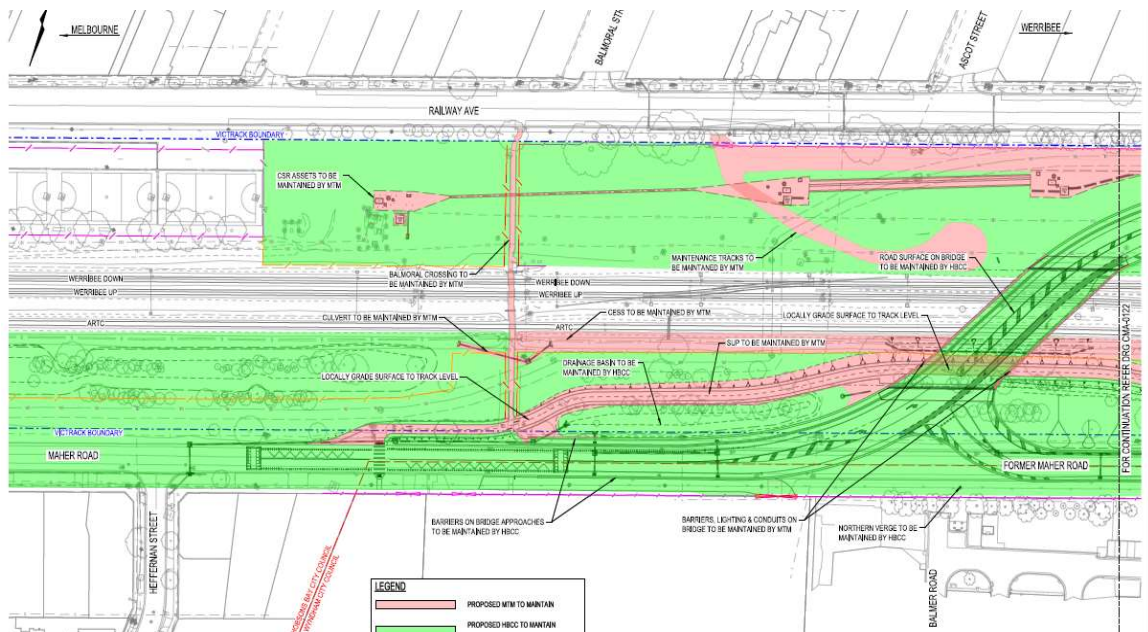
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

- 1. Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 - 2. Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground "Downer Oval" for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as "Downer Oval". The agreement is consistent with the WFC's permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC's naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as "Downer Oval". A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

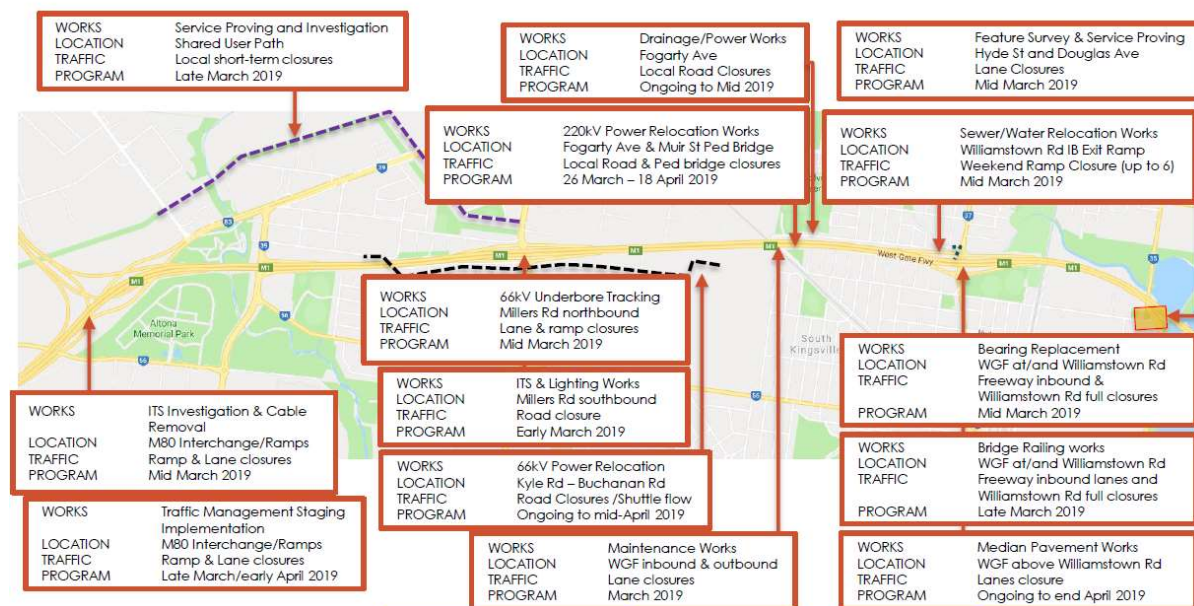


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

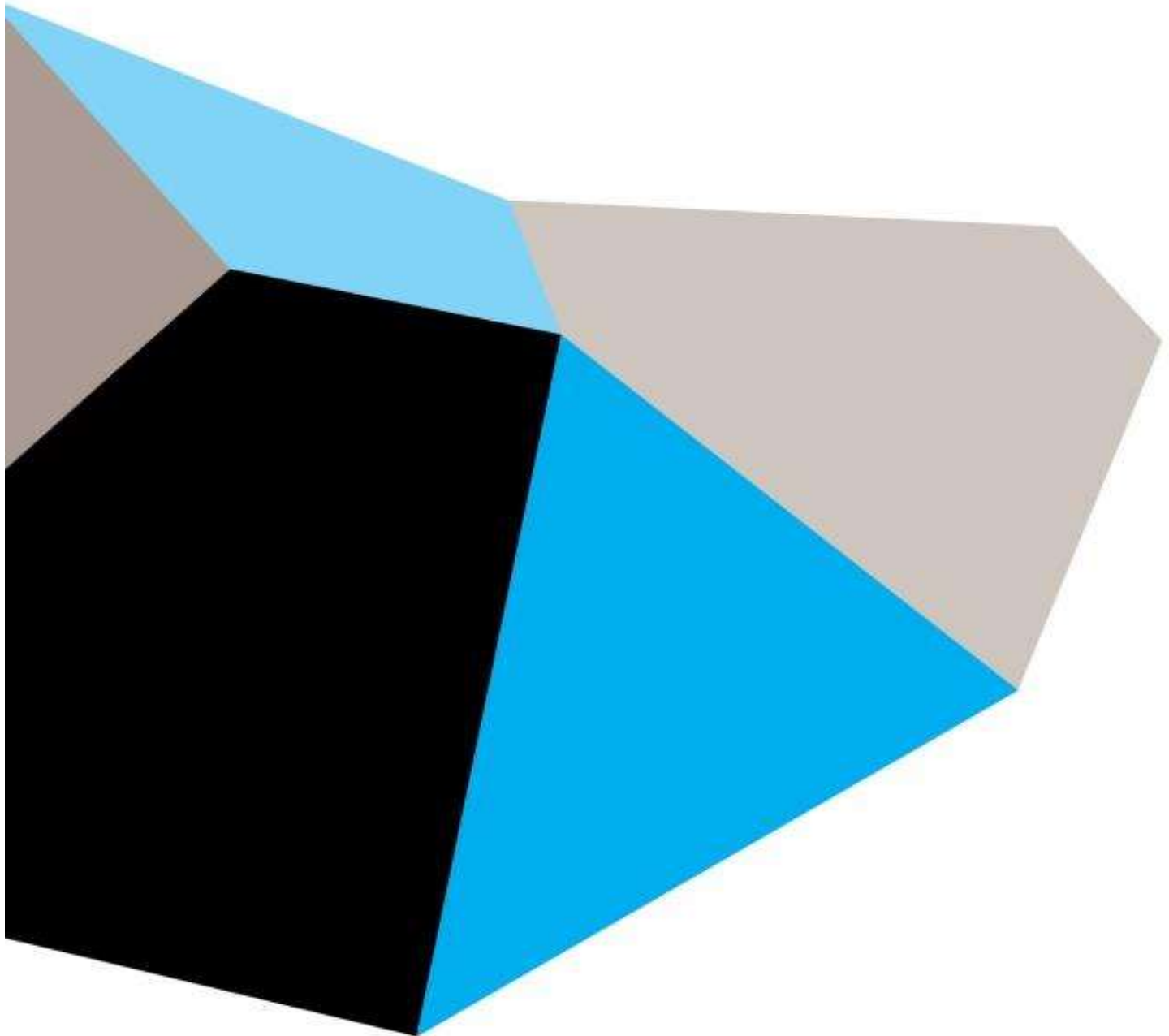
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona
PO Box 21, Altona 3018
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Fax (03) 9932 1039
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 www.hobsonsabay.vic.gov.au



Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

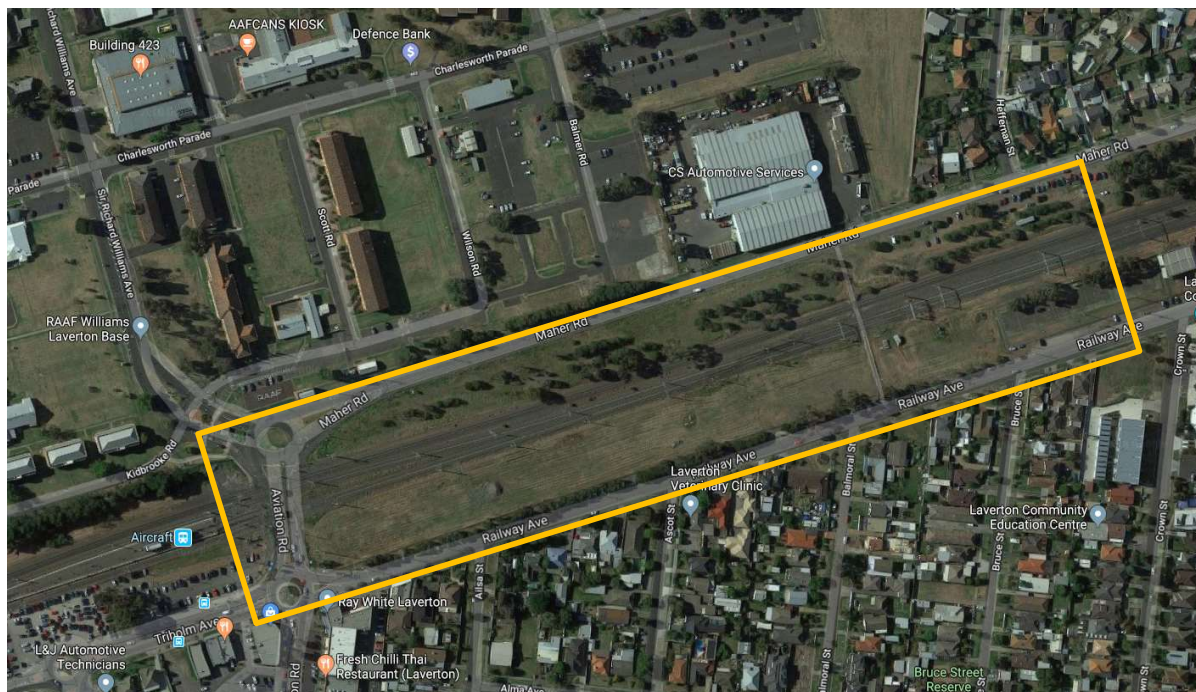
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

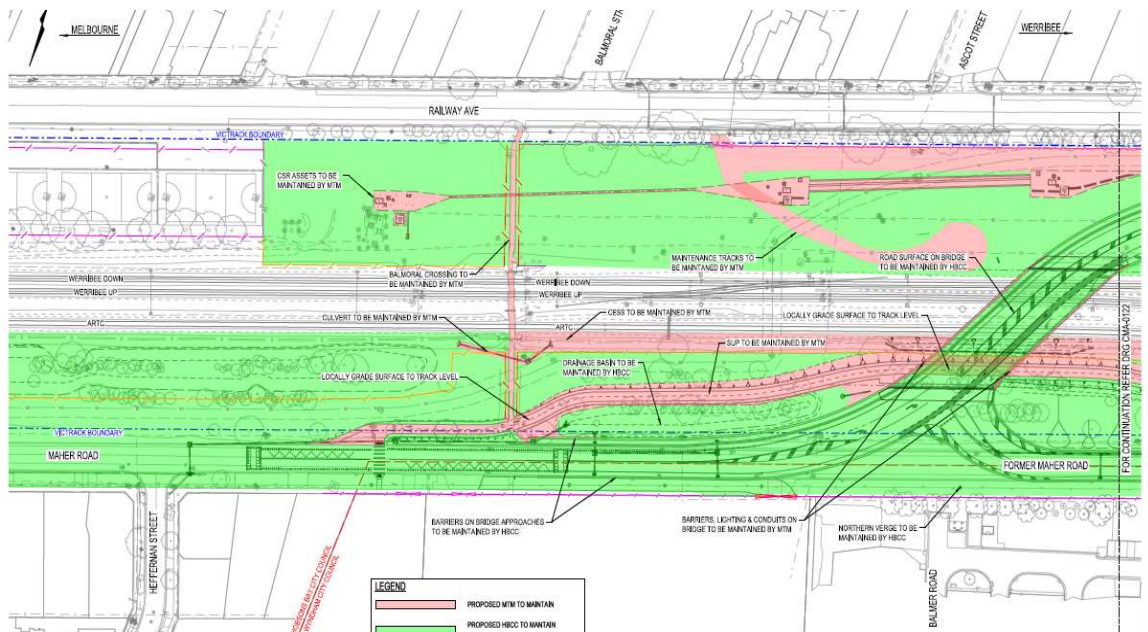
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices:

- 1 Dennis Reserve Master Plan - Public Exhibition Period Summary
- 2 Dennis Reserve Master Plan and Staging
- 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

1. **Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 2. **Adopt the Dennis Reserve Master Plan.**
 3. **Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

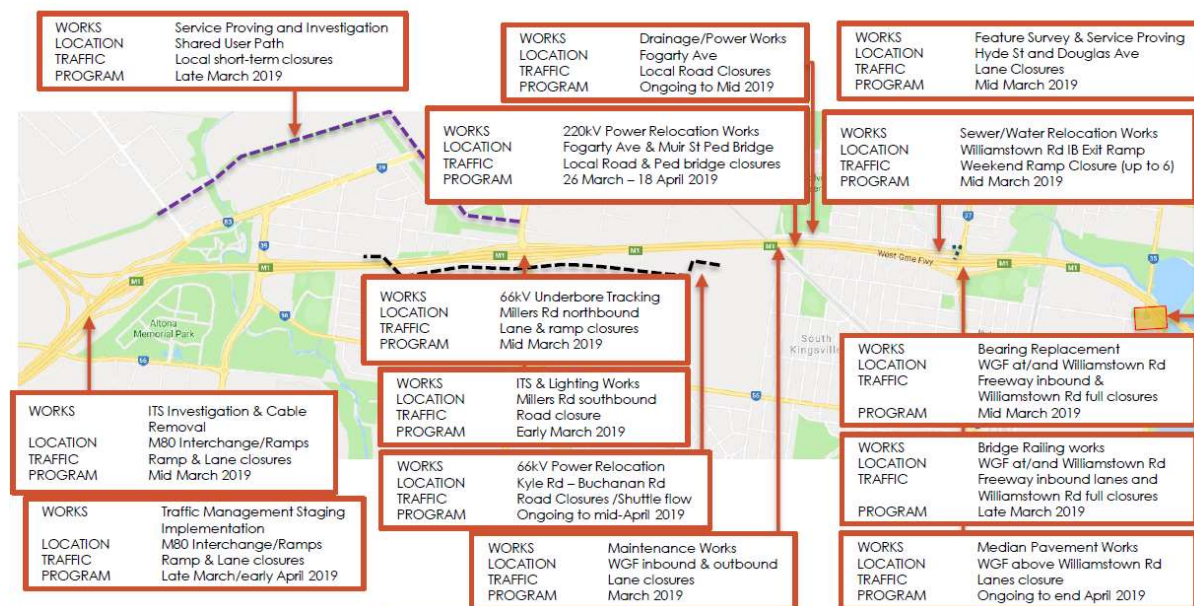


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within The Age on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

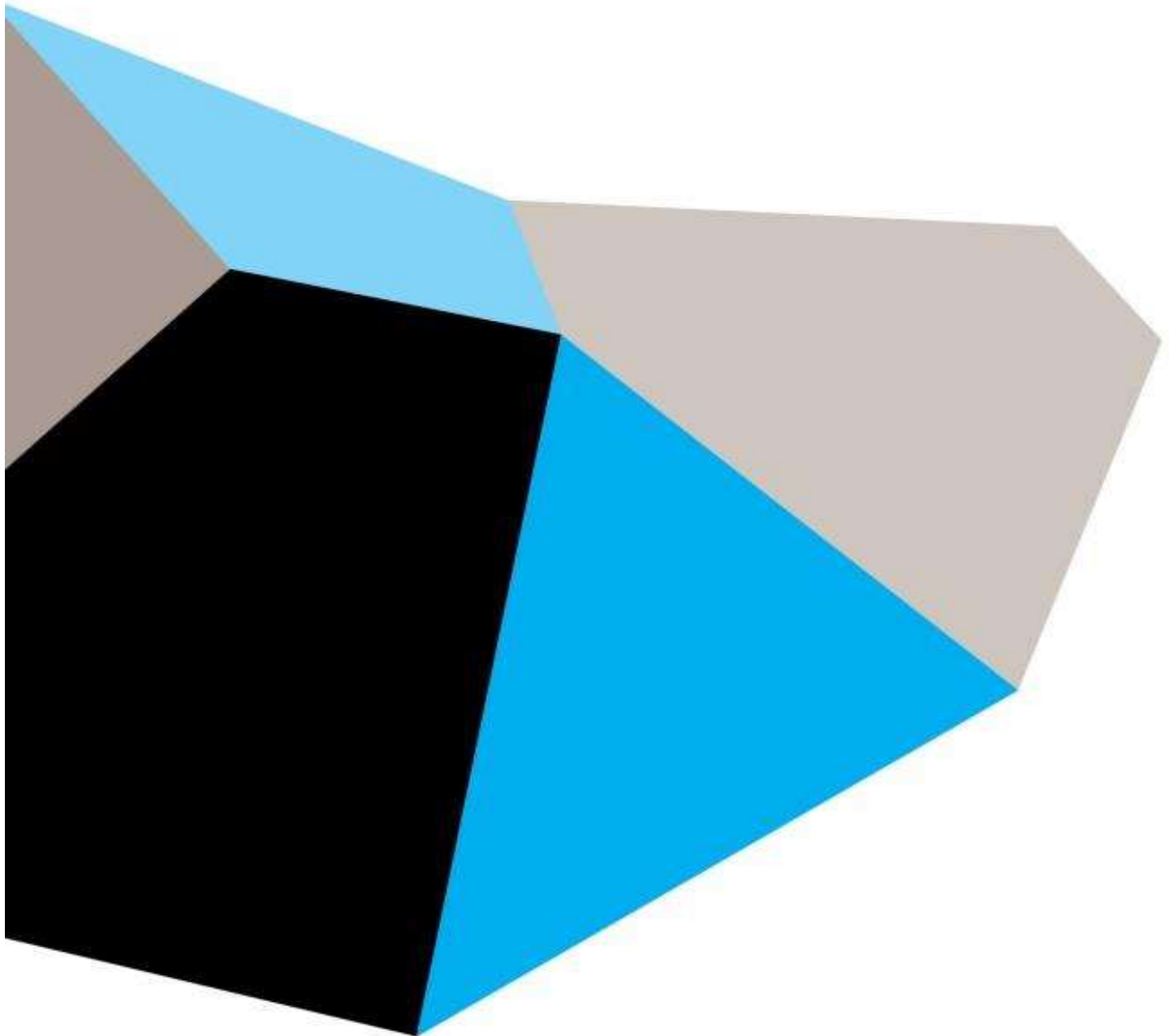
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

PO Box 21, Altona 3018

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

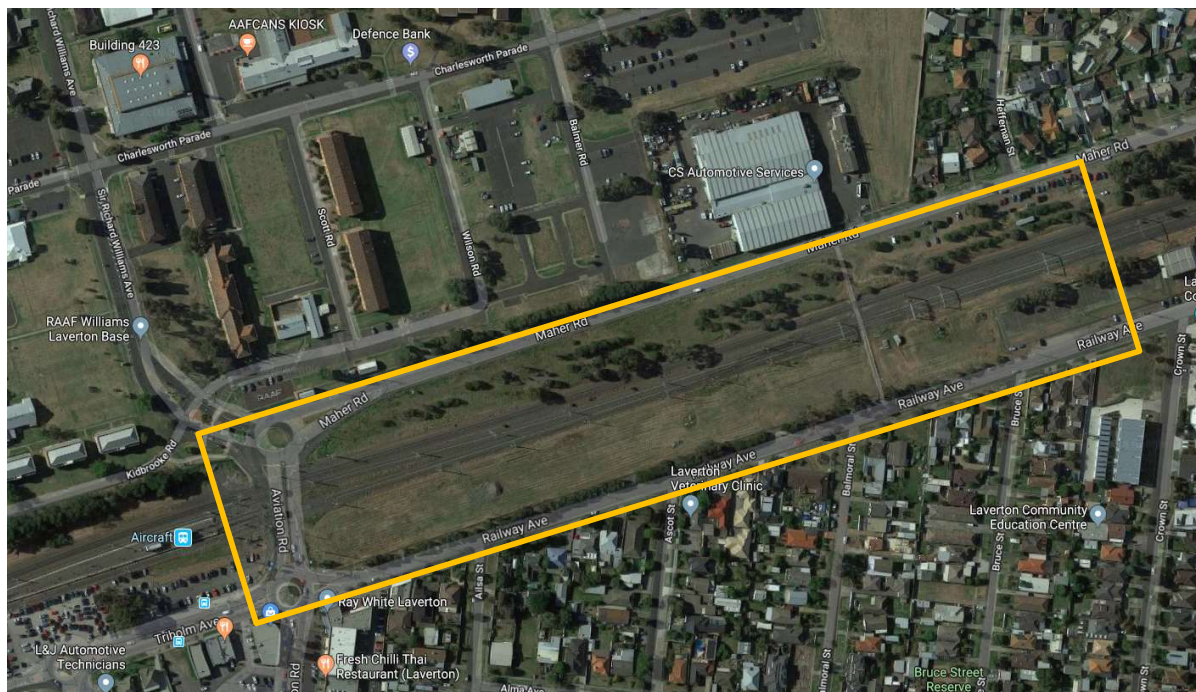
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

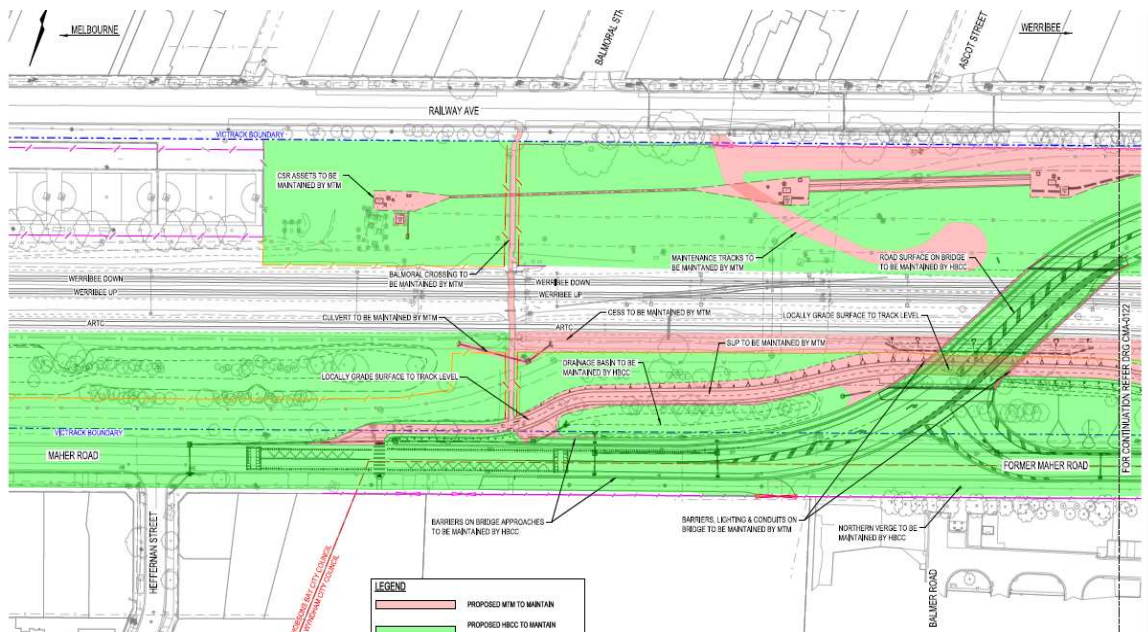
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period. These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices:	Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

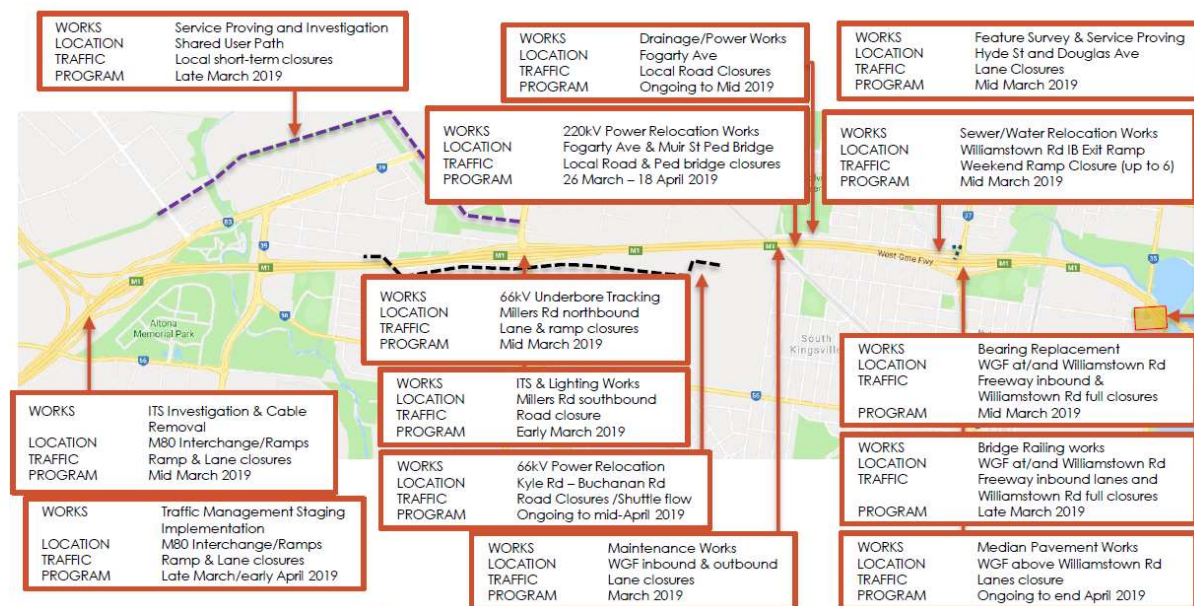


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

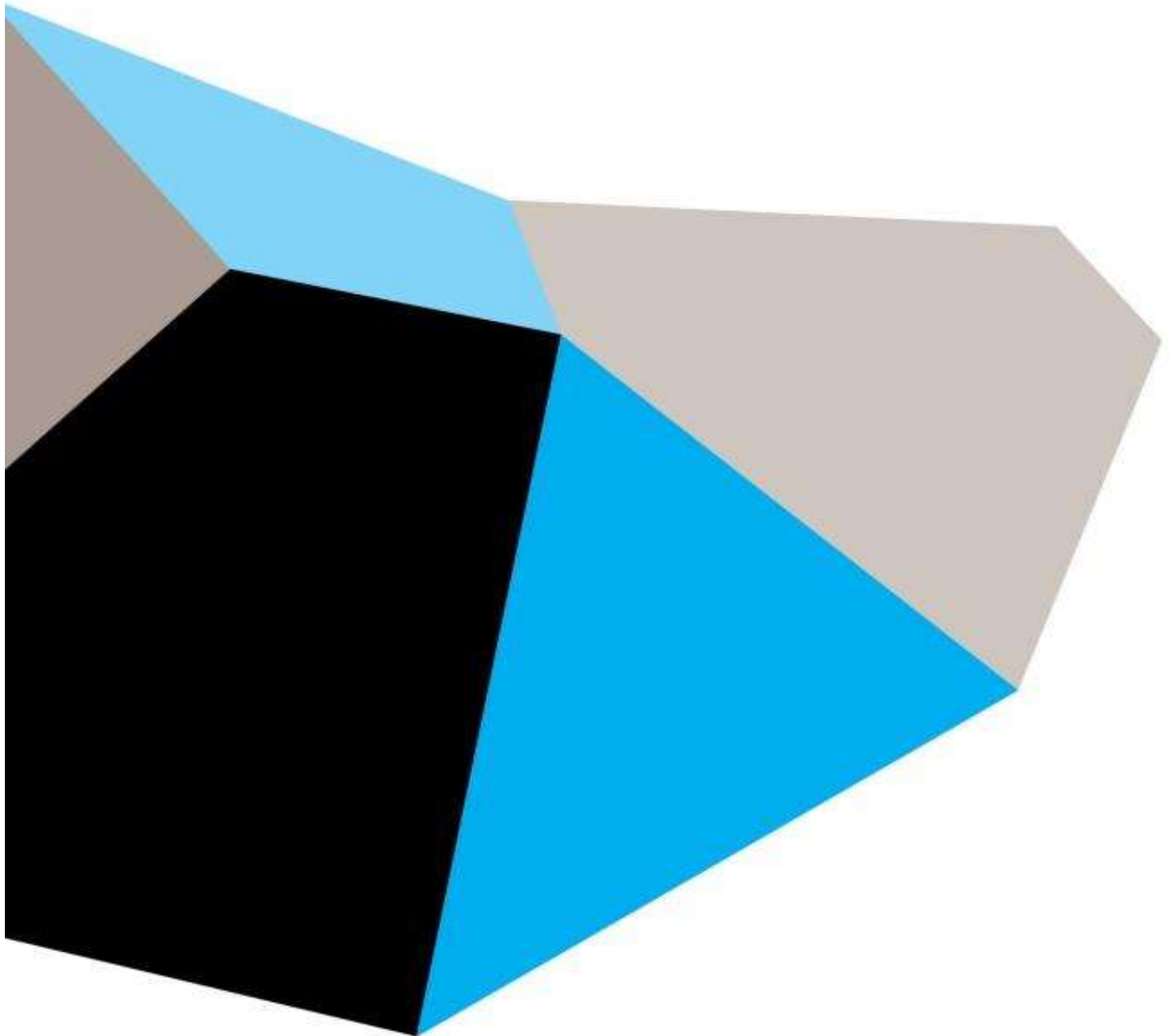
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

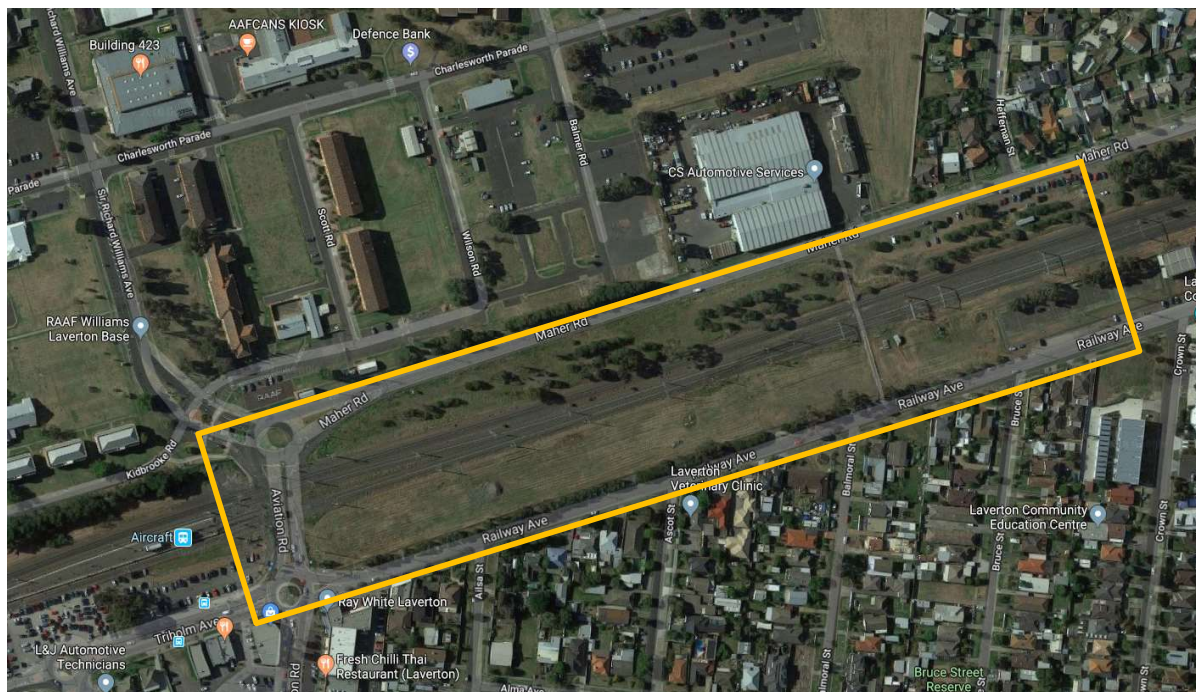
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

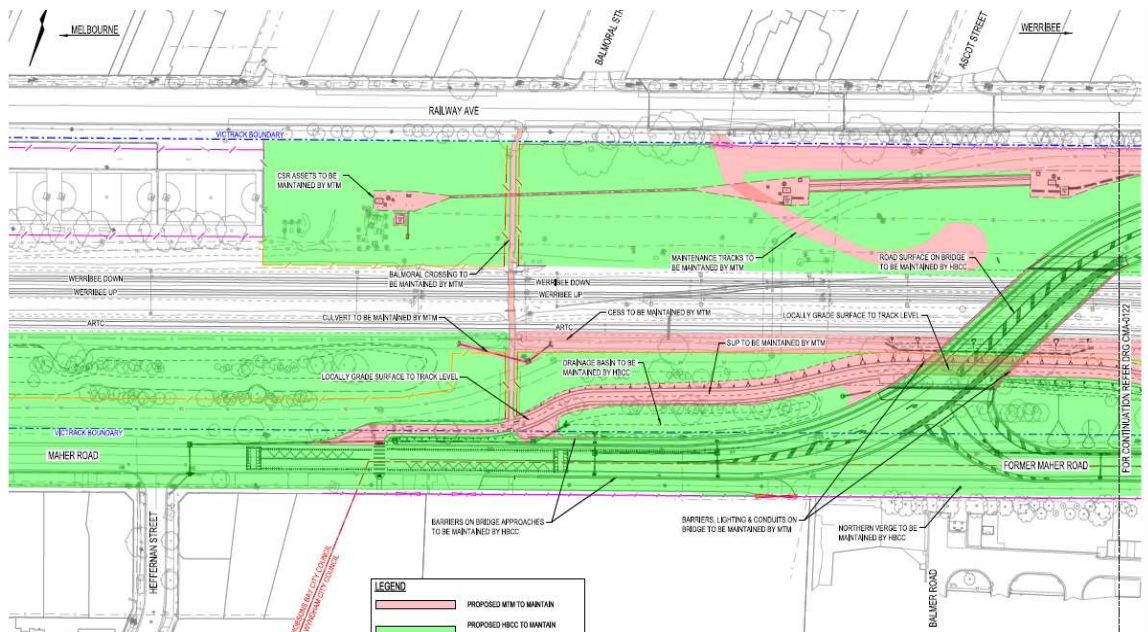
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

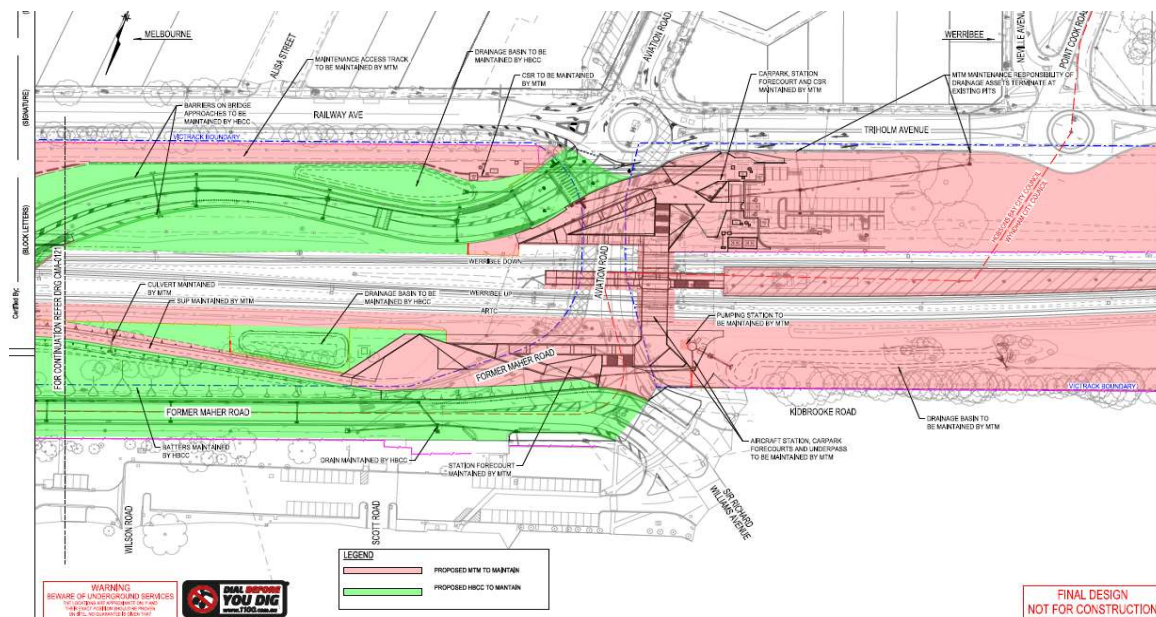
Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

- 1. Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
- 2. Receive a further report following the public exhibition period to consider the Aquatic Strategy.**

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

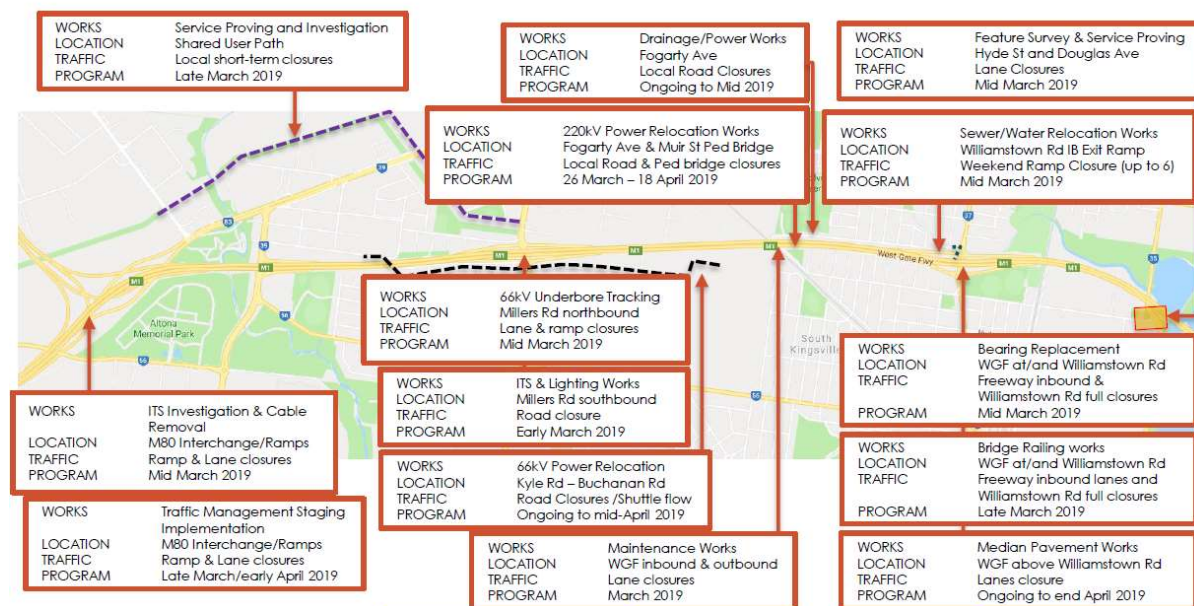


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within The Age on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

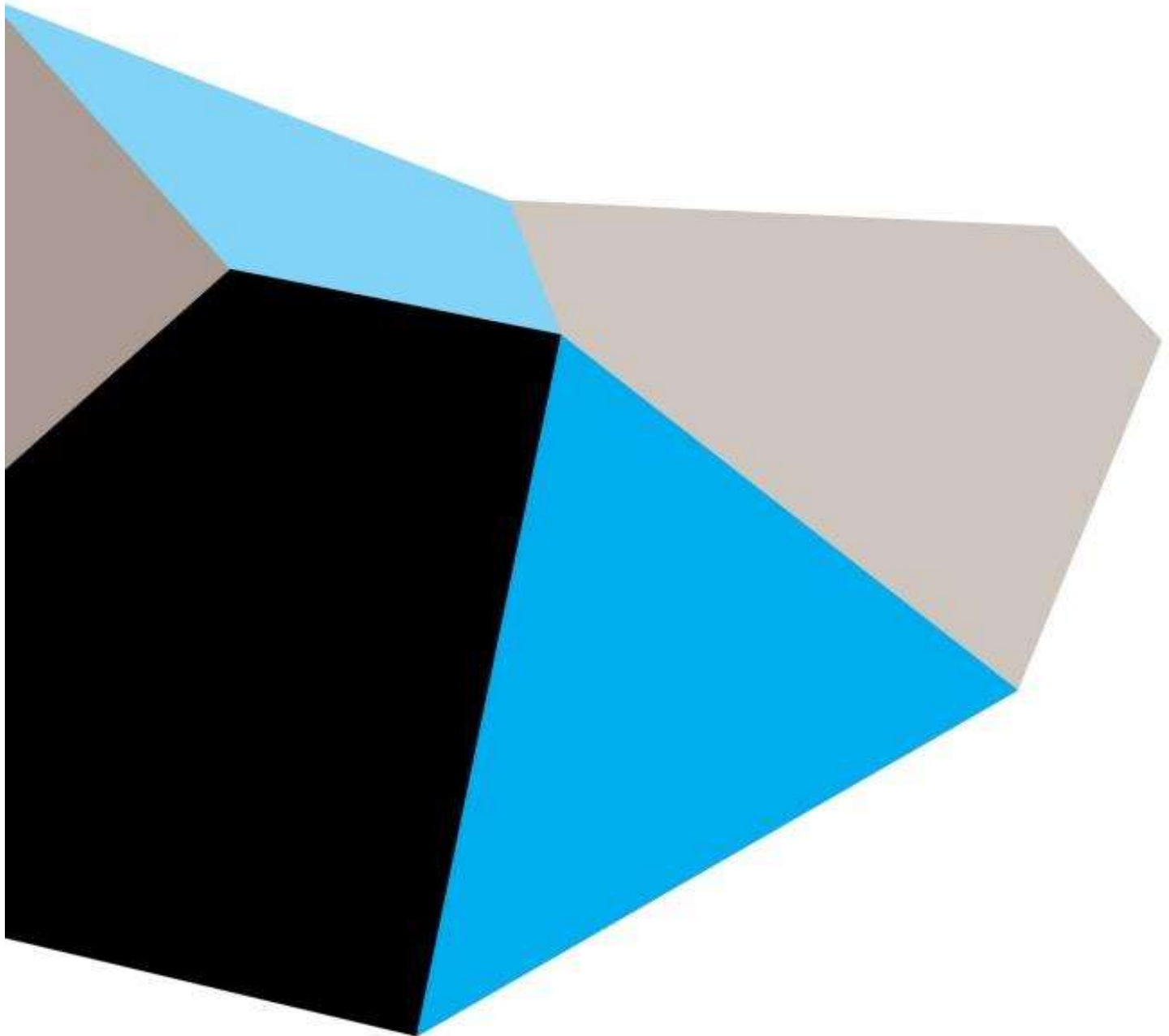
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

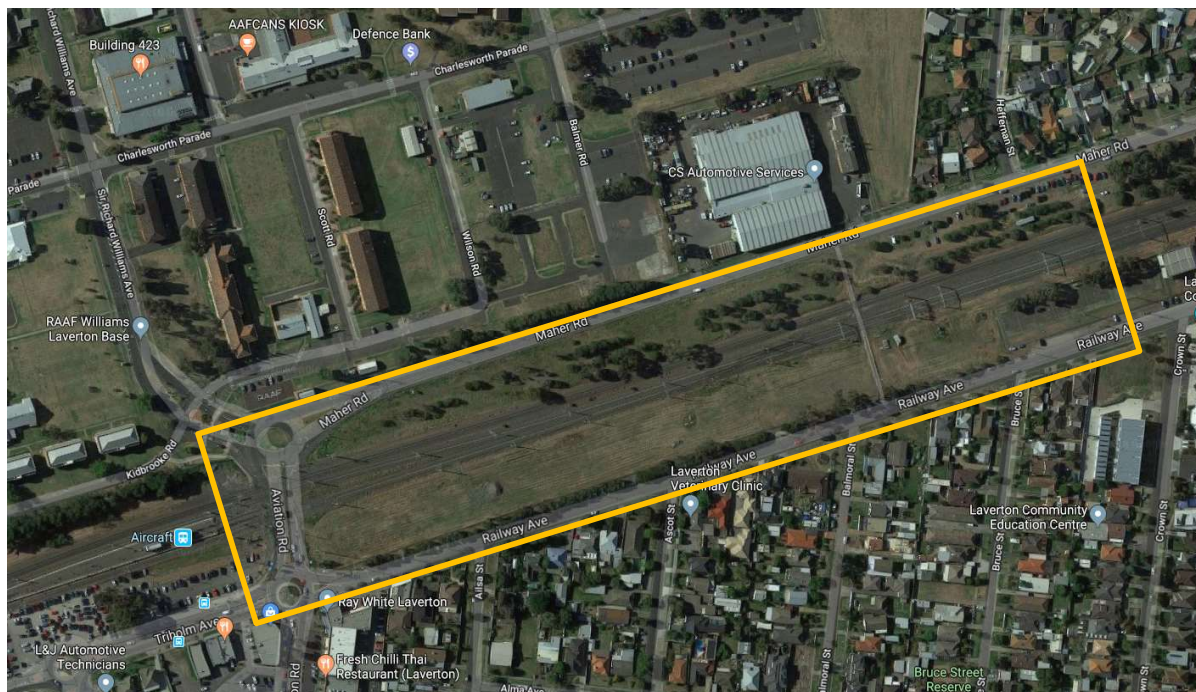
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

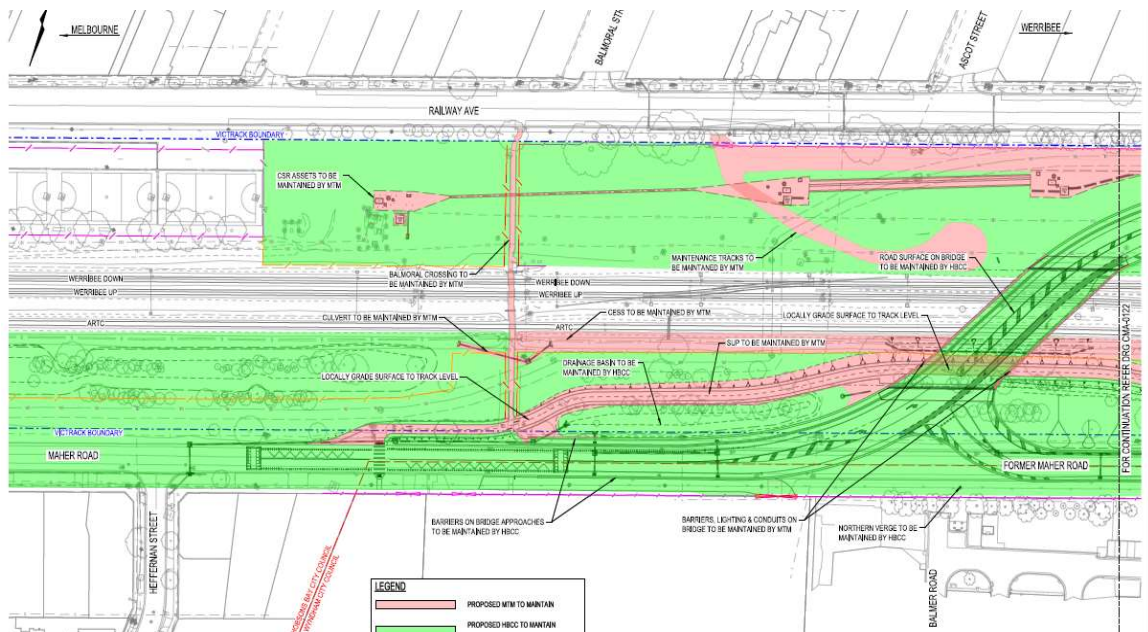
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period. These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

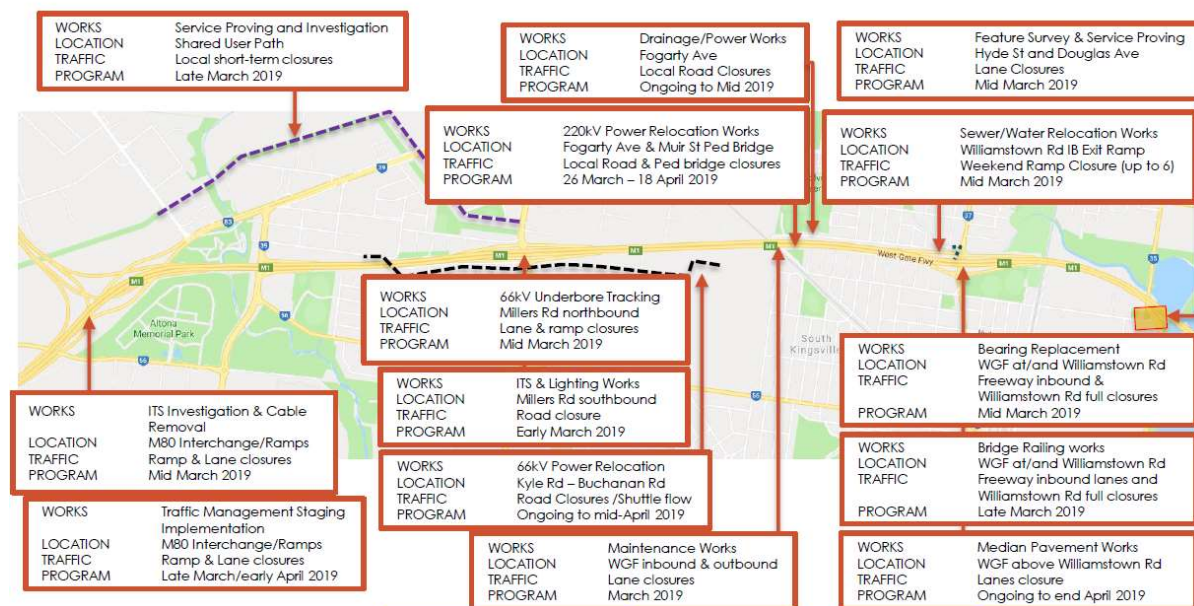


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

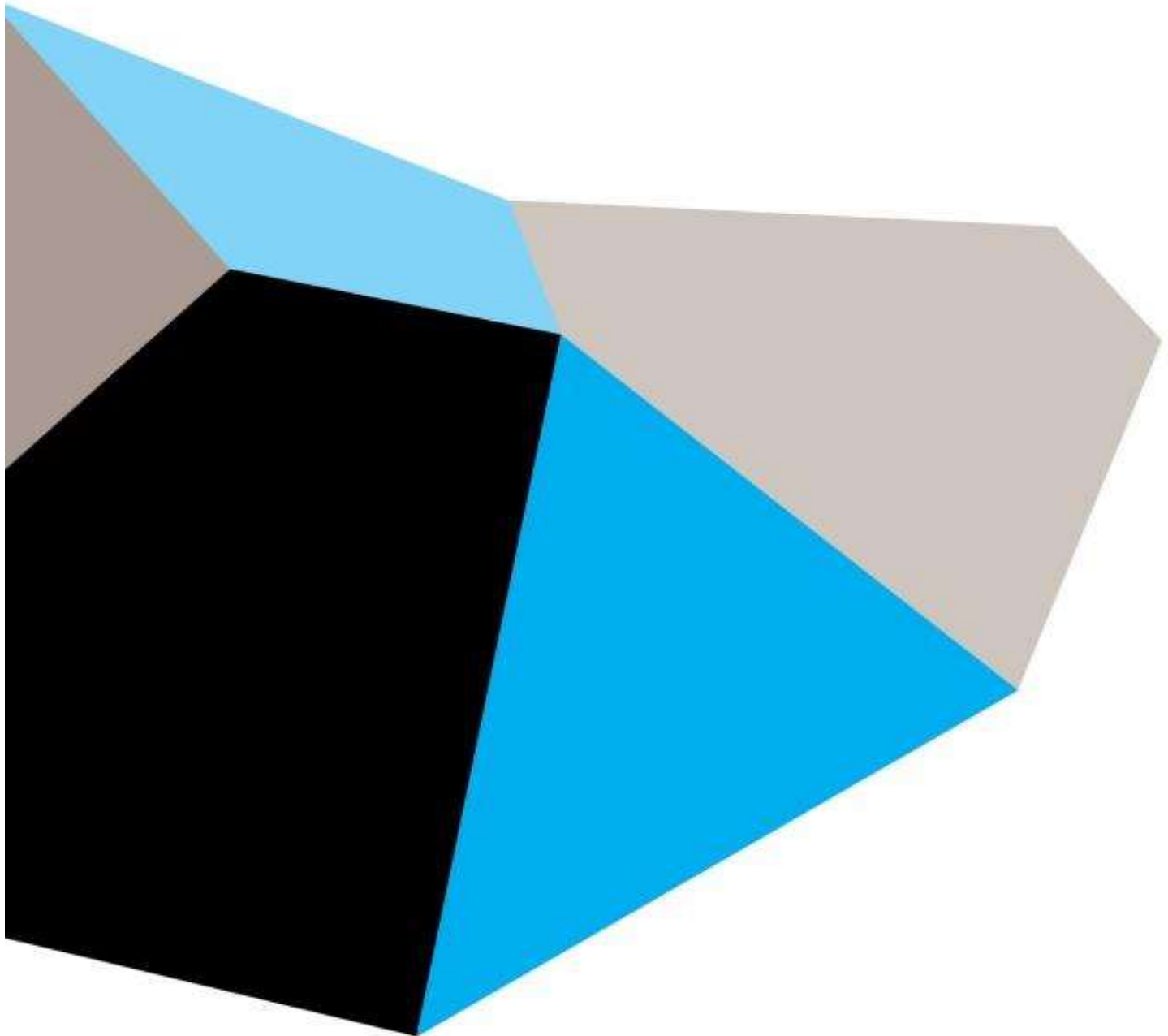
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

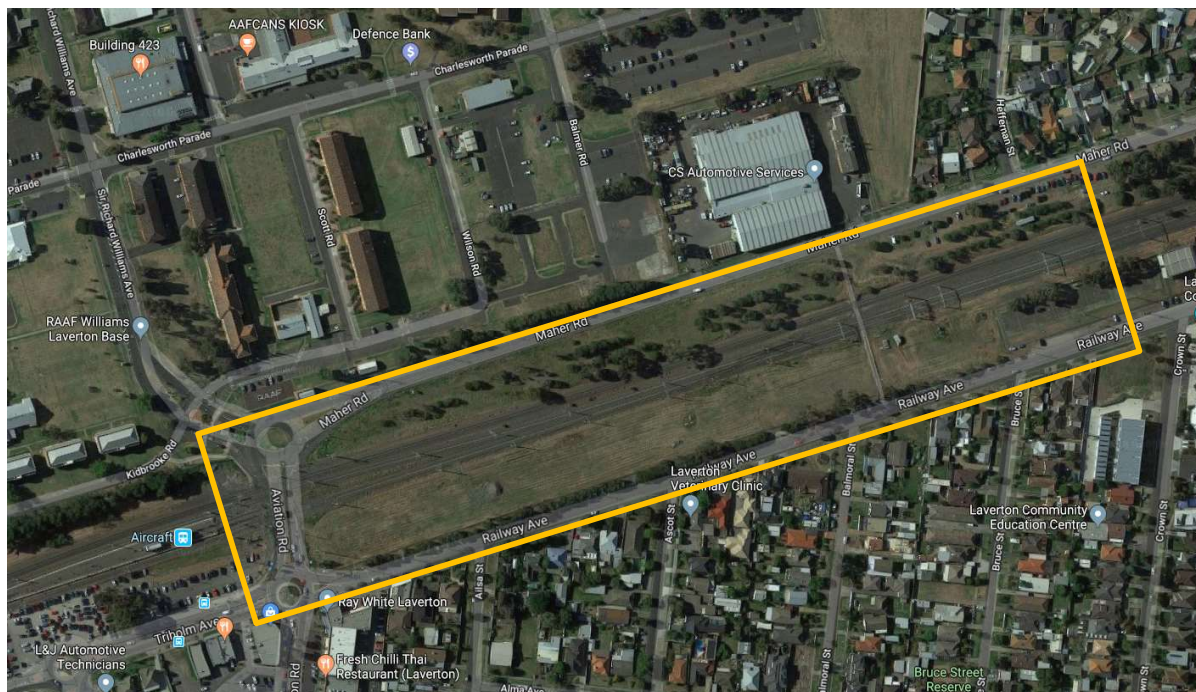
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .



Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

- 1. Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
- 2. Receive a further report following the public exhibition period to consider the Aquatic Strategy.**

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

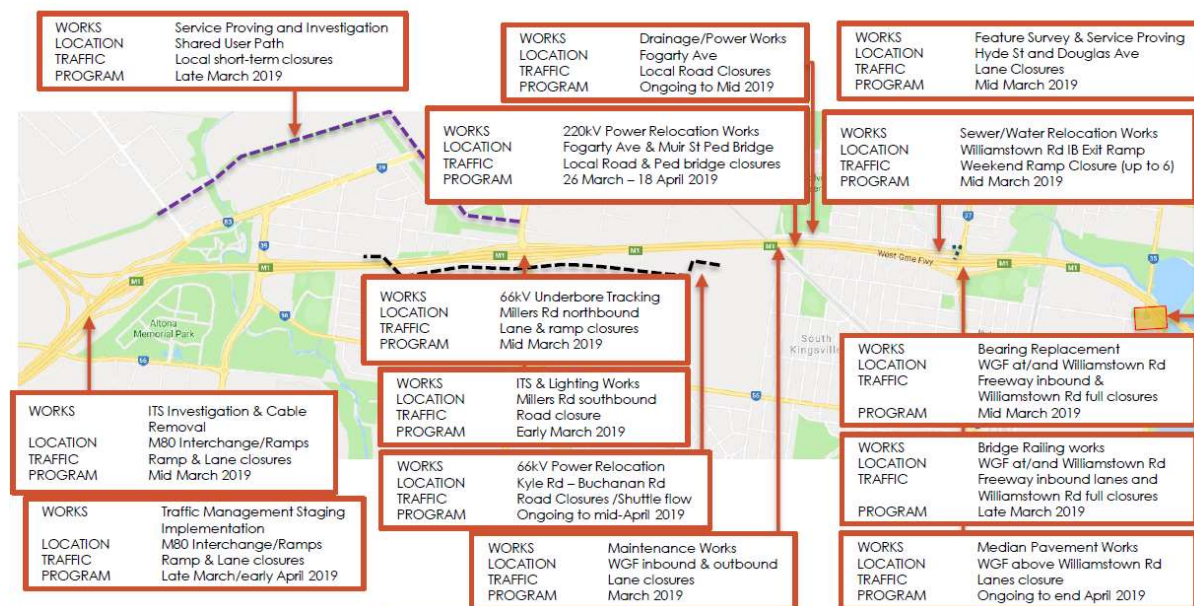


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within The Age on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

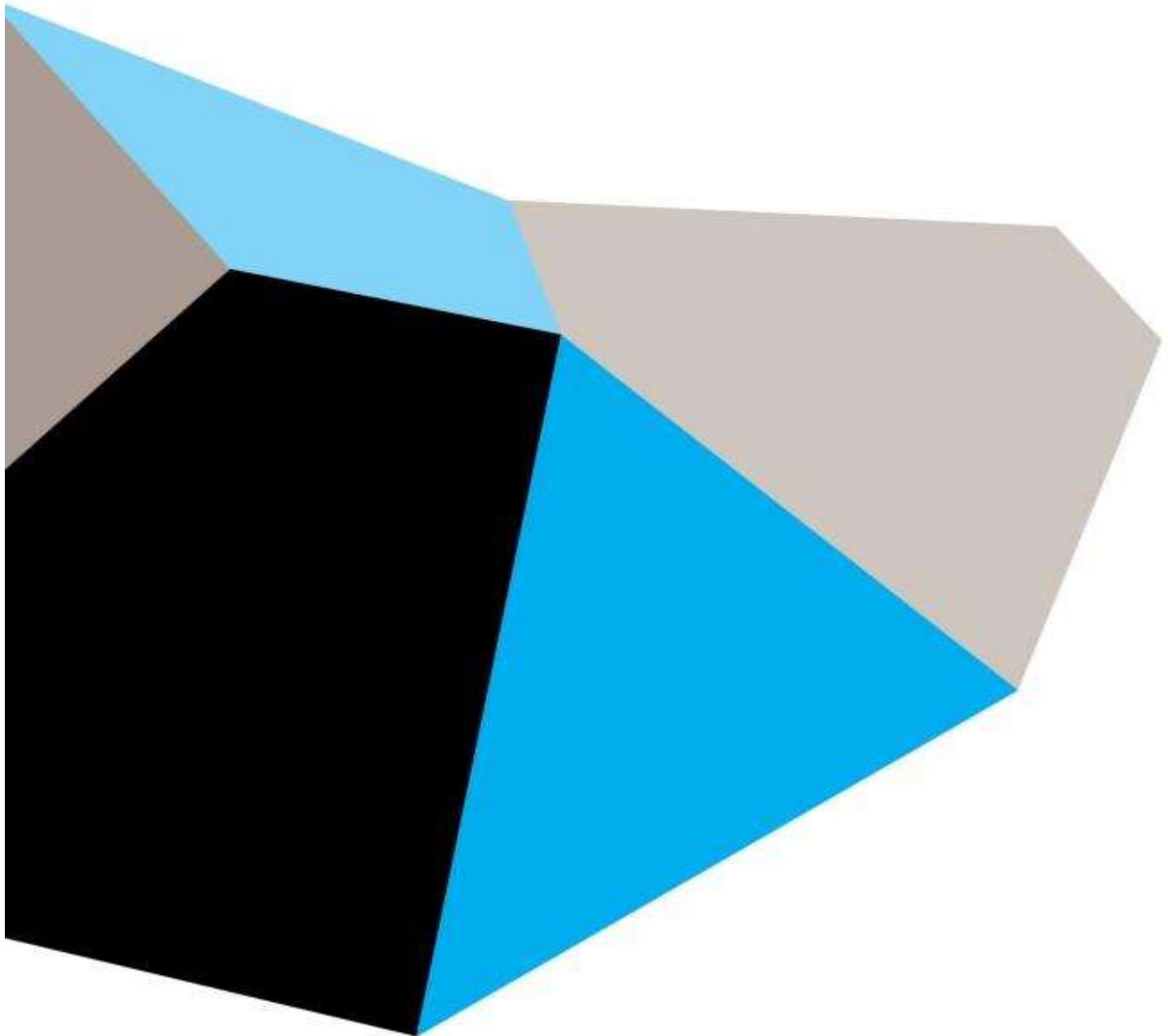
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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 www.hobsonsbay.vic.gov.au



Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

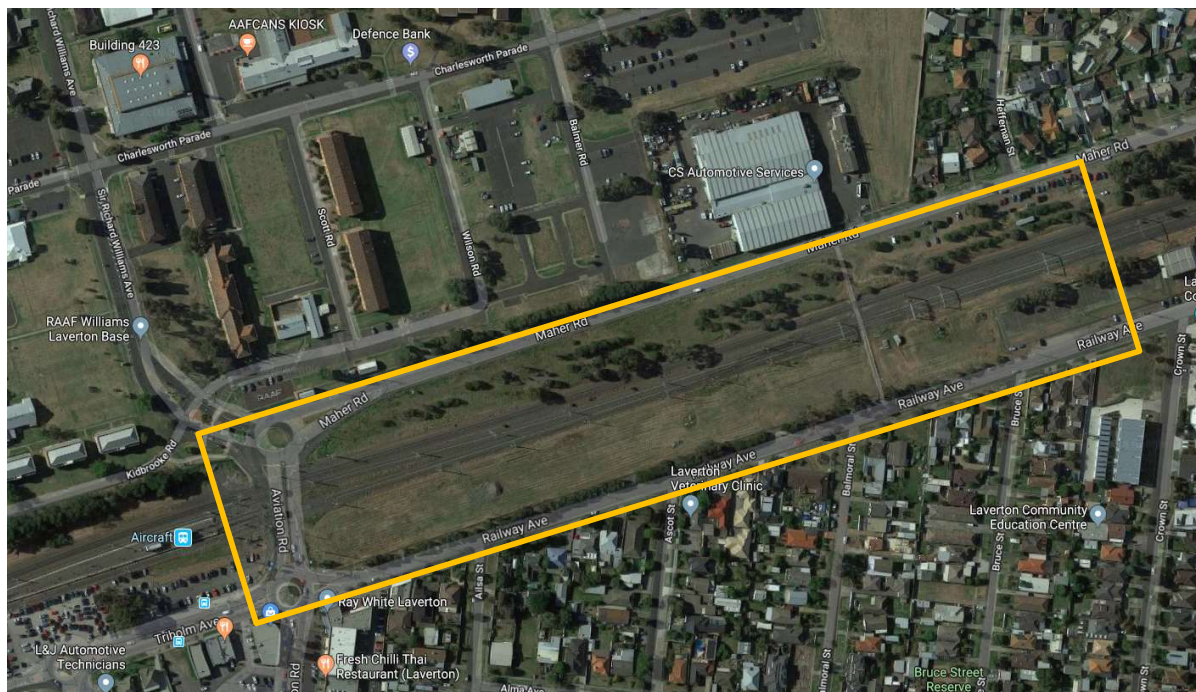
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

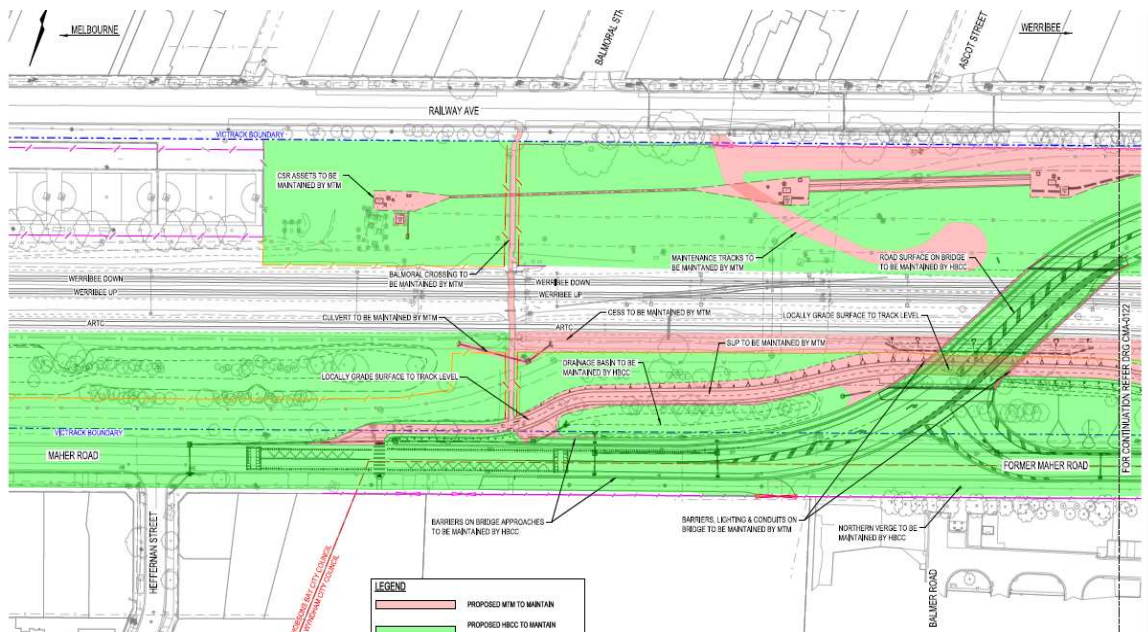
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

- 1. Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 - 2. Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

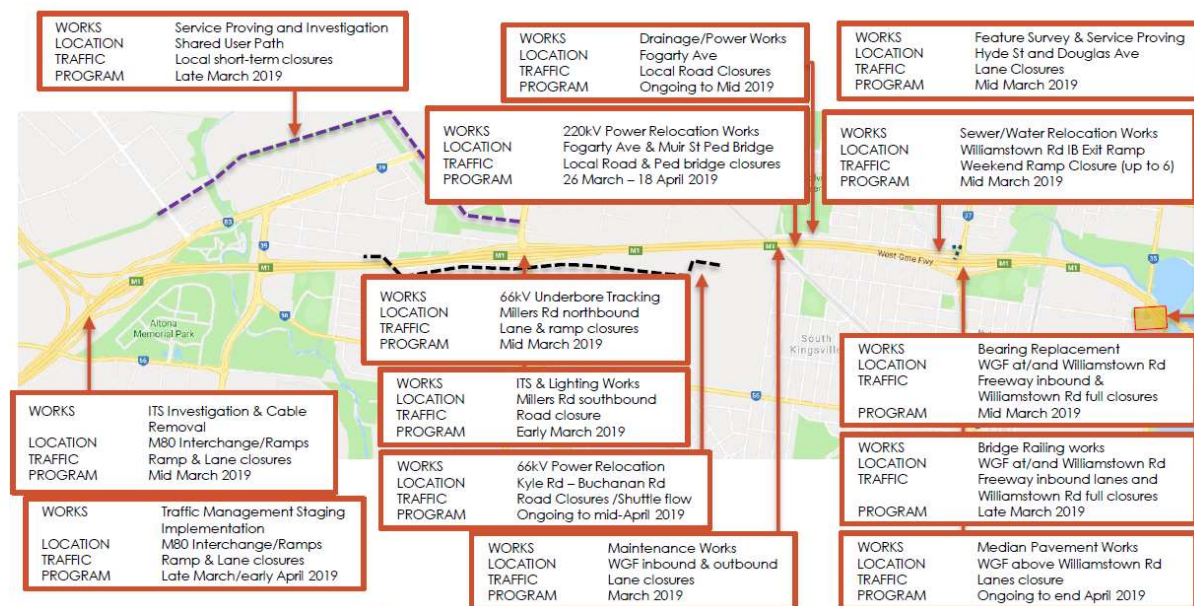


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

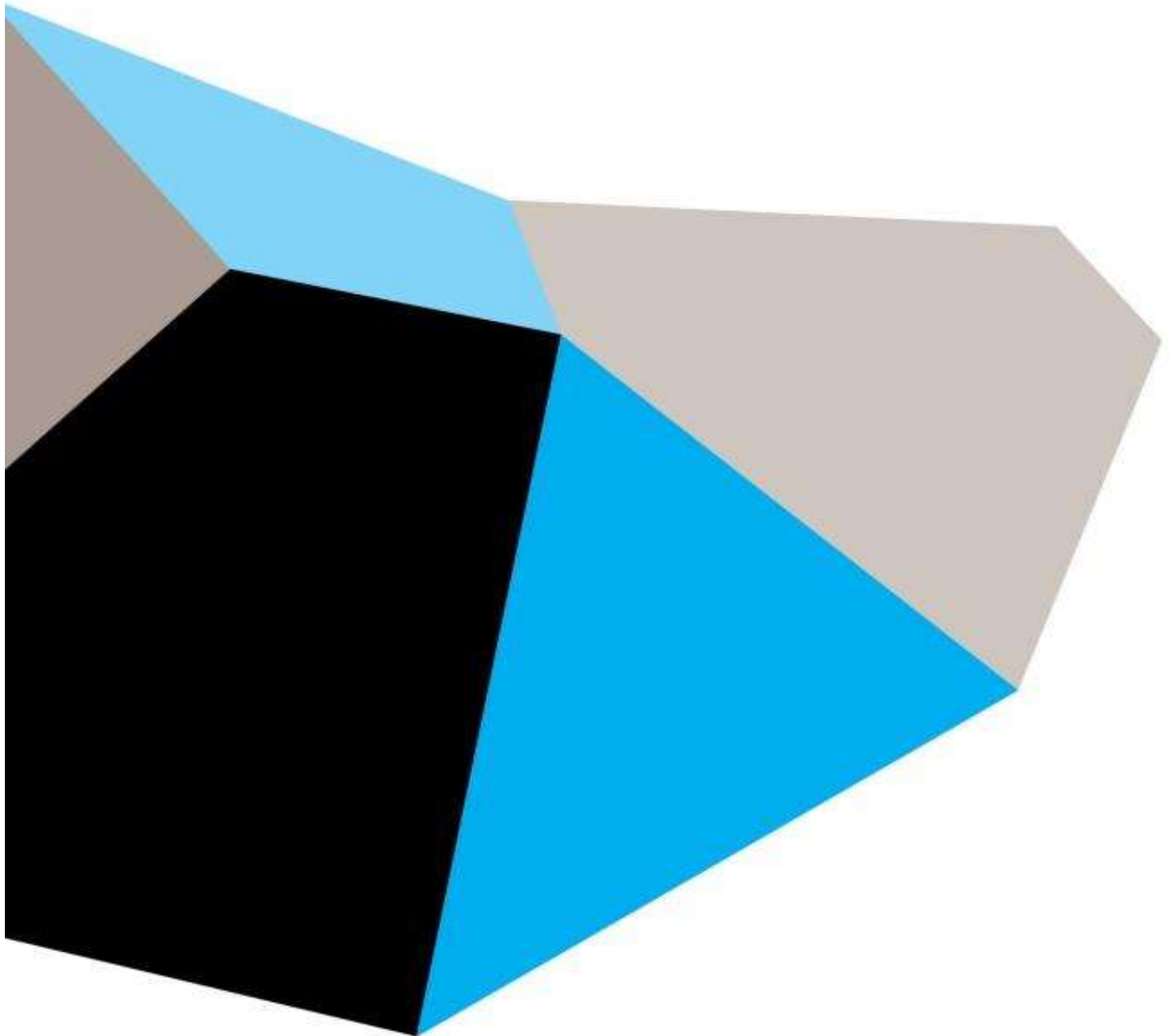
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
 2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**
-

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

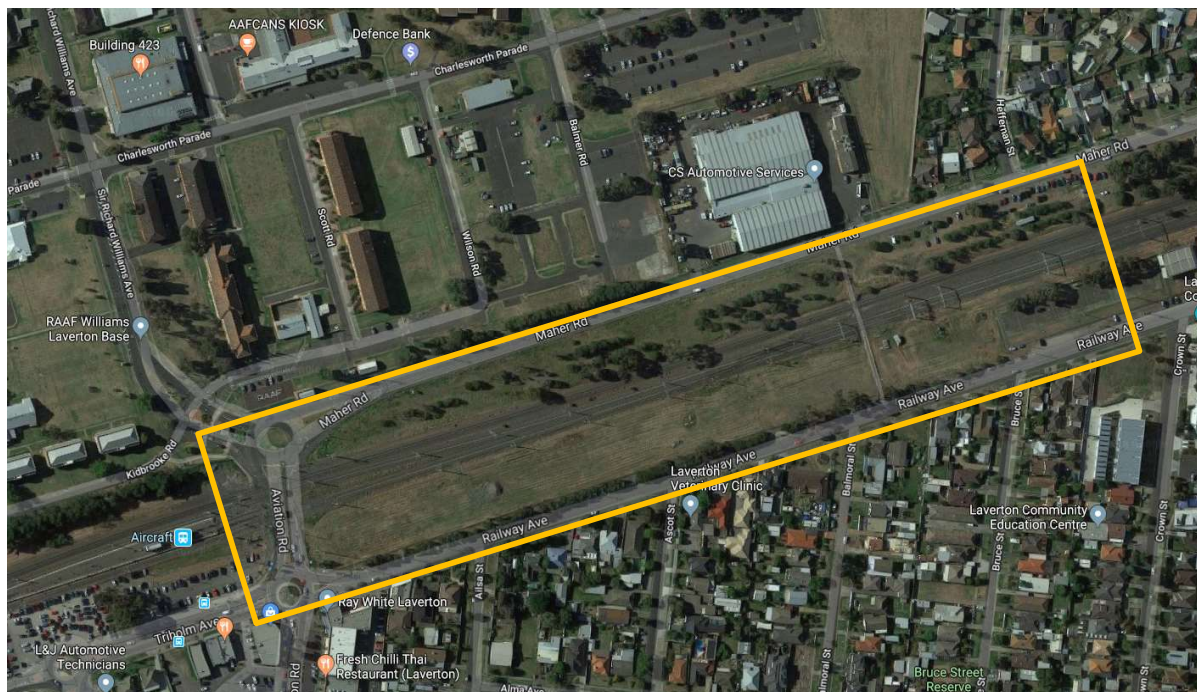
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

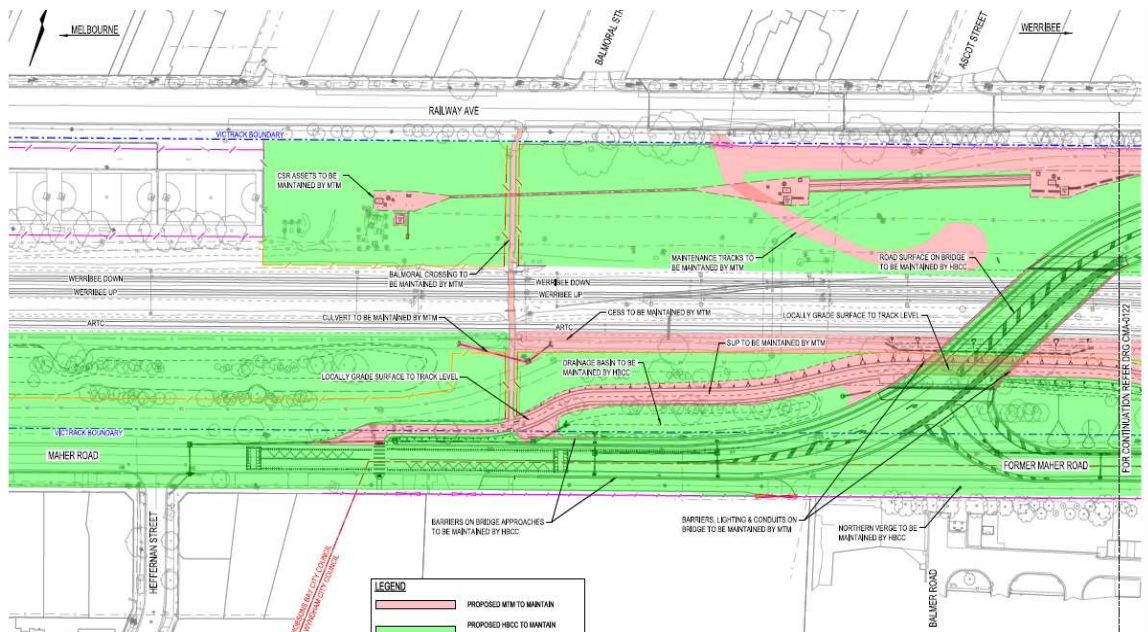
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

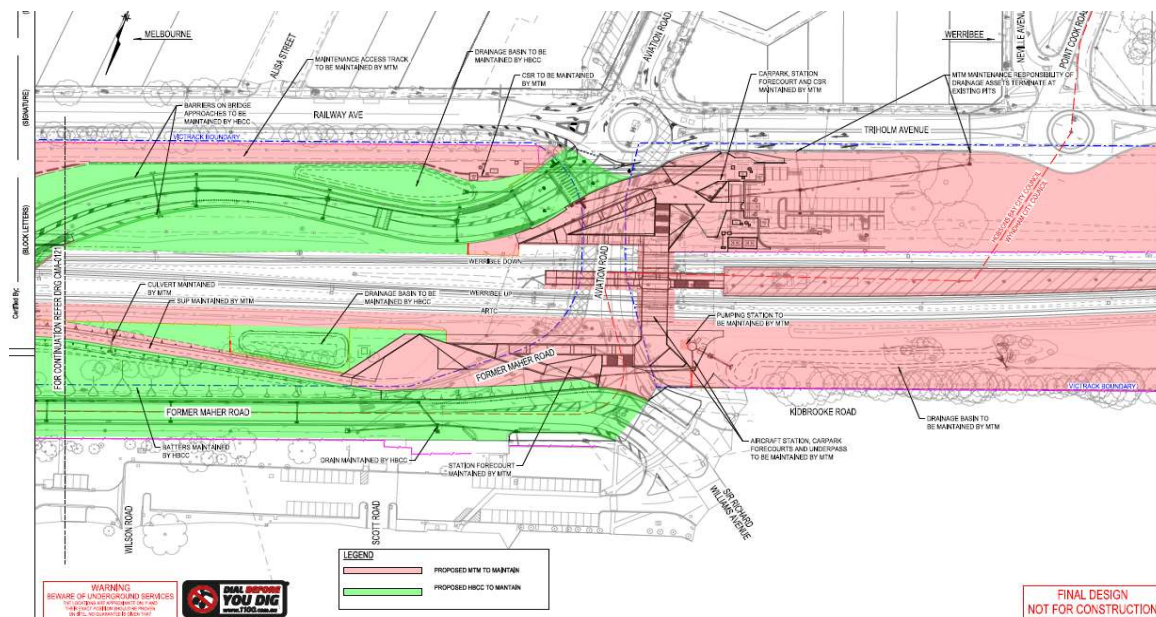
Council’s position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period. These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices:	Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

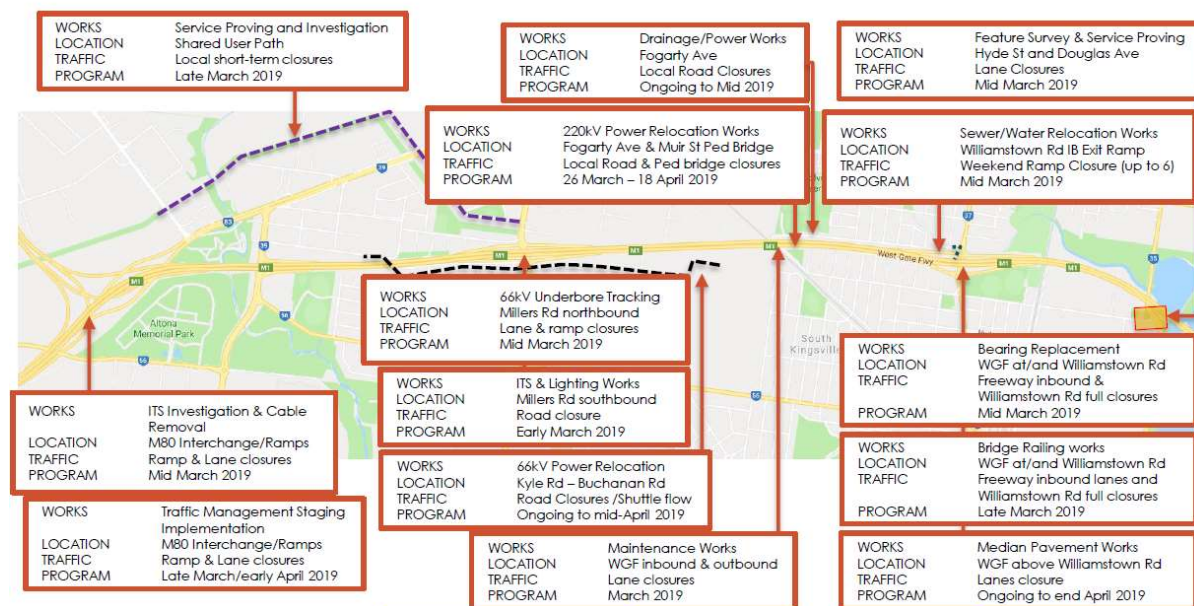


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS (WILLIAMSTOWN ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS (WILLIAMSTOWN ROAD BRIDGE)





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

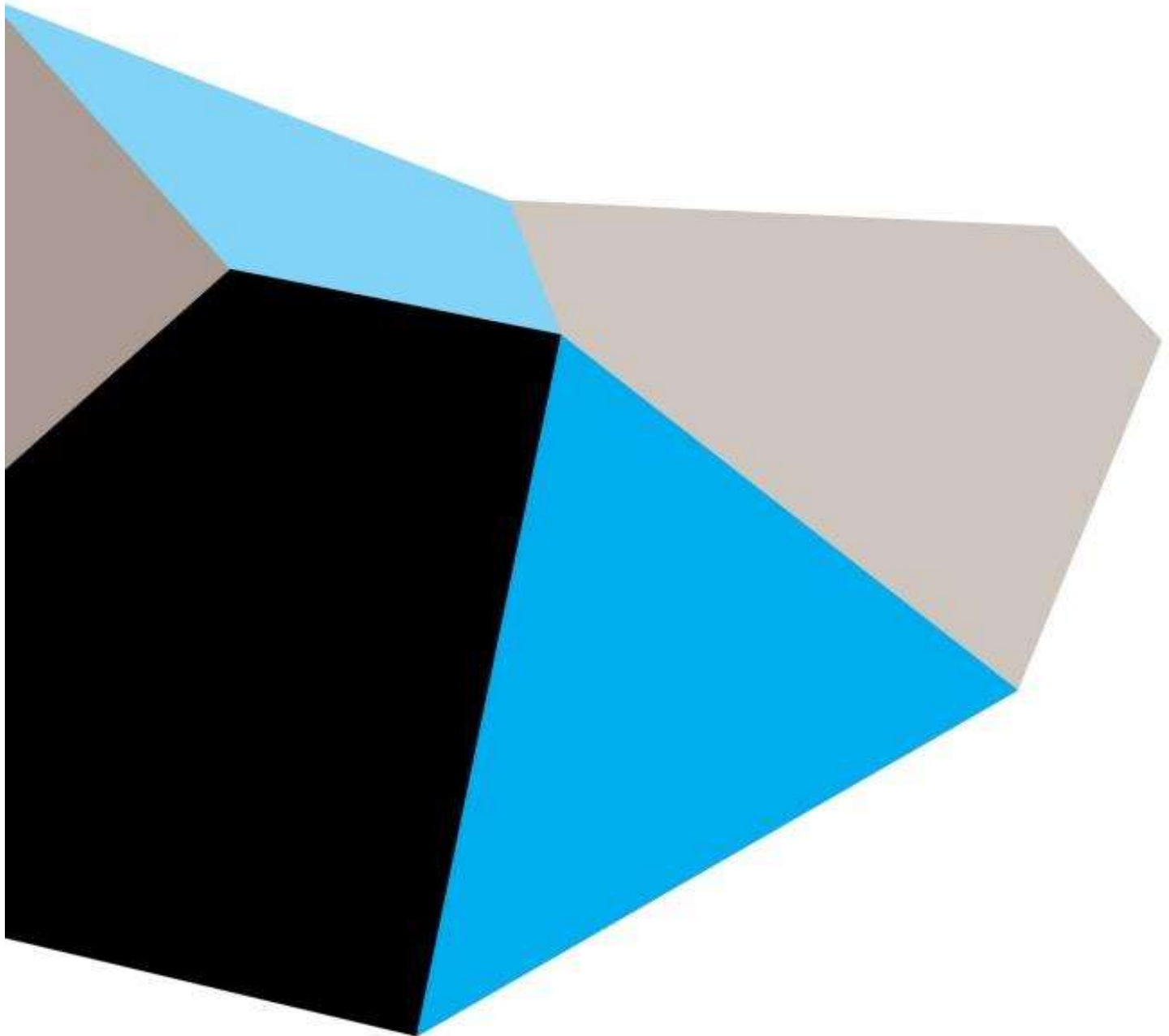
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
 2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**
-

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan
	2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

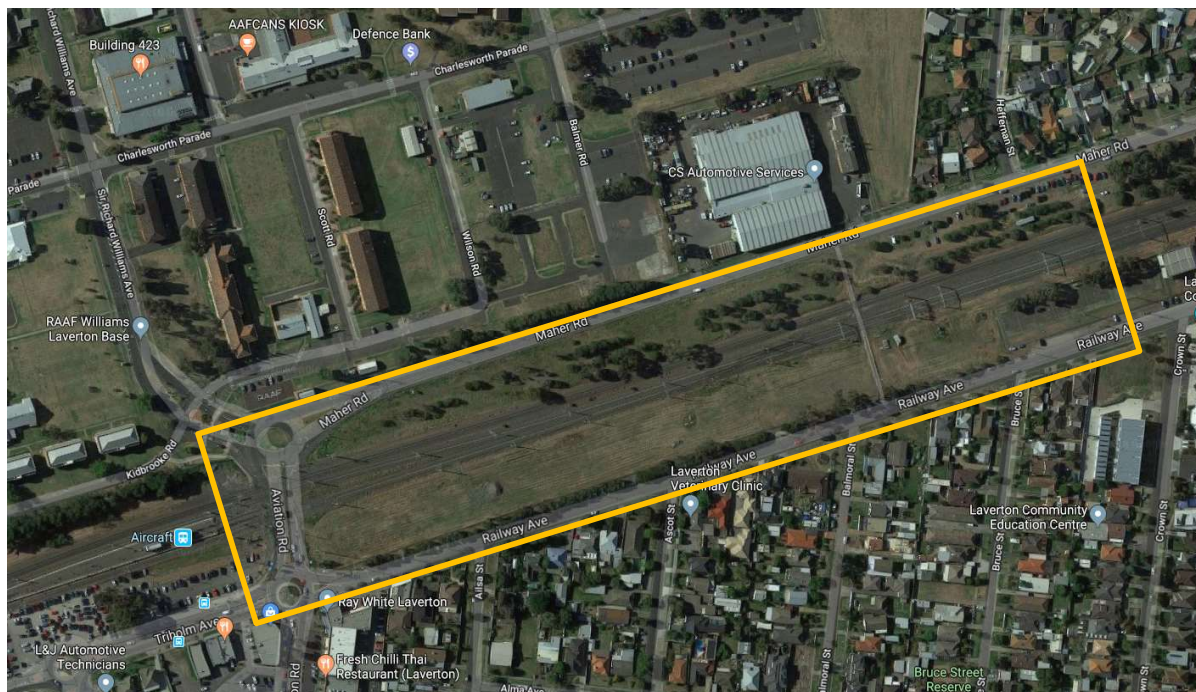
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

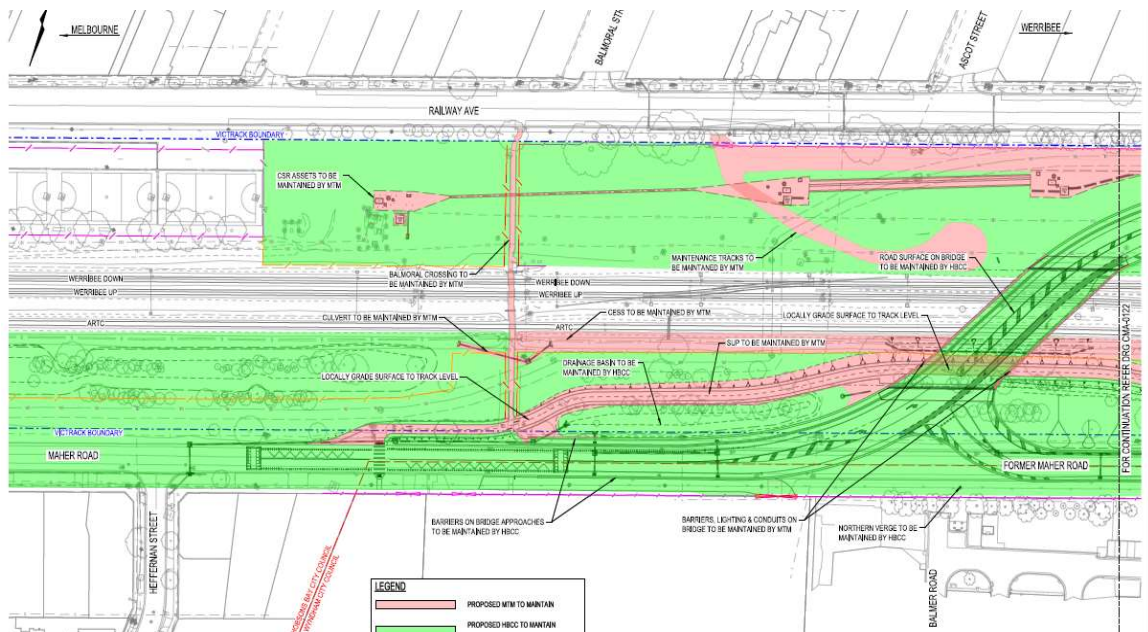
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

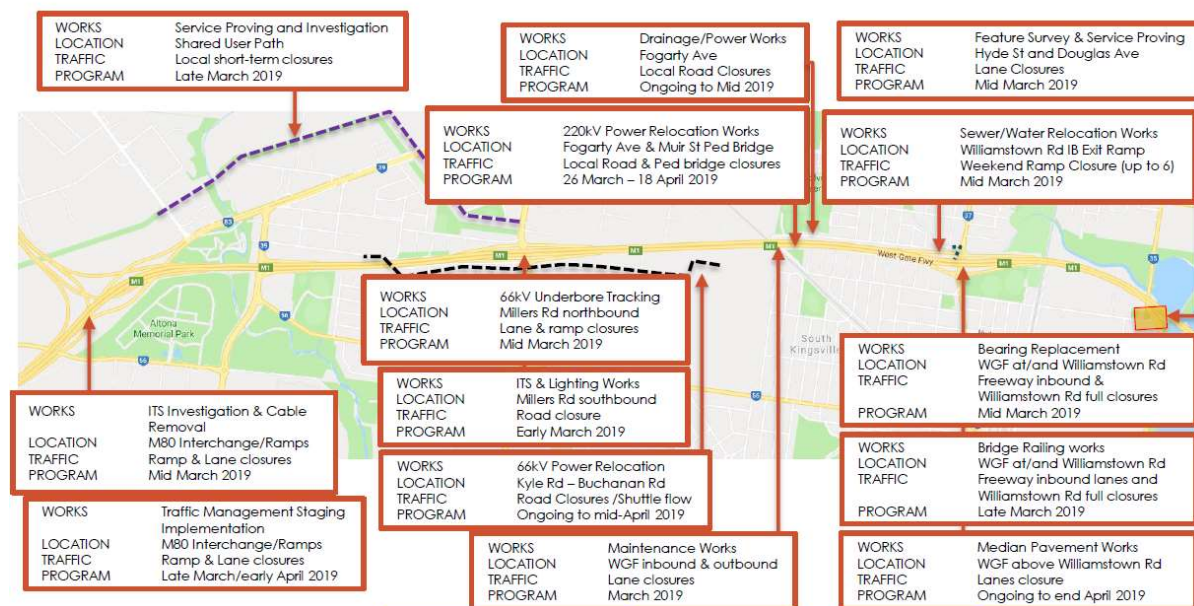


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

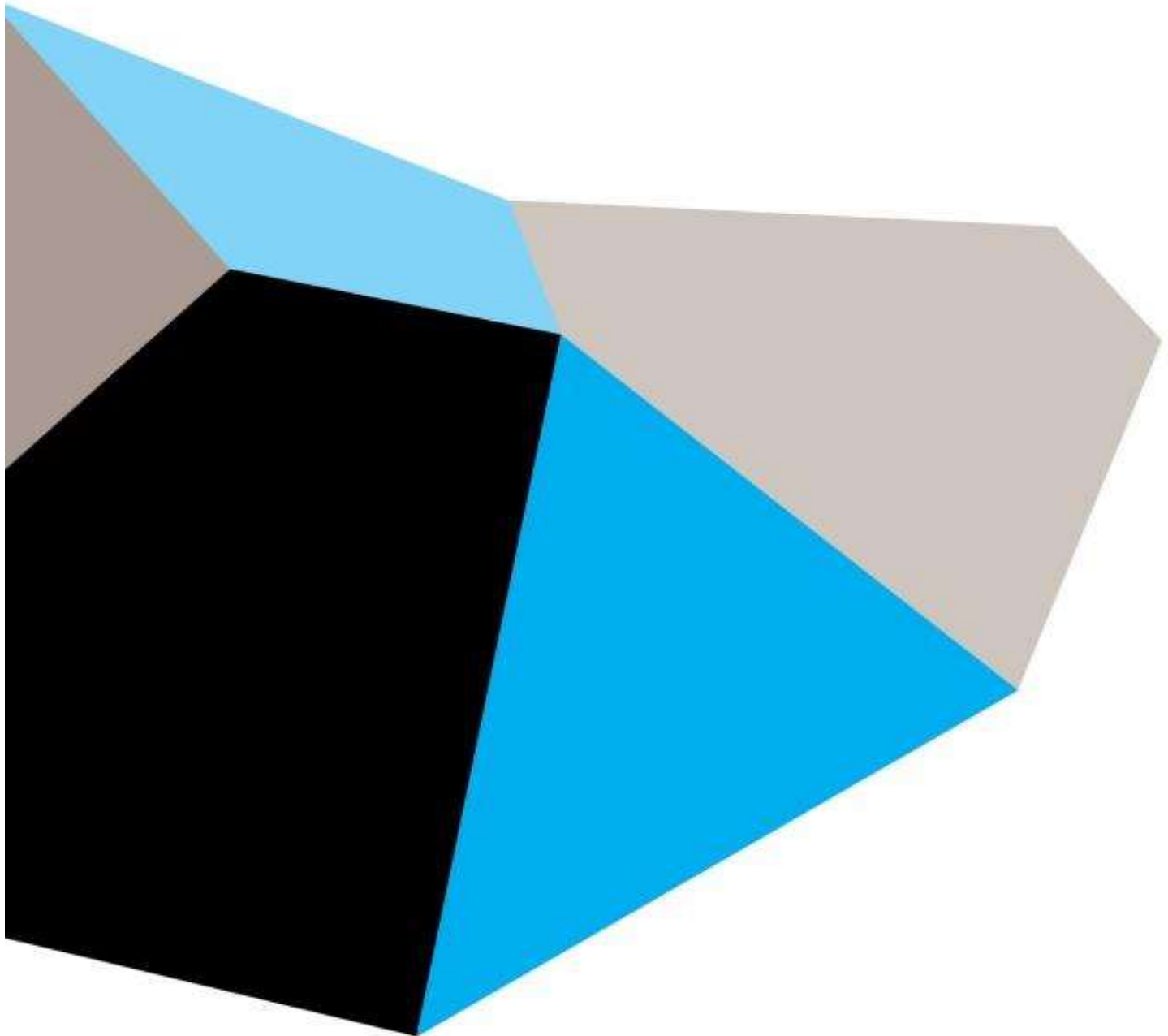
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

PO Box 21, Altona 3018

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

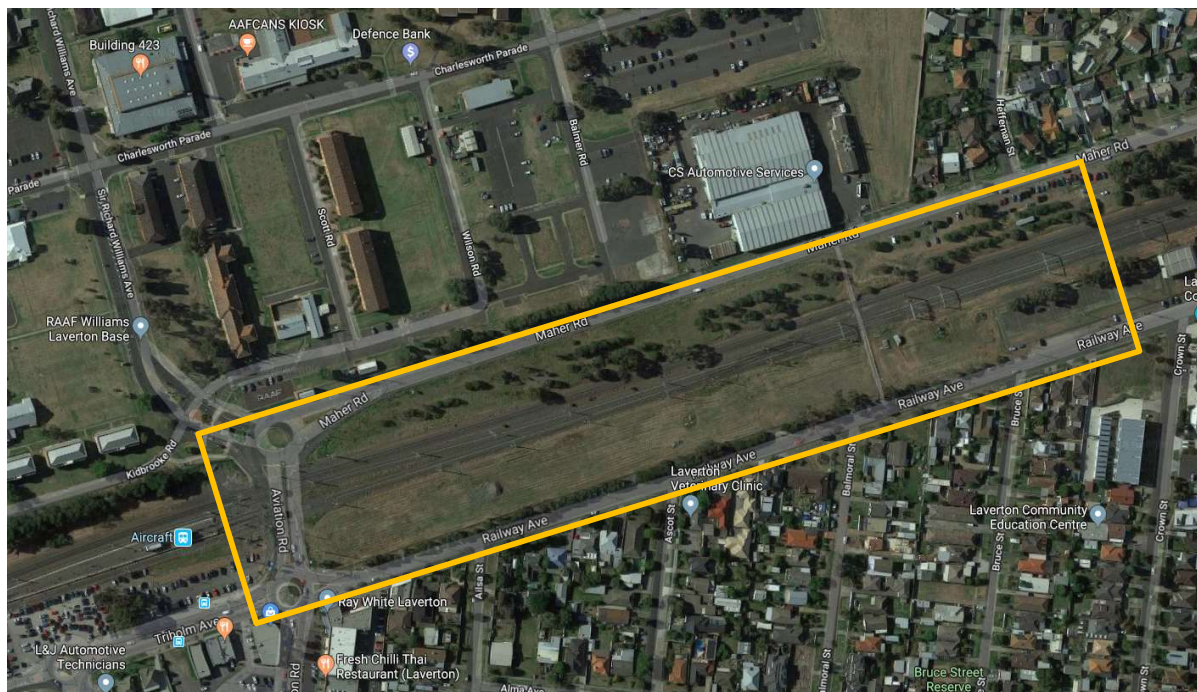
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

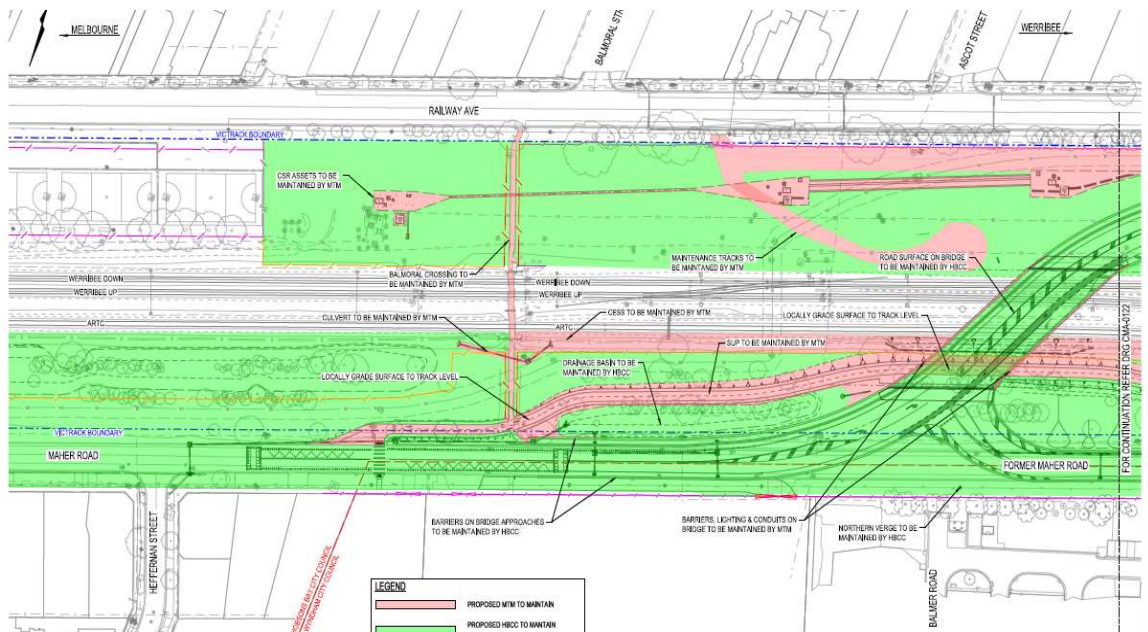
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices:	Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

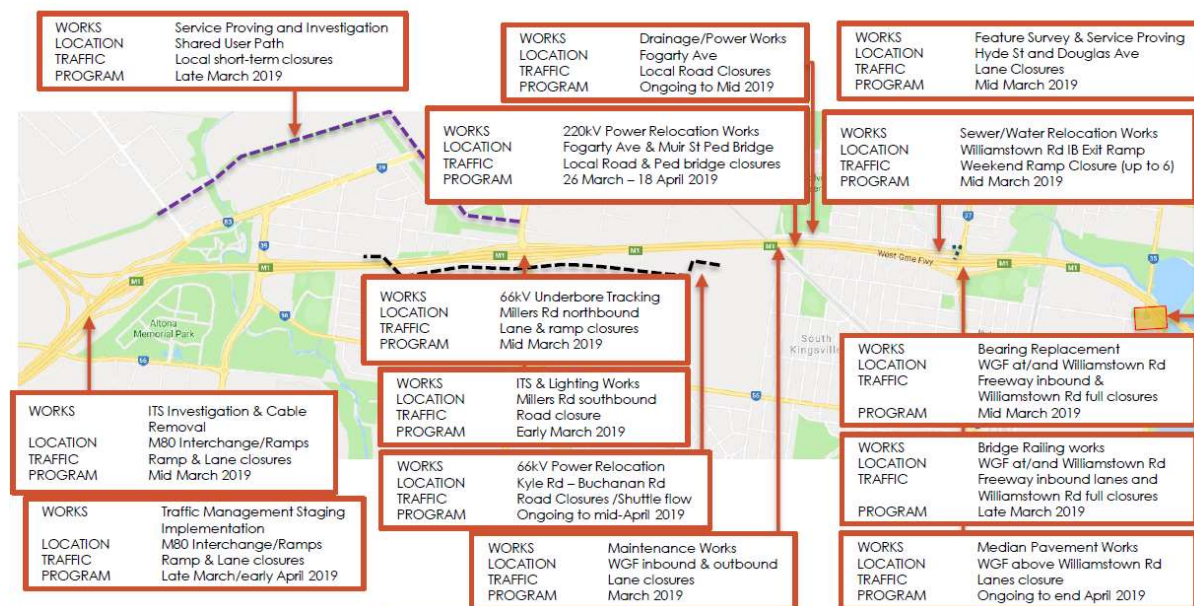


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

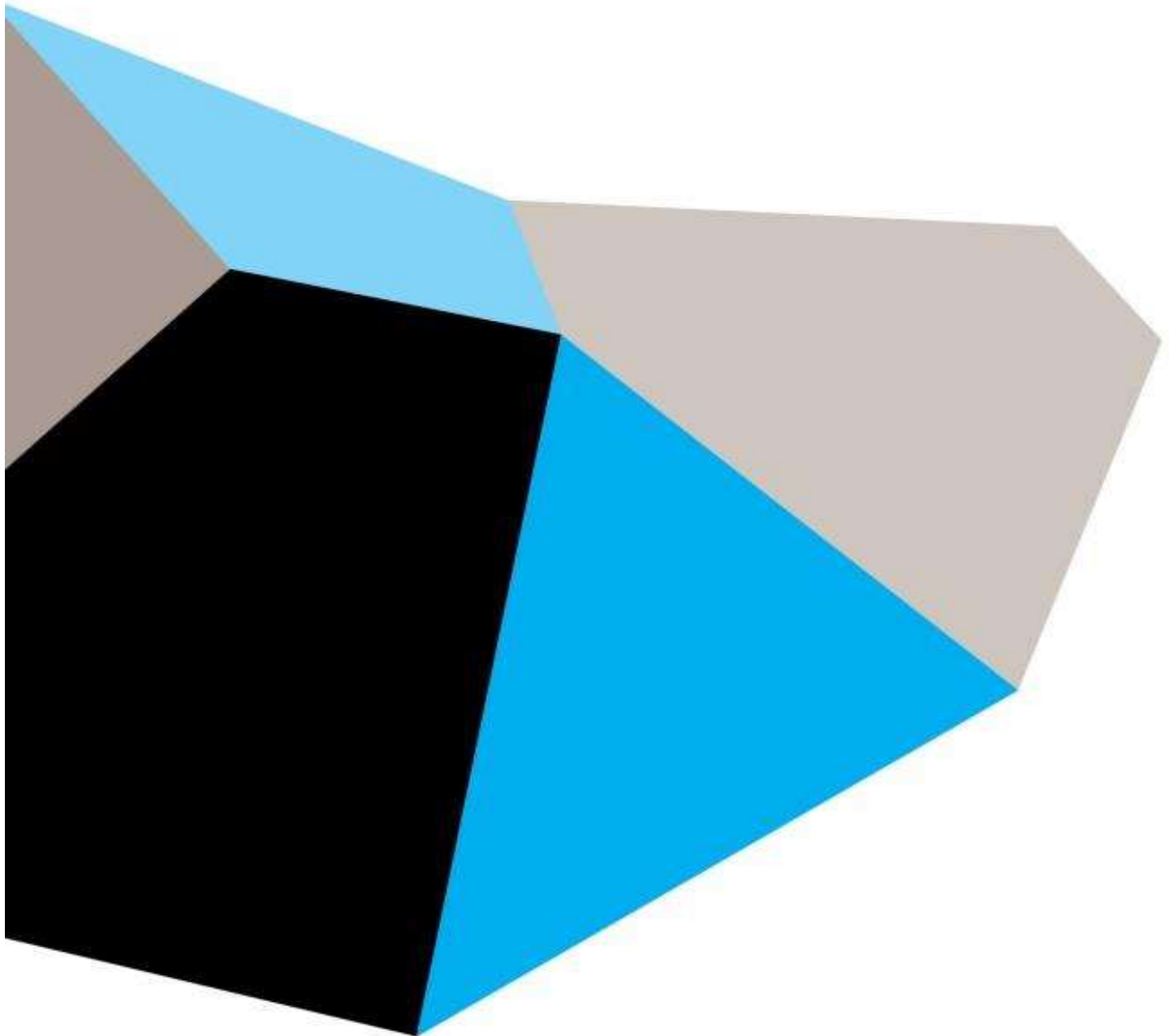
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
 2. **In accordance with section 80A(2) of the *Local Government Act* 1989 incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**
-

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

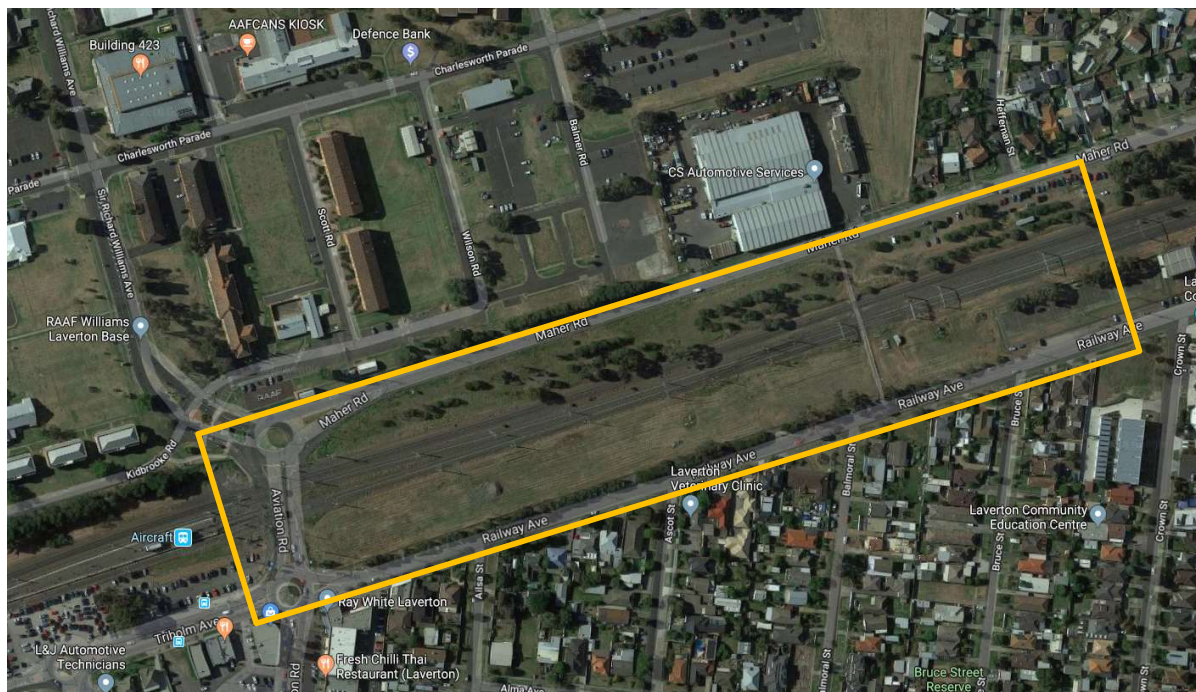
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

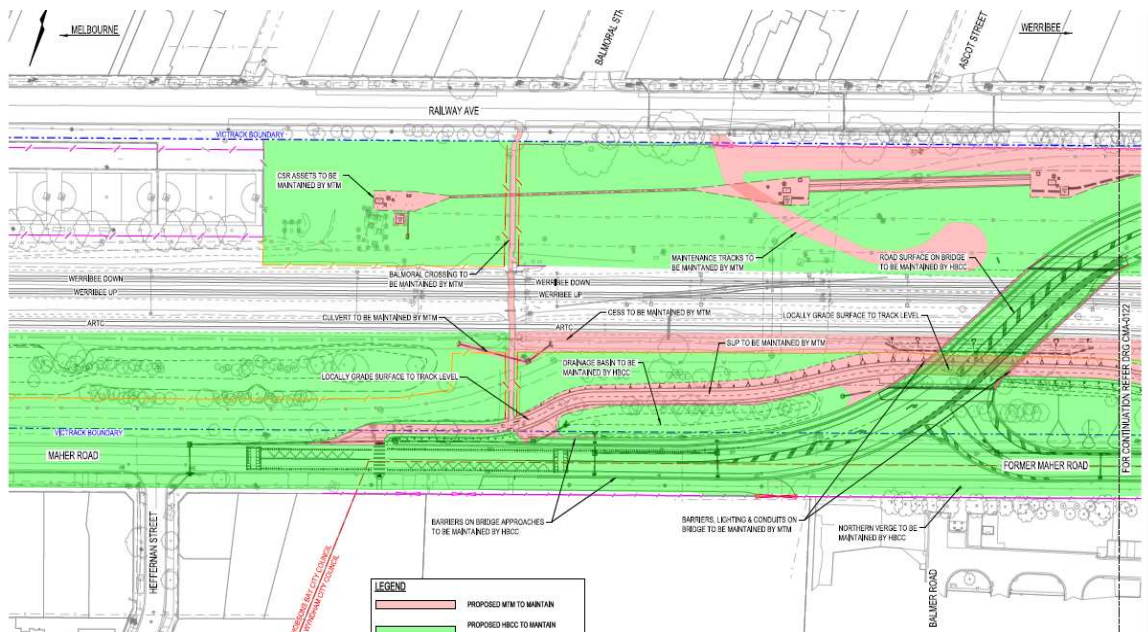
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services
Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

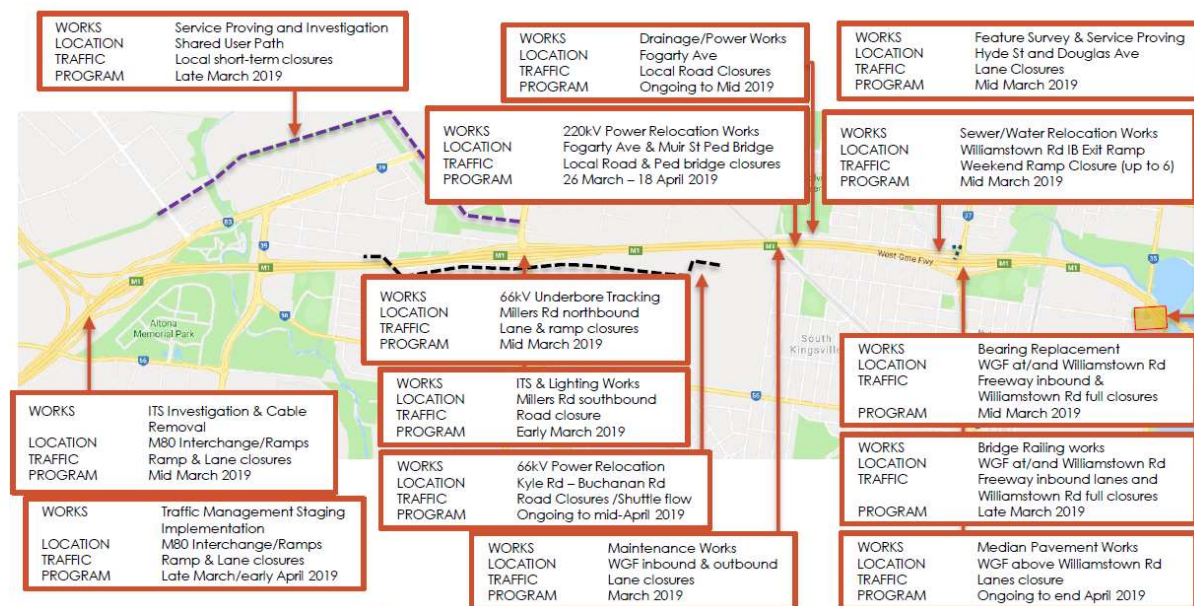


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

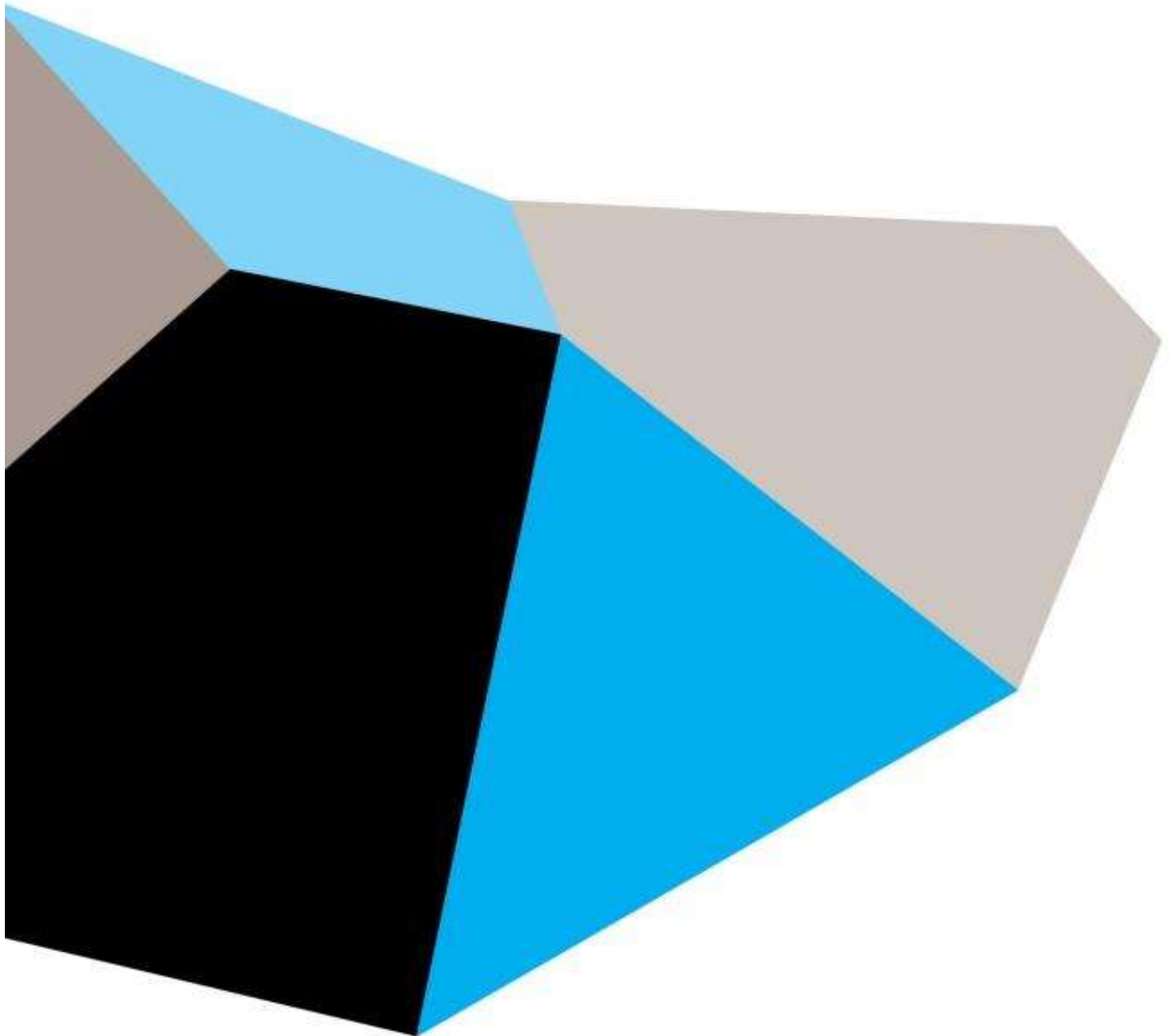
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona
PO Box 21, Altona 3018
Phone (03) 9932 1000
Fax (03) 9932 1039
NRS phone 133 677 and quote 03 9932 1000
Email customerservice@hobsonsbay.vic.gov.au

 www.twitter.com/HobsonsBayCC

 www.facebook.com/HobsonsBayCityCouncil

 www.hobsonsbay.vic.gov.au



Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

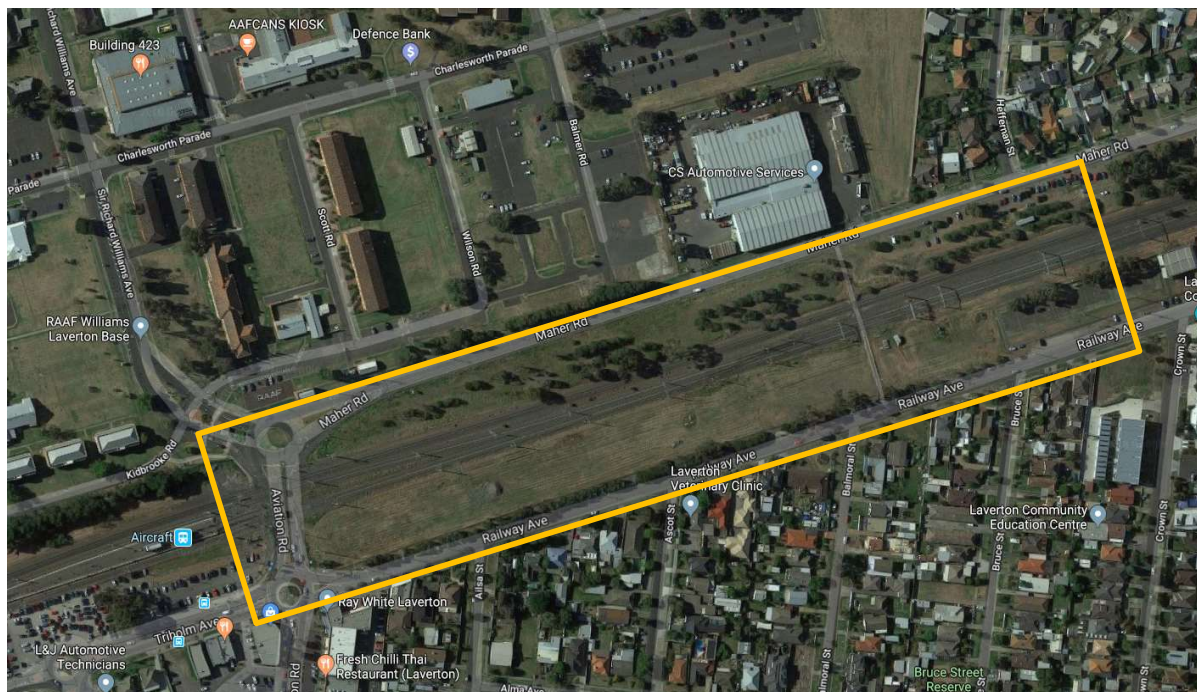
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

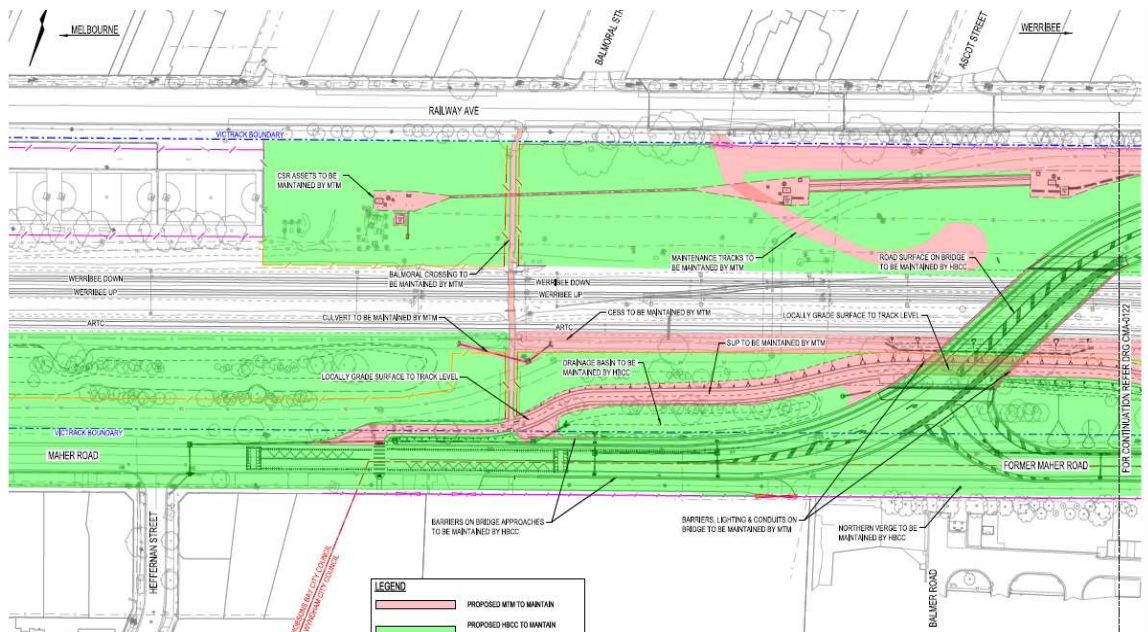
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

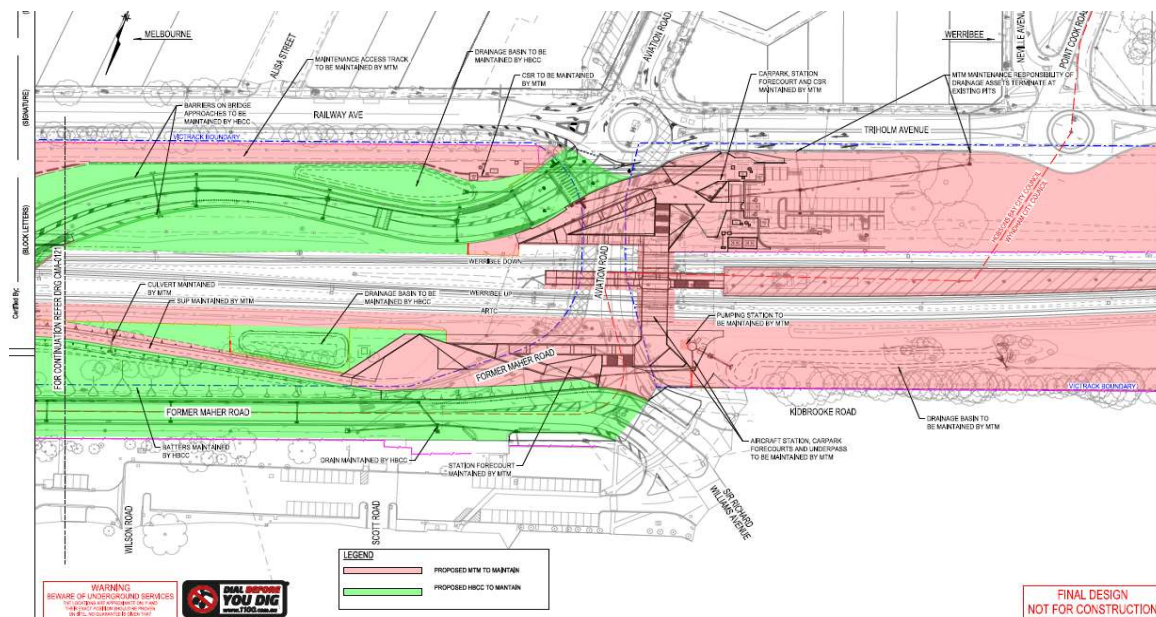
Council’s position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices:	Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

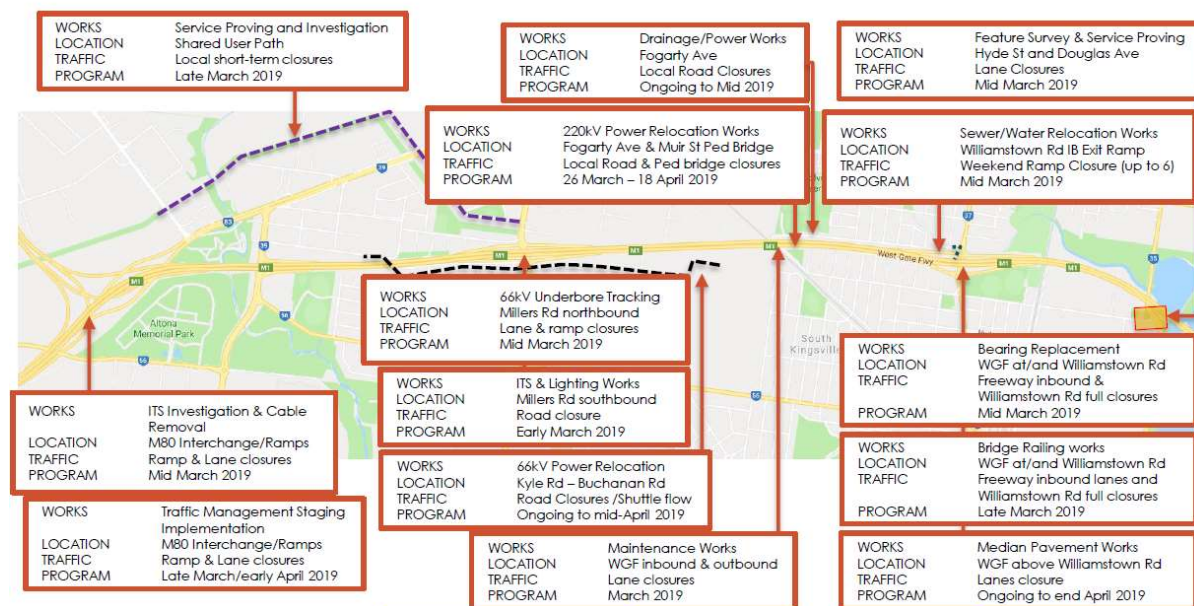


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within The Age on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

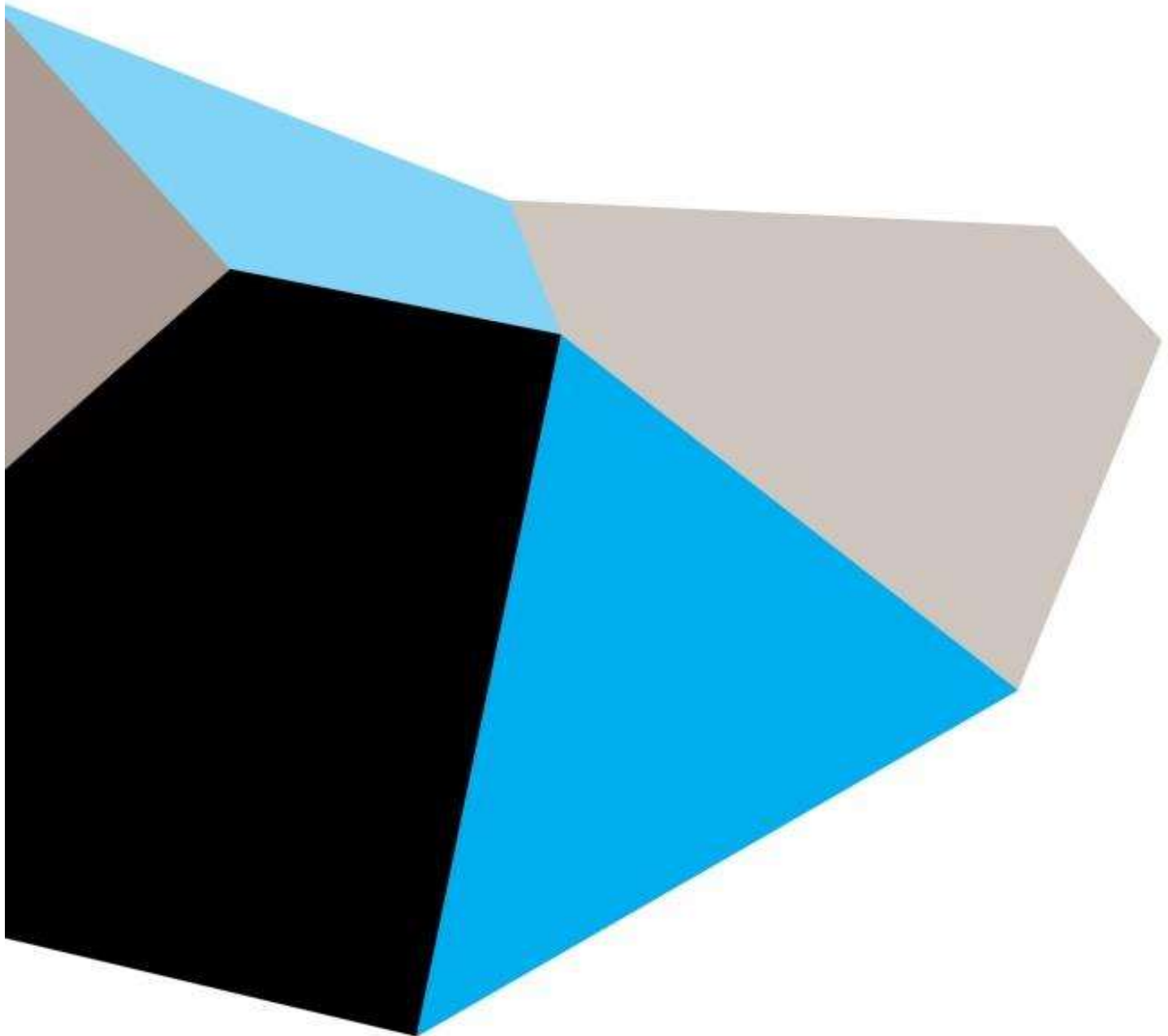
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
 2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**
-

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

- 1. Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**

 - 2. Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

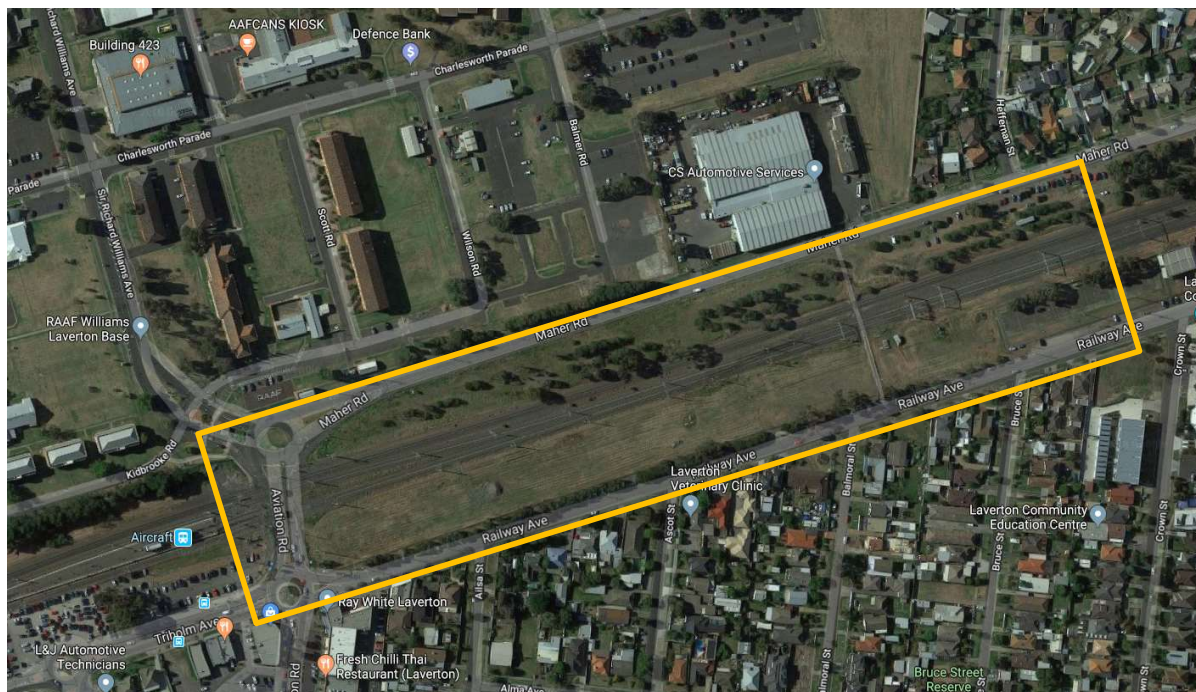
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

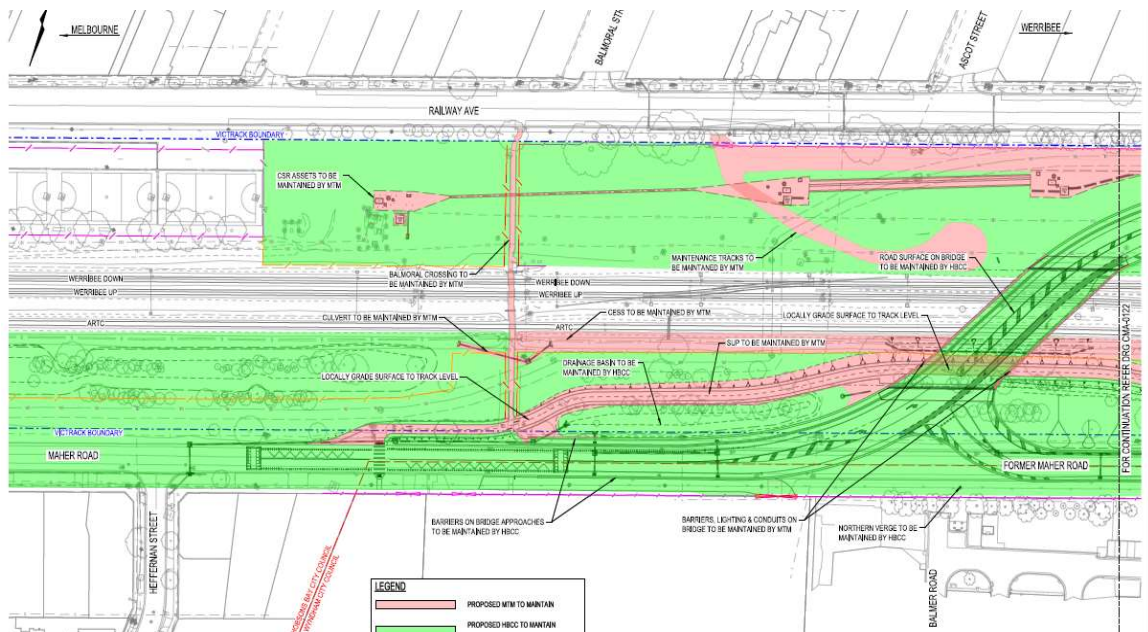
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

- 1. Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
- 2. Receive a further report following the public exhibition period to consider the Aquatic Strategy.**

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

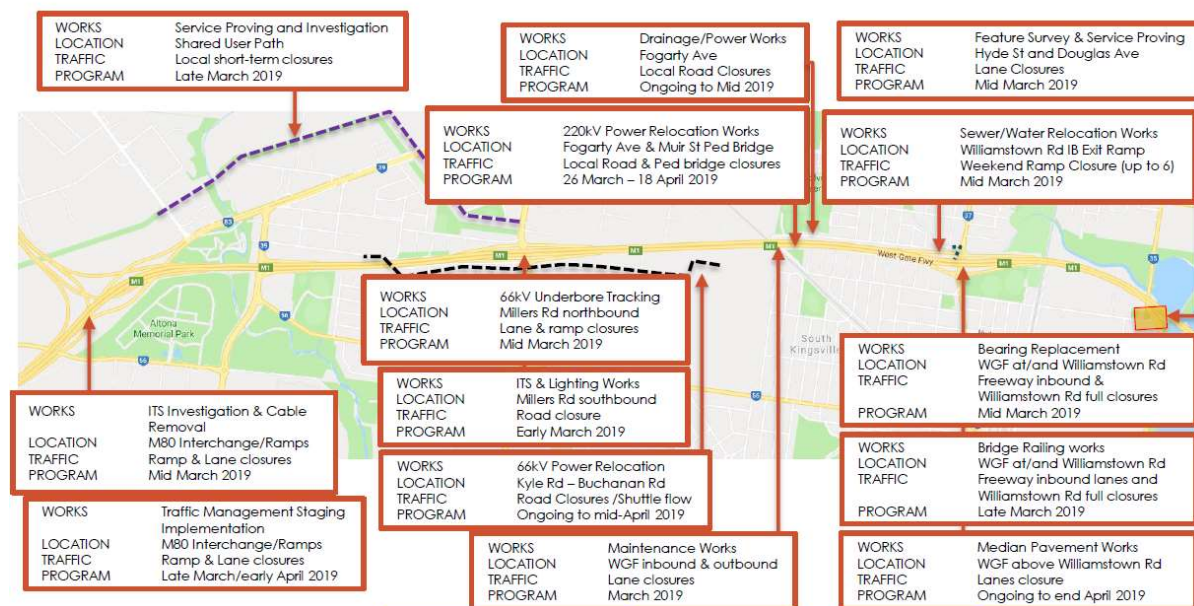


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

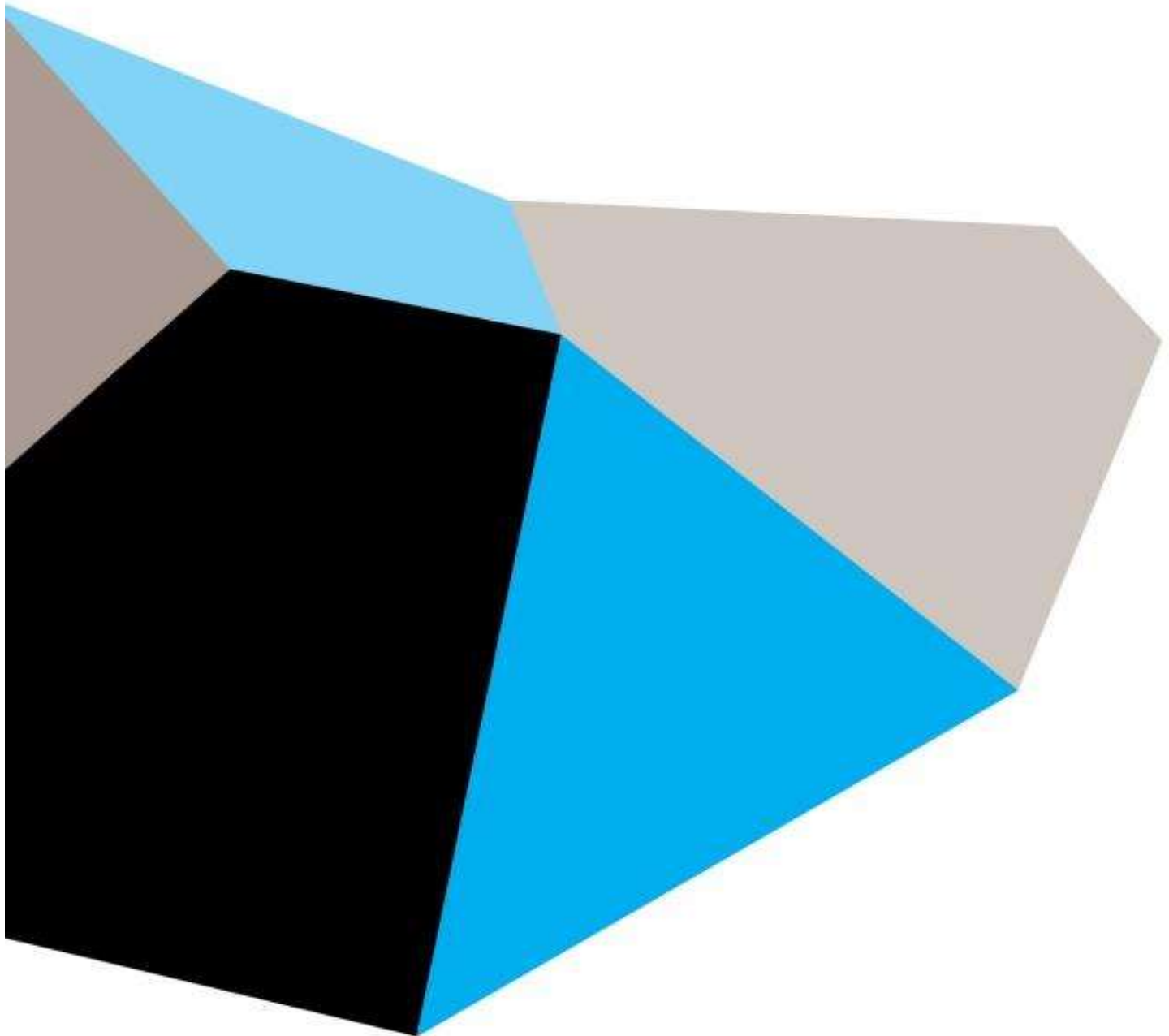
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act* 1989 incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

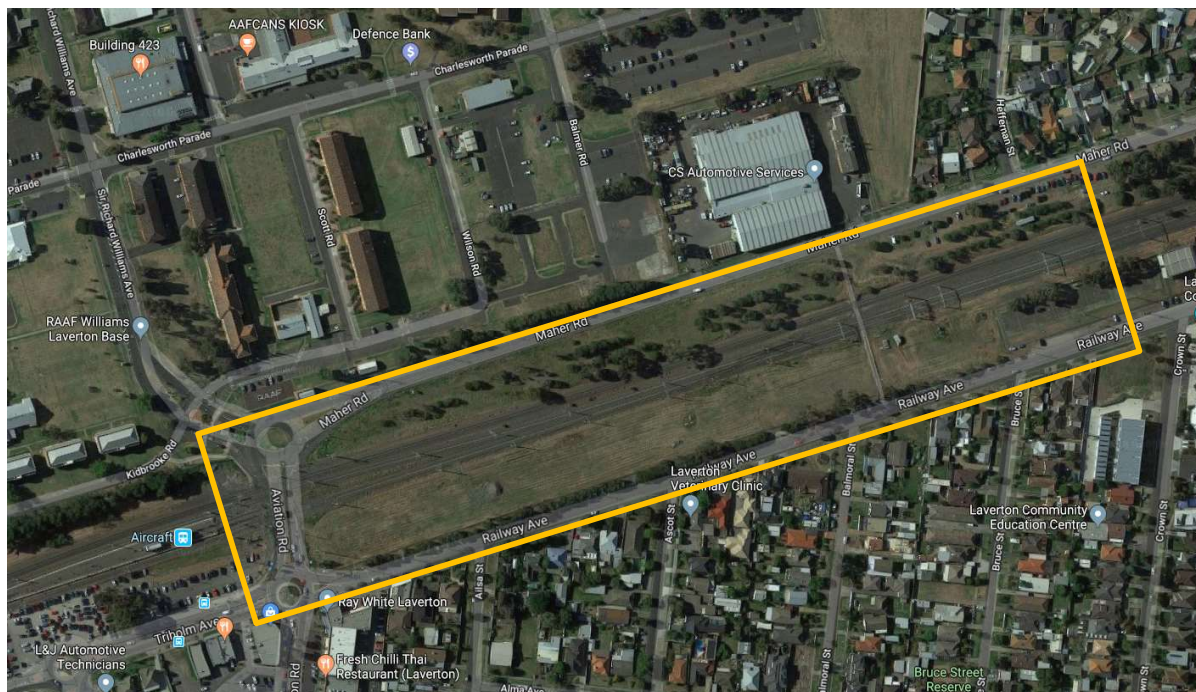
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

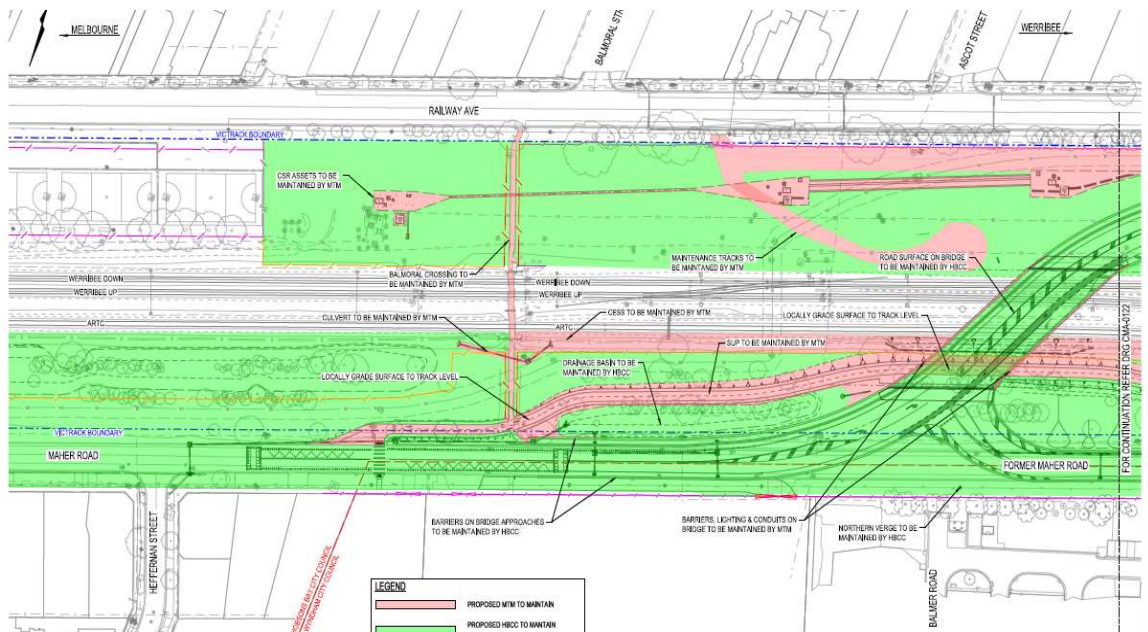
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

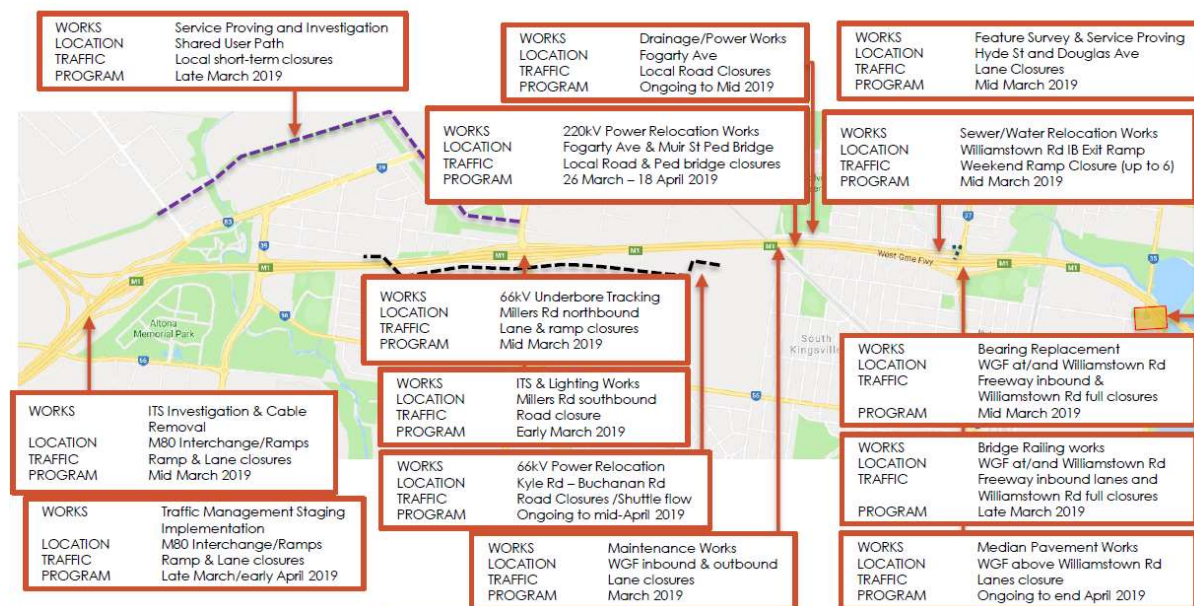


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within The Age on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

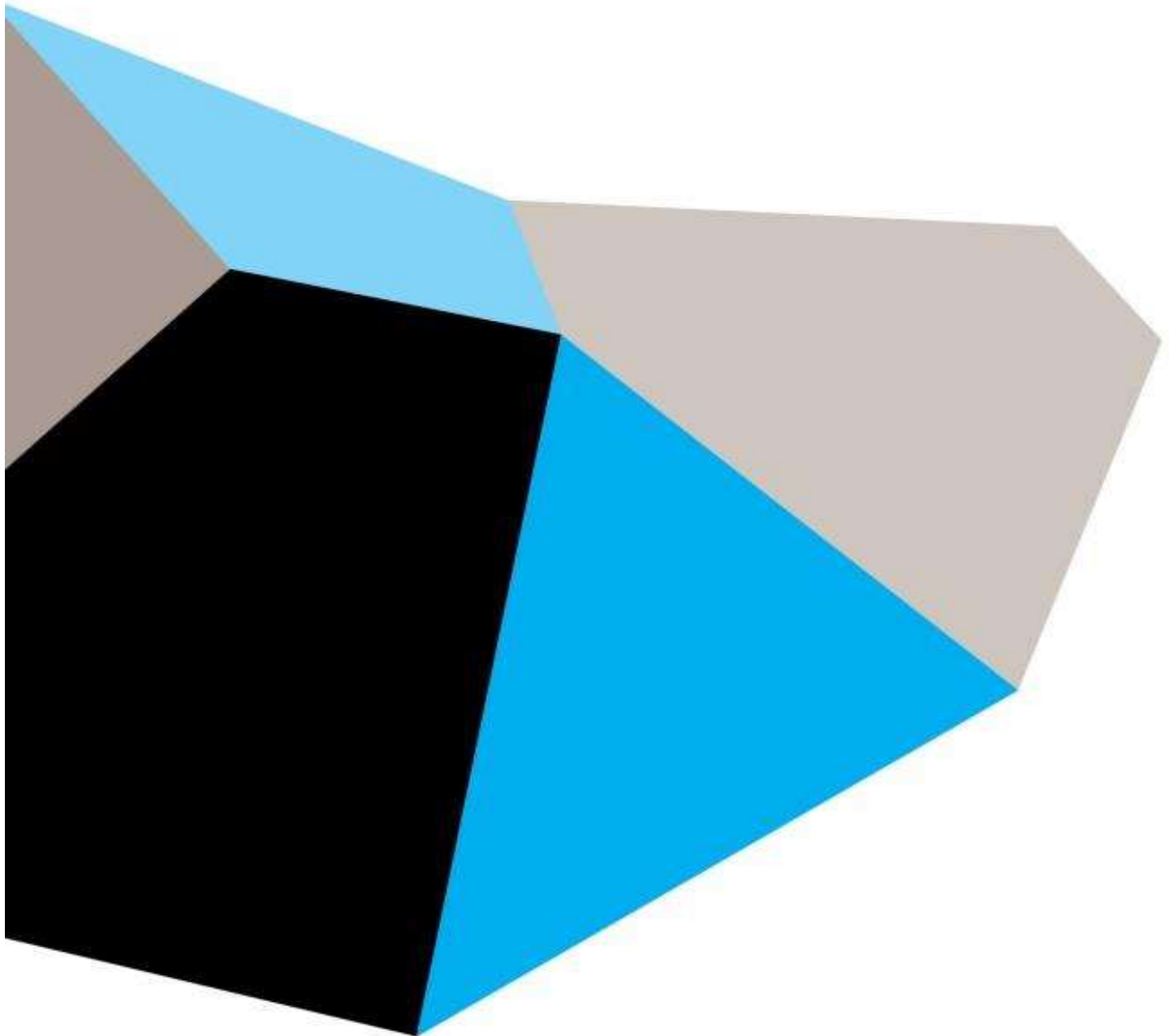
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

PO Box 21, Altona 3018

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
 2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**
-

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

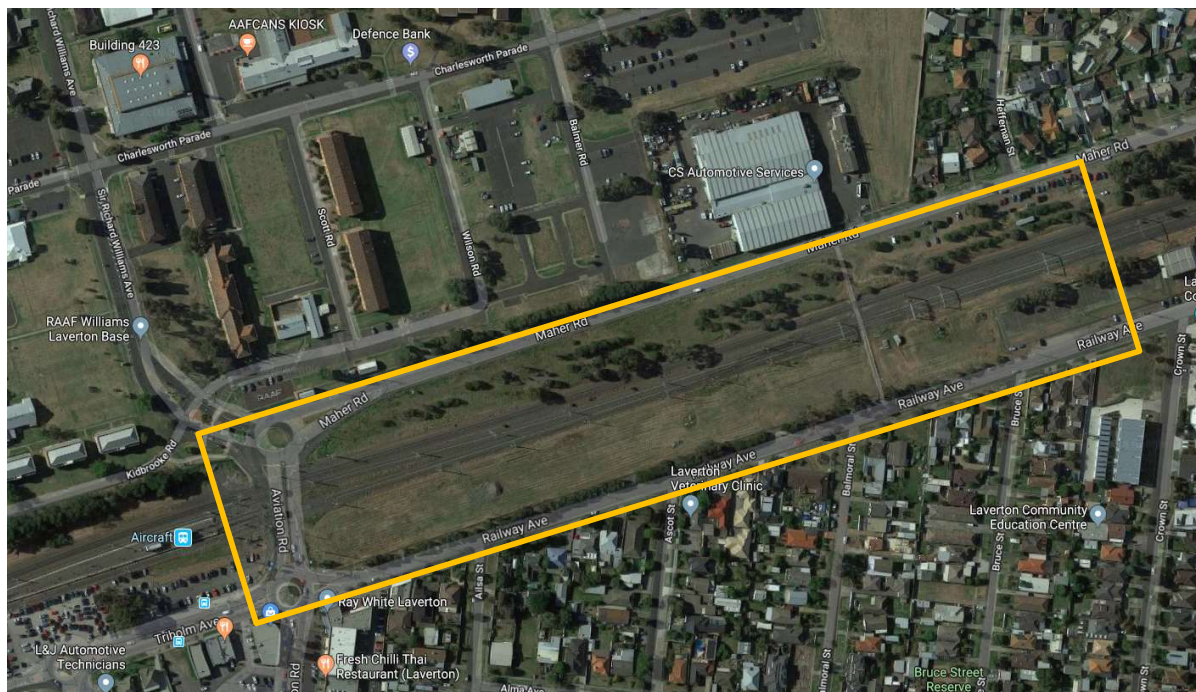
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

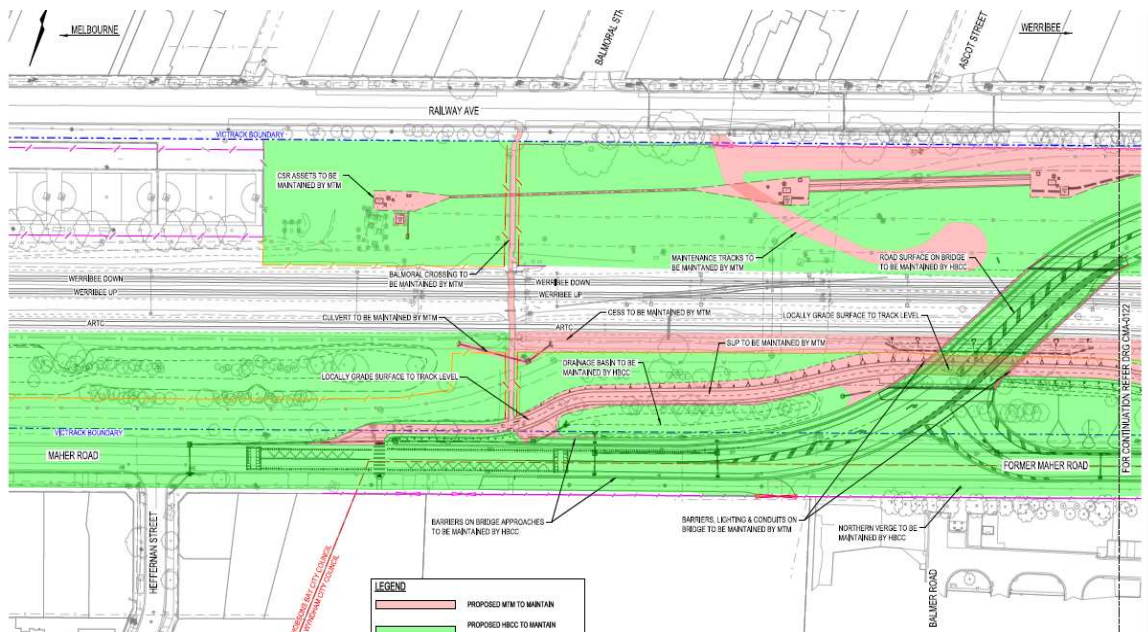
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

- 1. Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 - 2. Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period. These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices:	Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

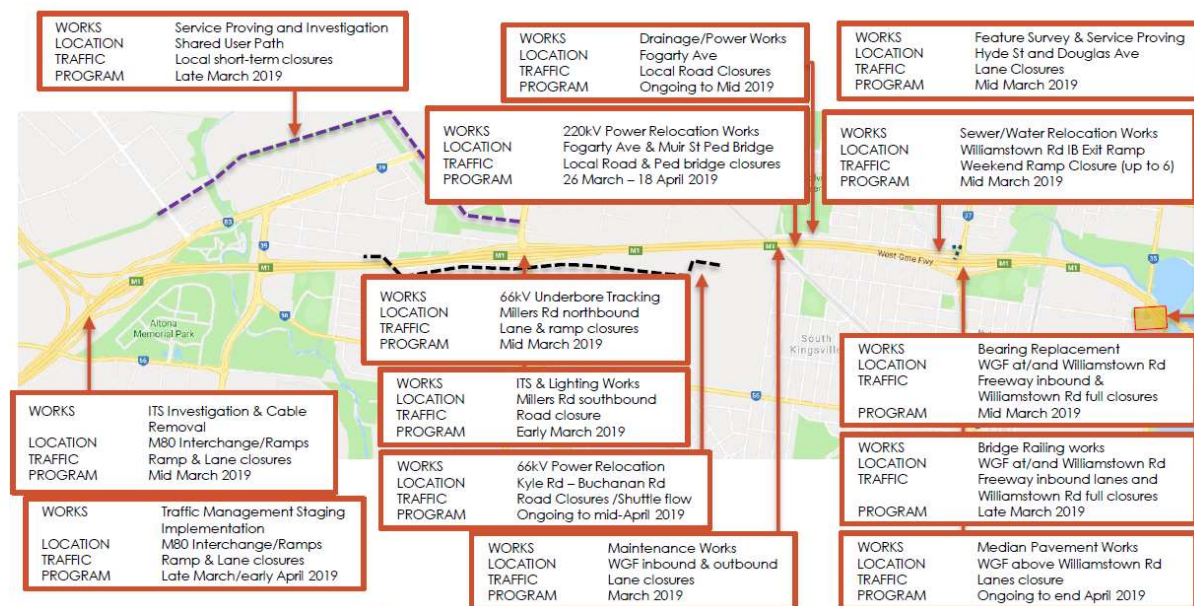


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within The Age on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

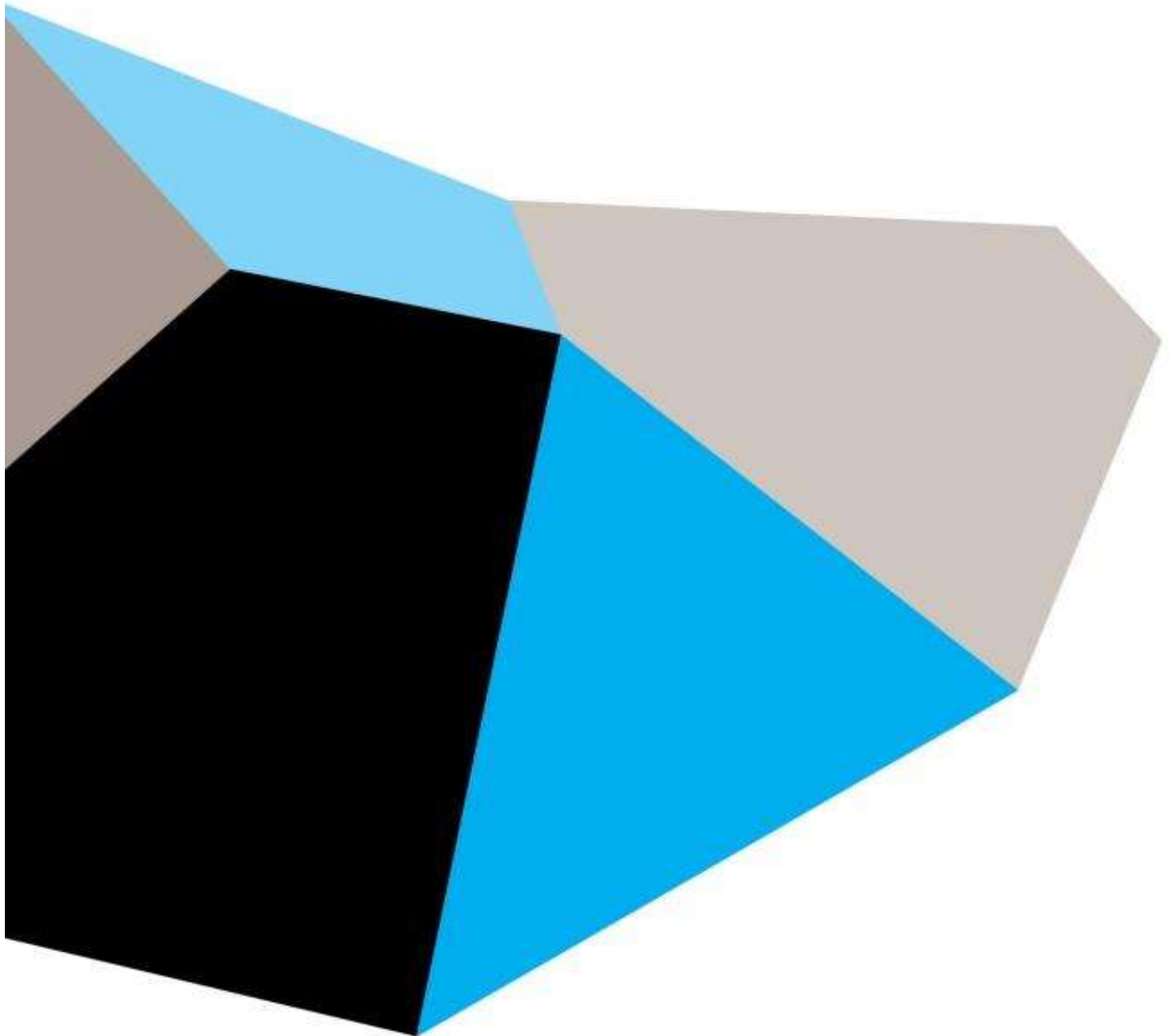
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

- 1. Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**

 - 2. Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan
	2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

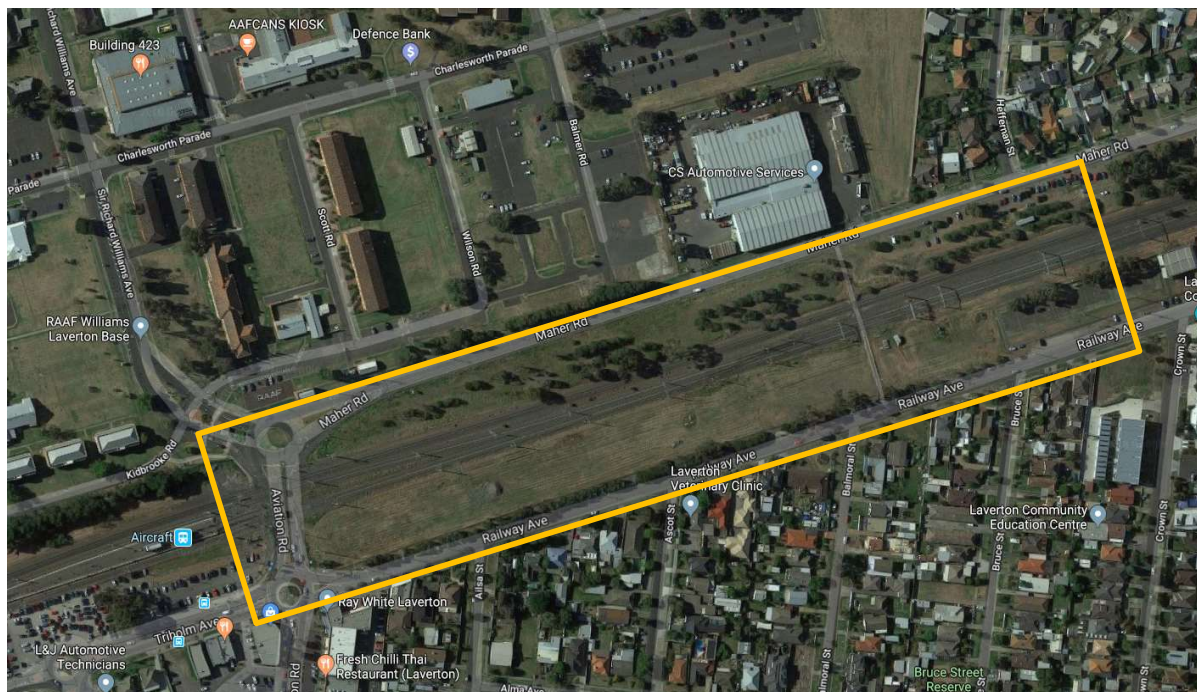
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

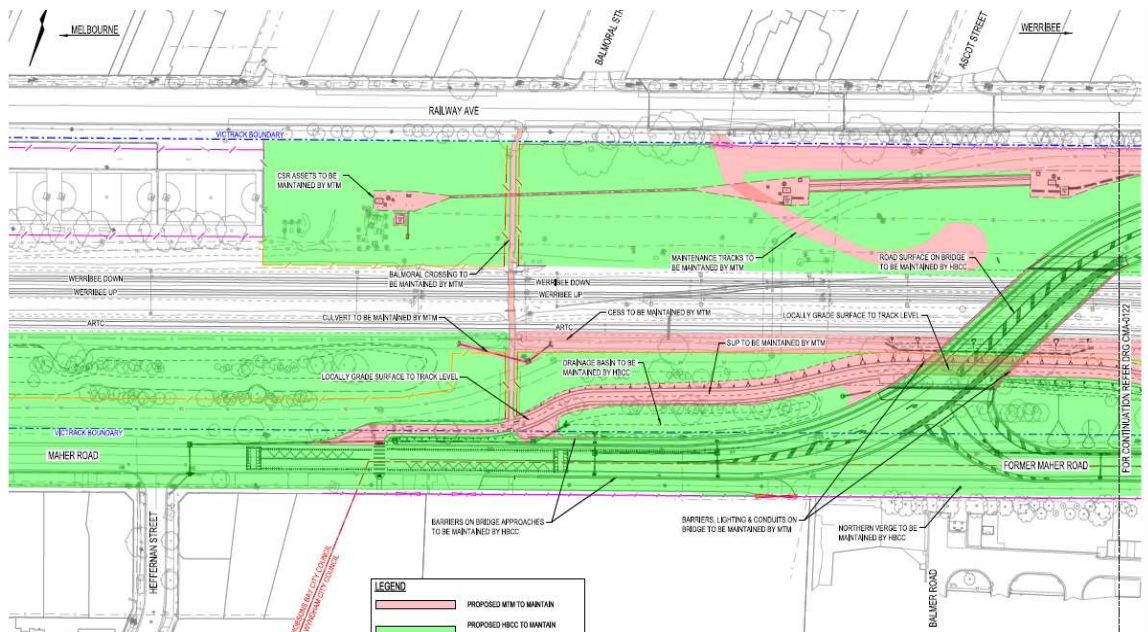
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

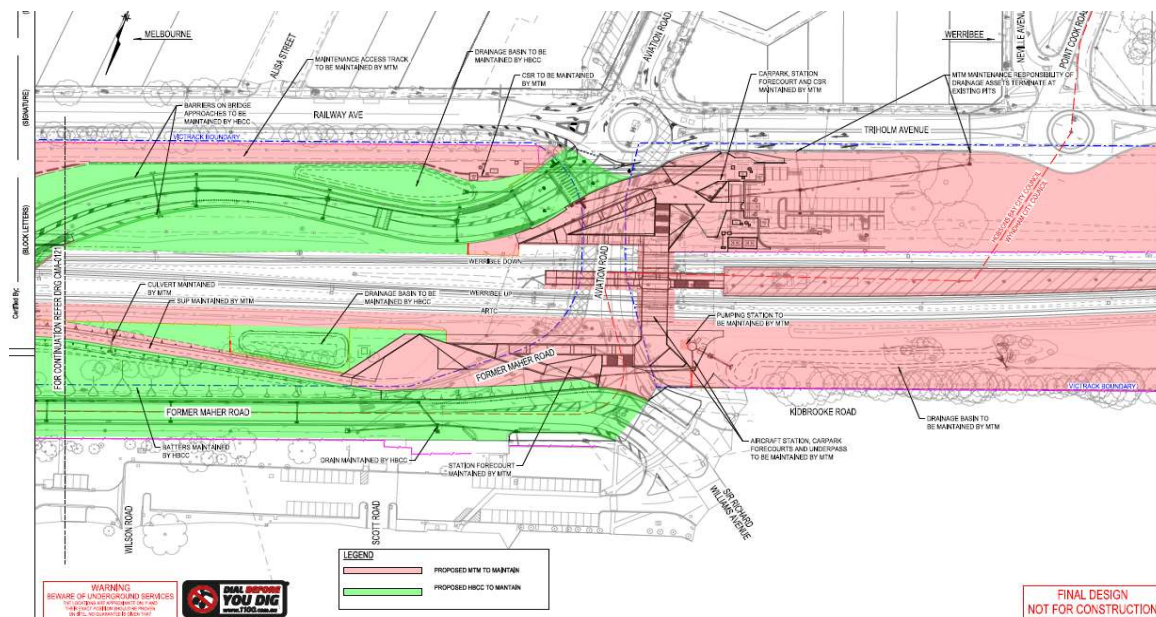
Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period. These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

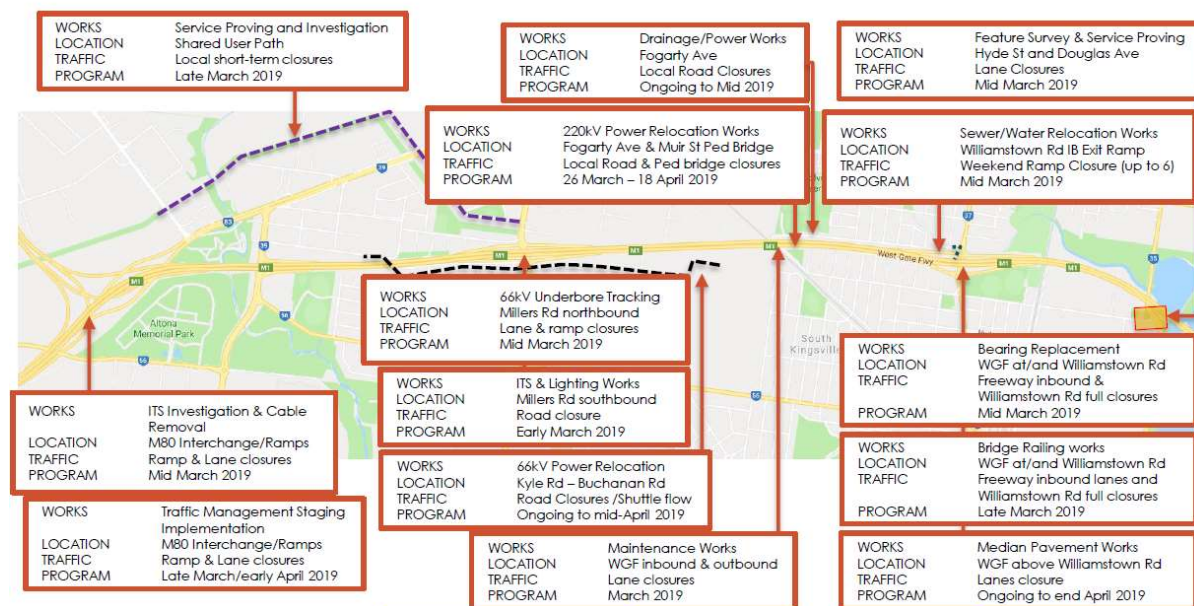


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

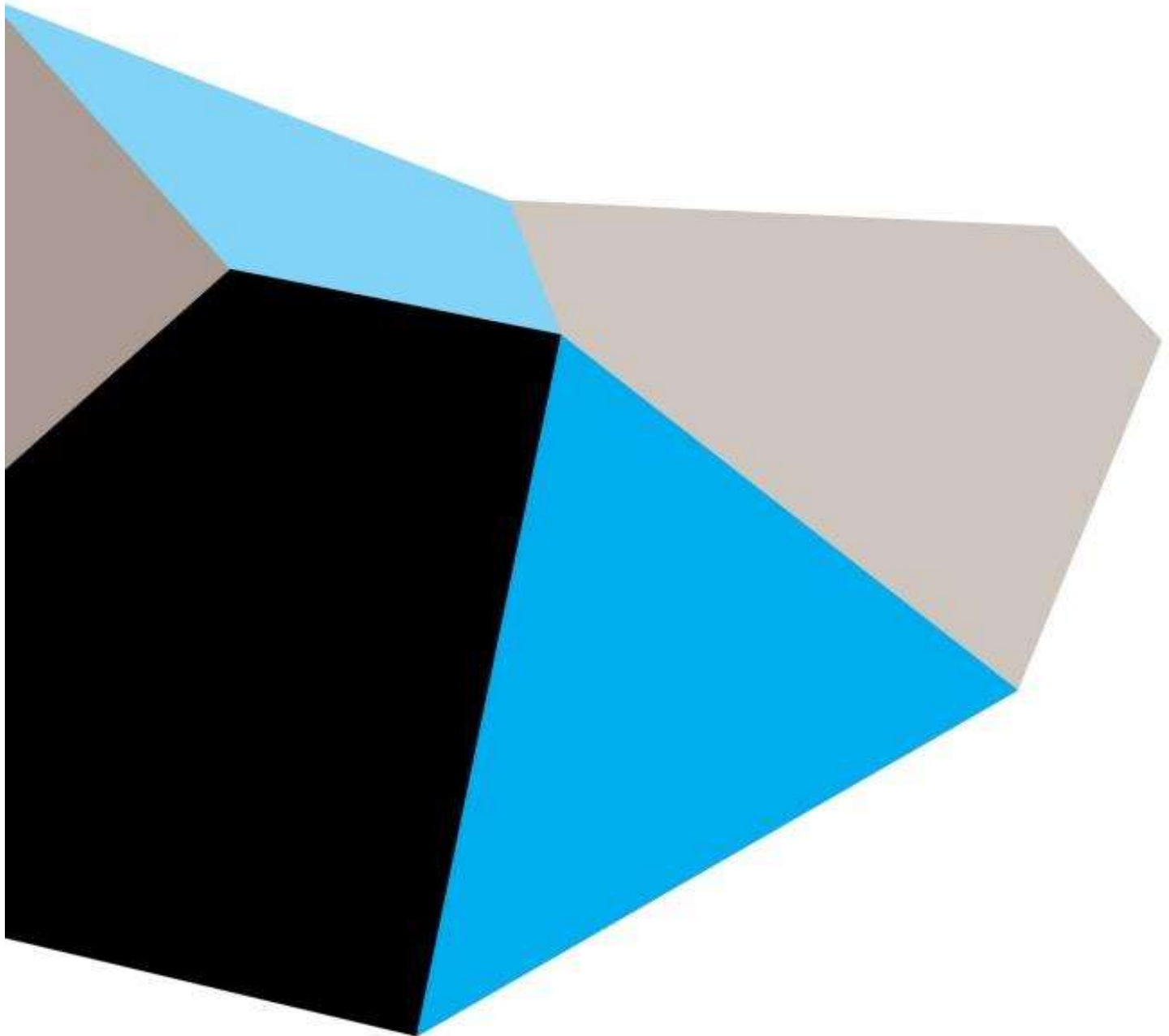
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona
PO Box 21, Altona 3018
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 www.hobsonsabay.vic.gov.au



Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

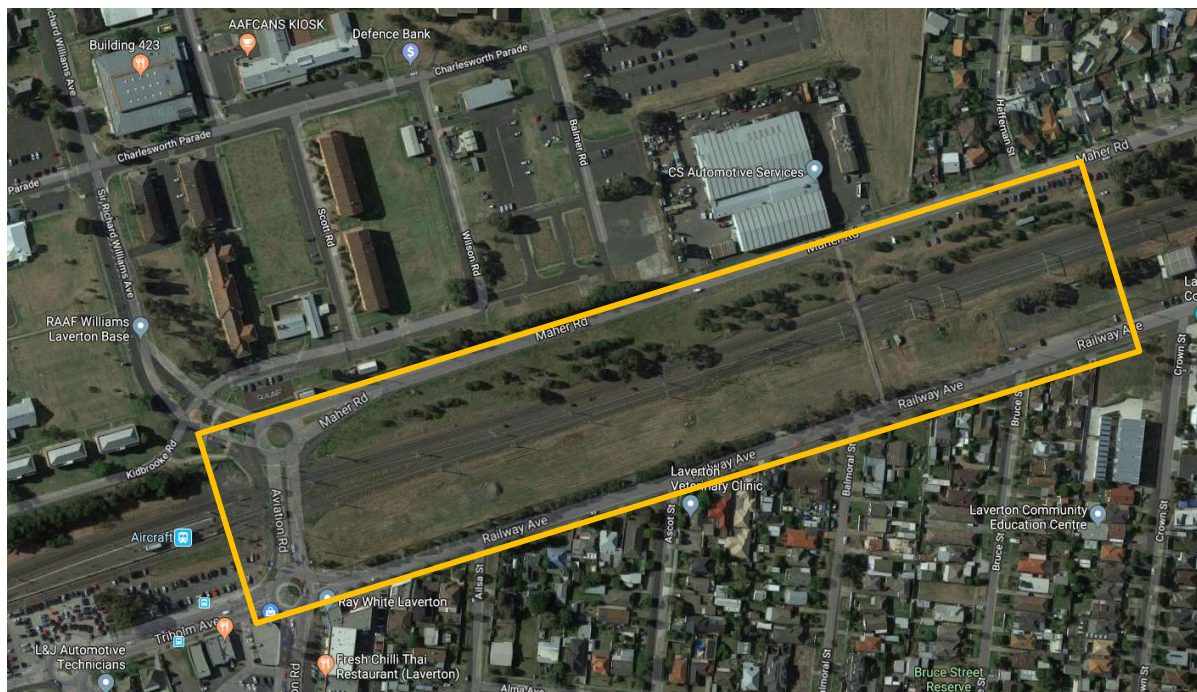
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

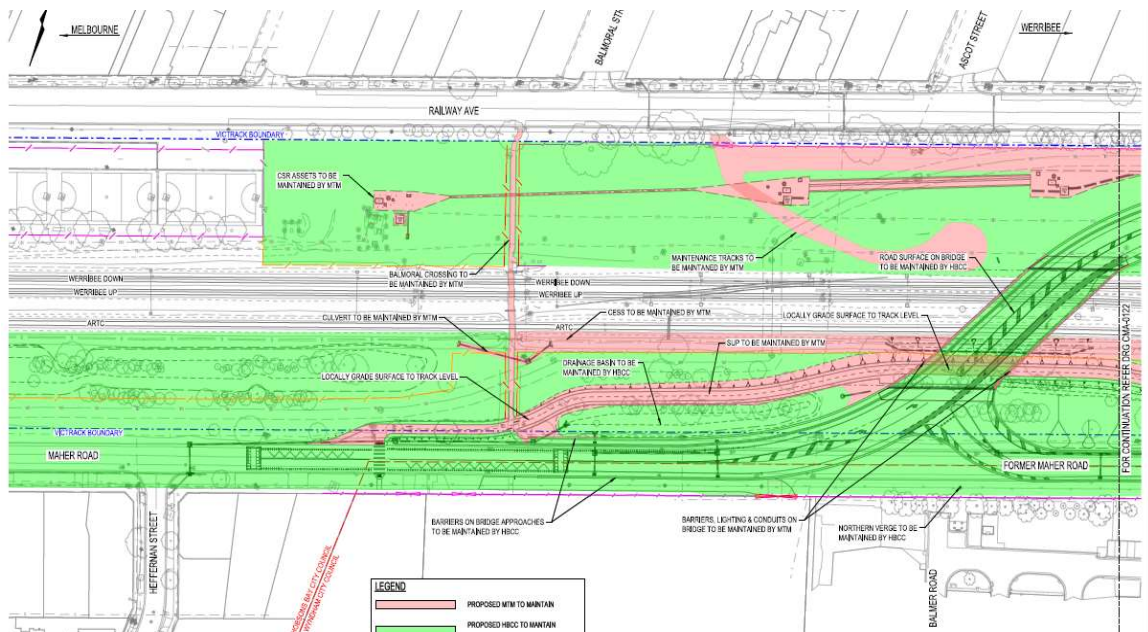
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period. These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

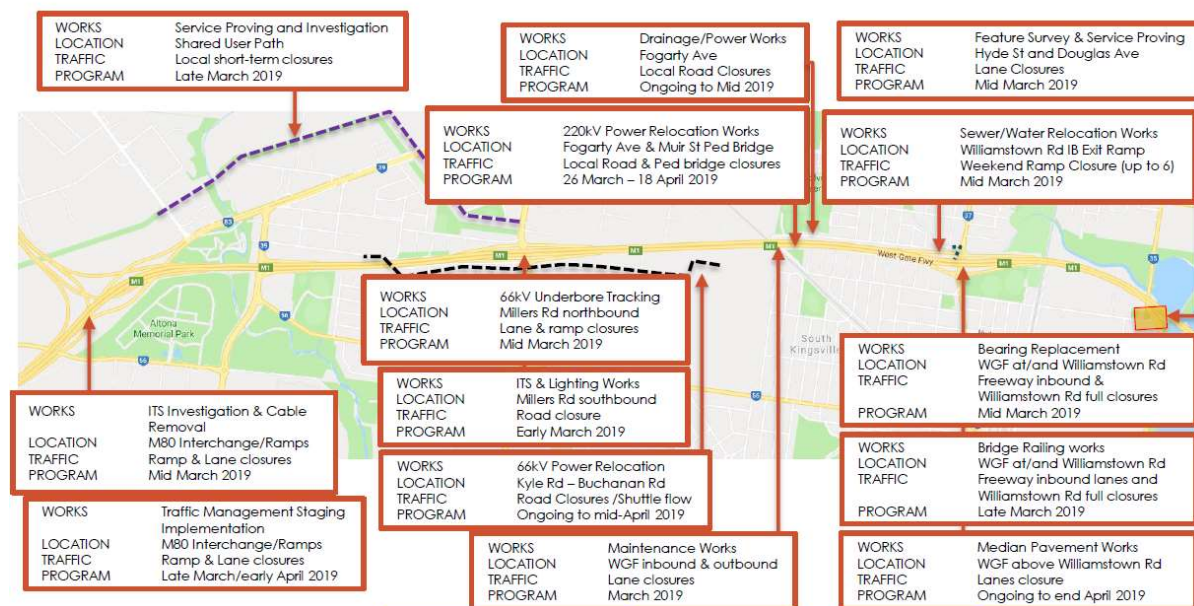


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

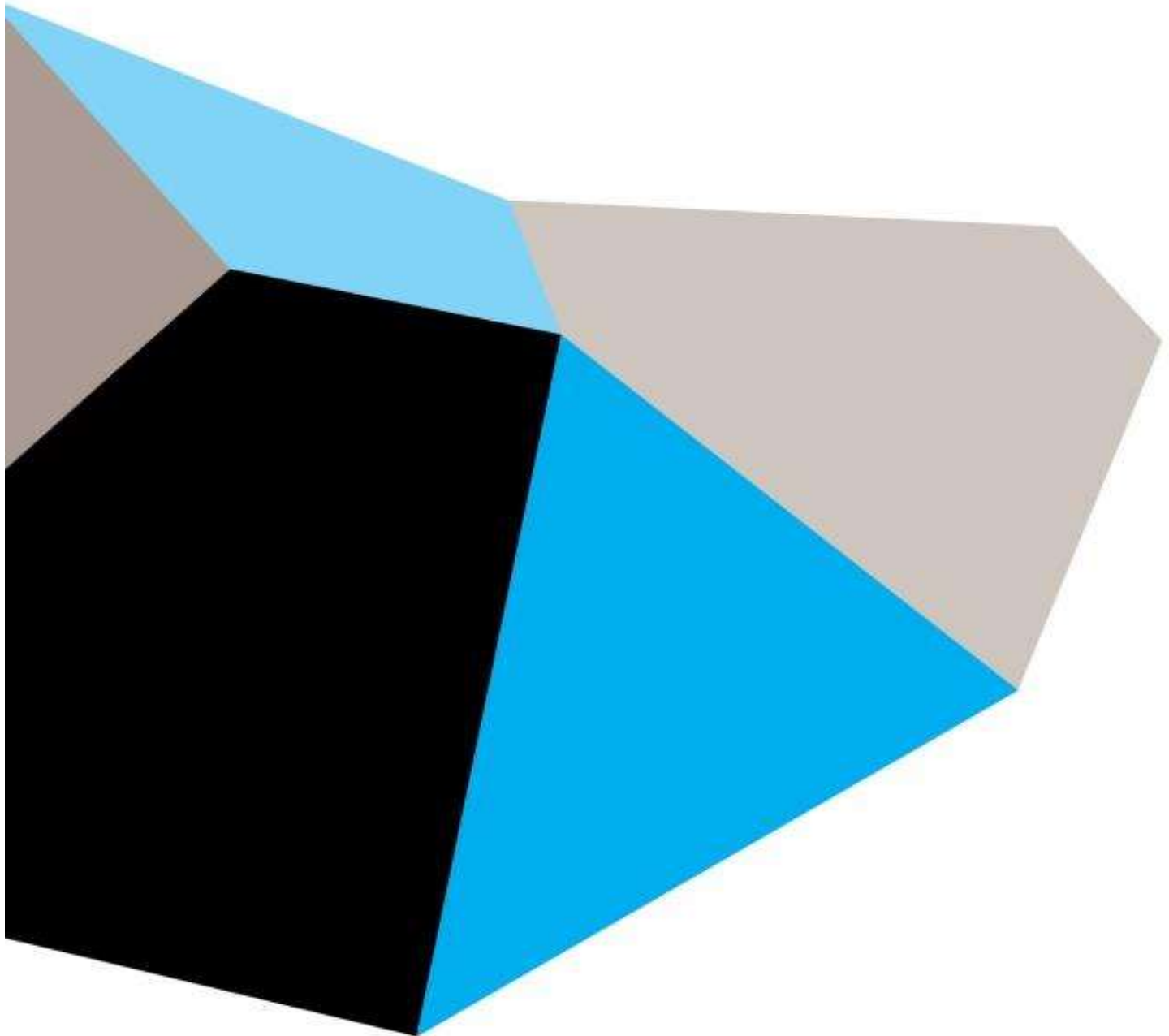
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan
	2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

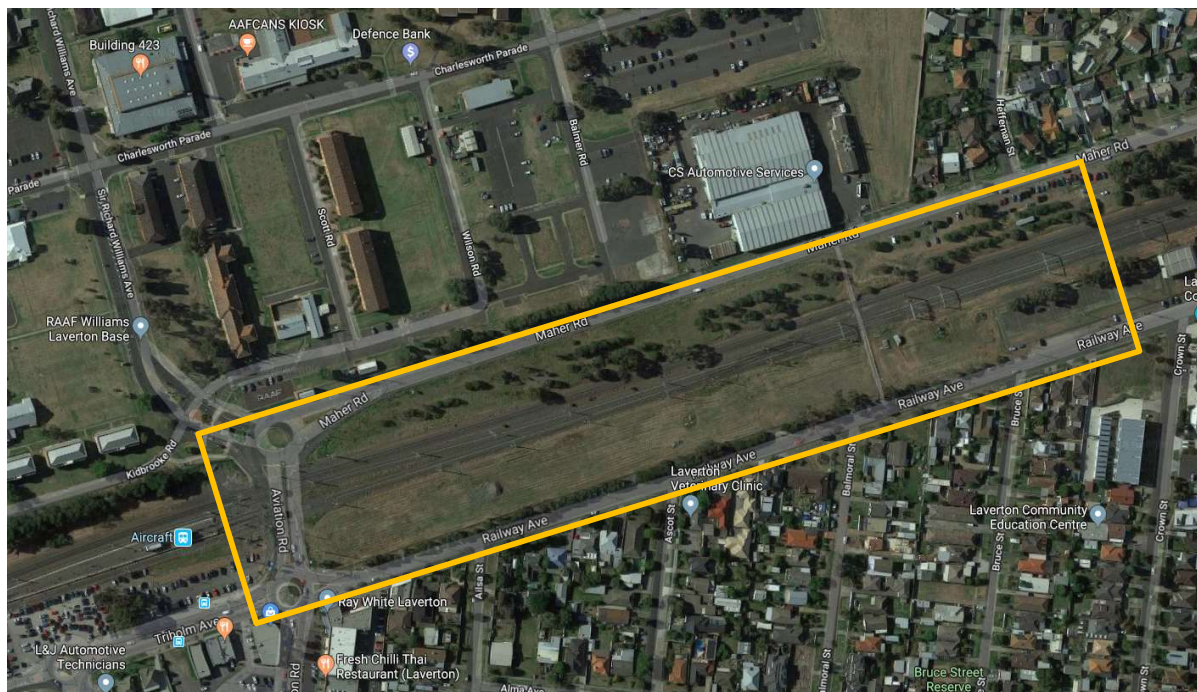
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

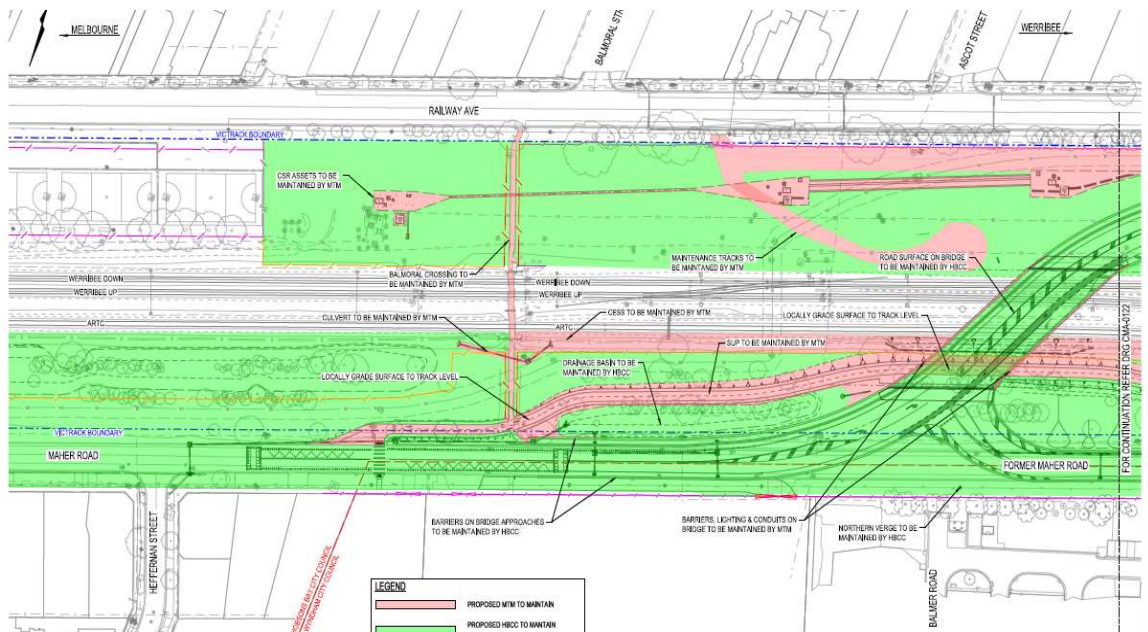
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services
Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

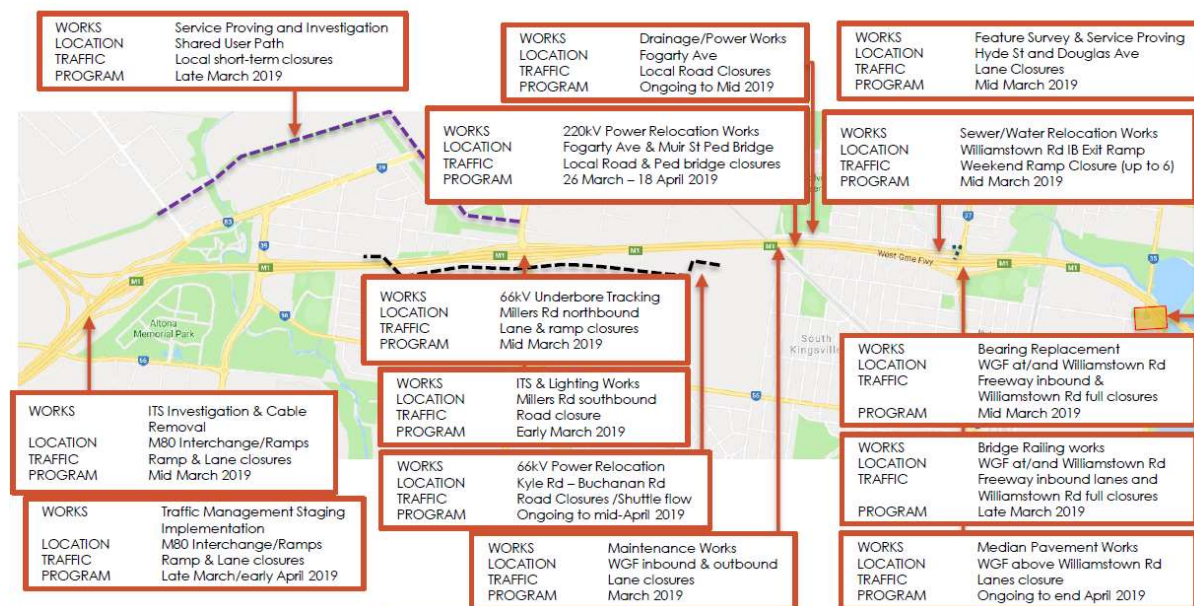


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

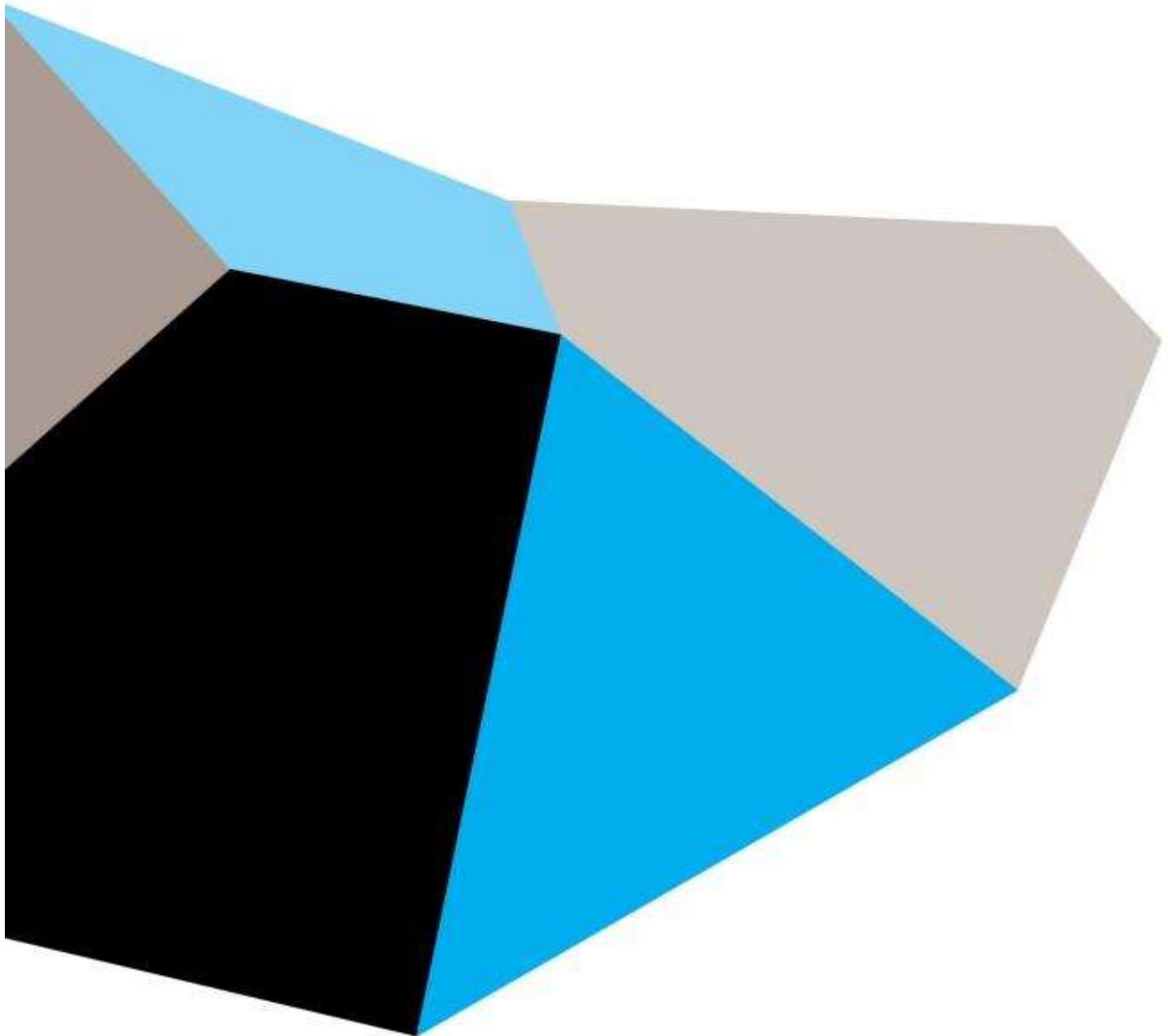
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

PO Box 21, Altona 3018

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act* 1989 incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

- 1. Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**

 - 2. Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

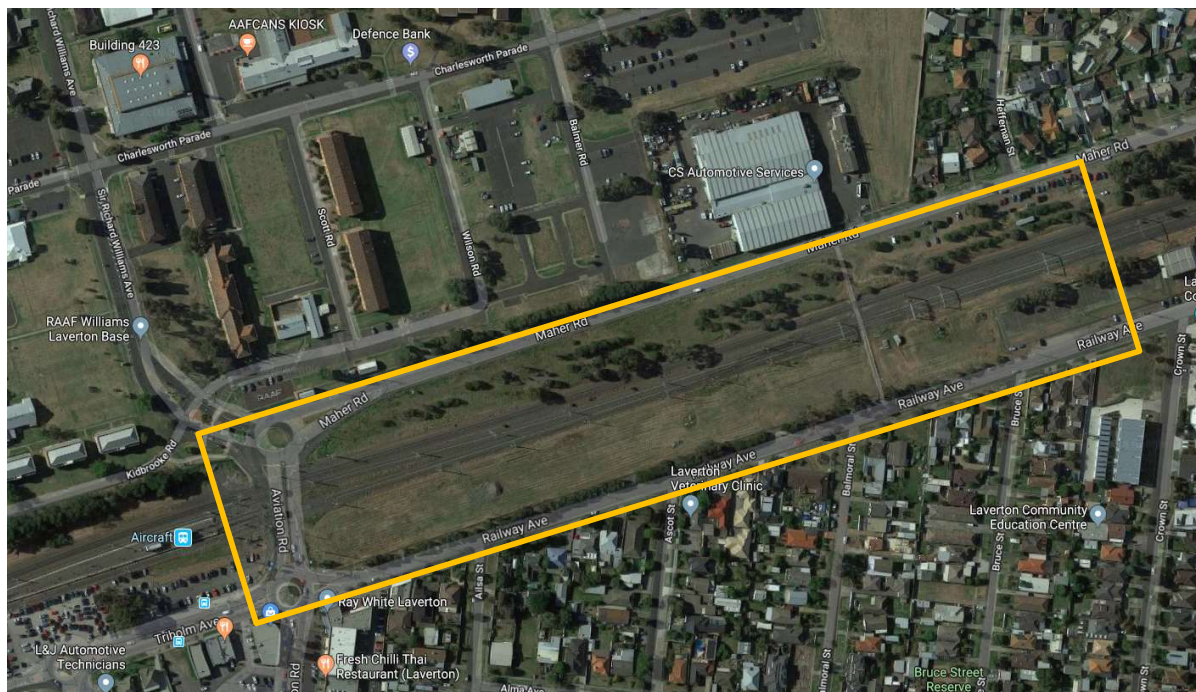
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

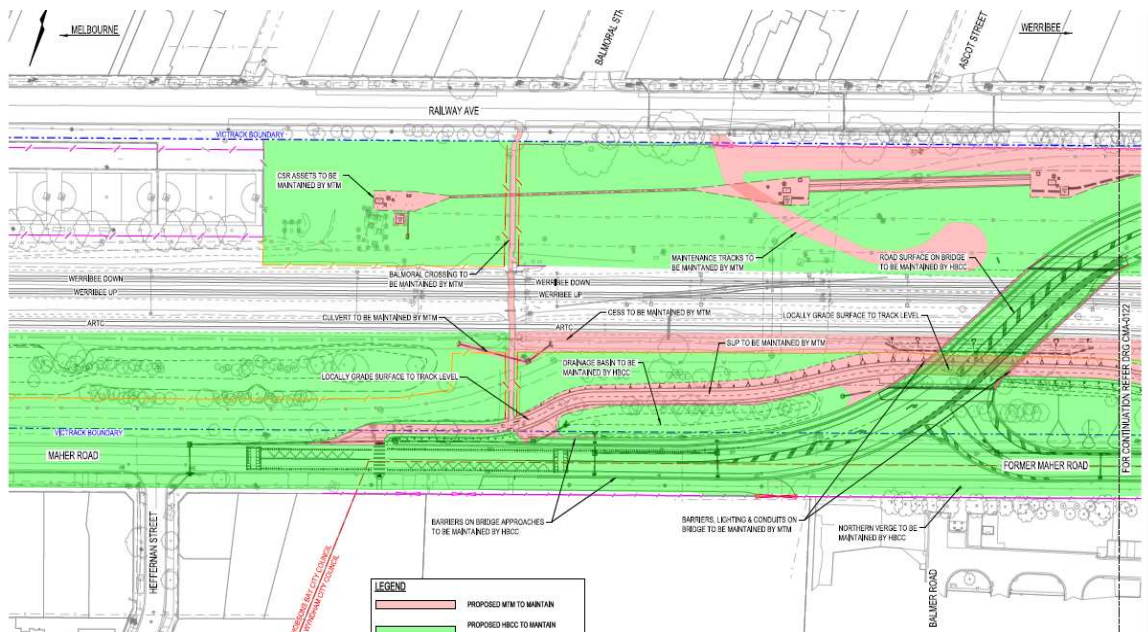
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices:	Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

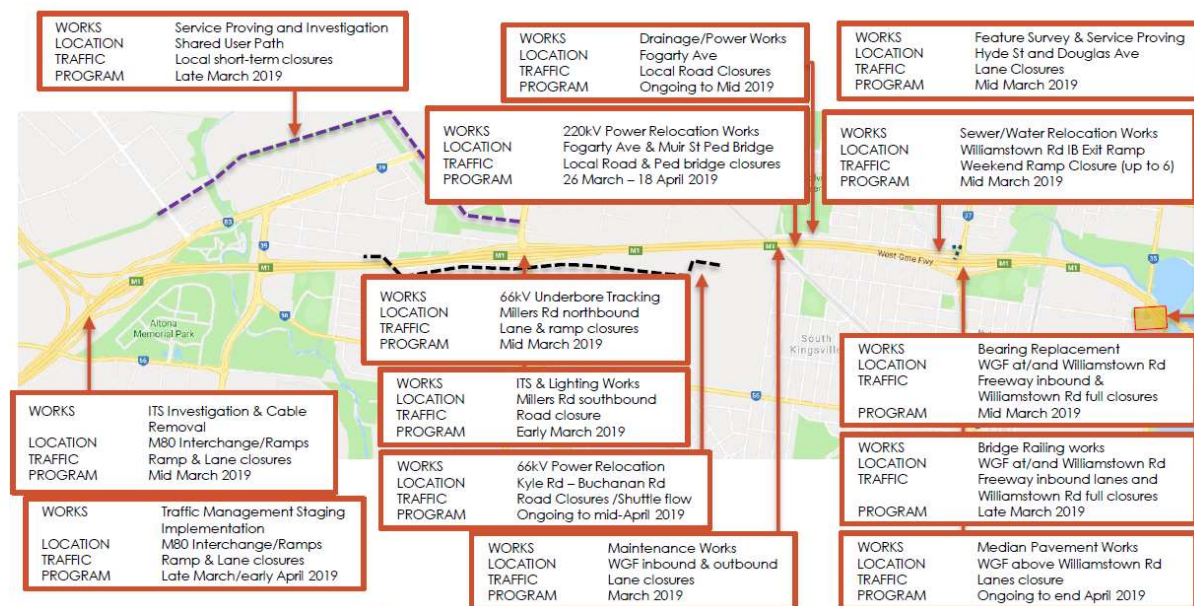


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

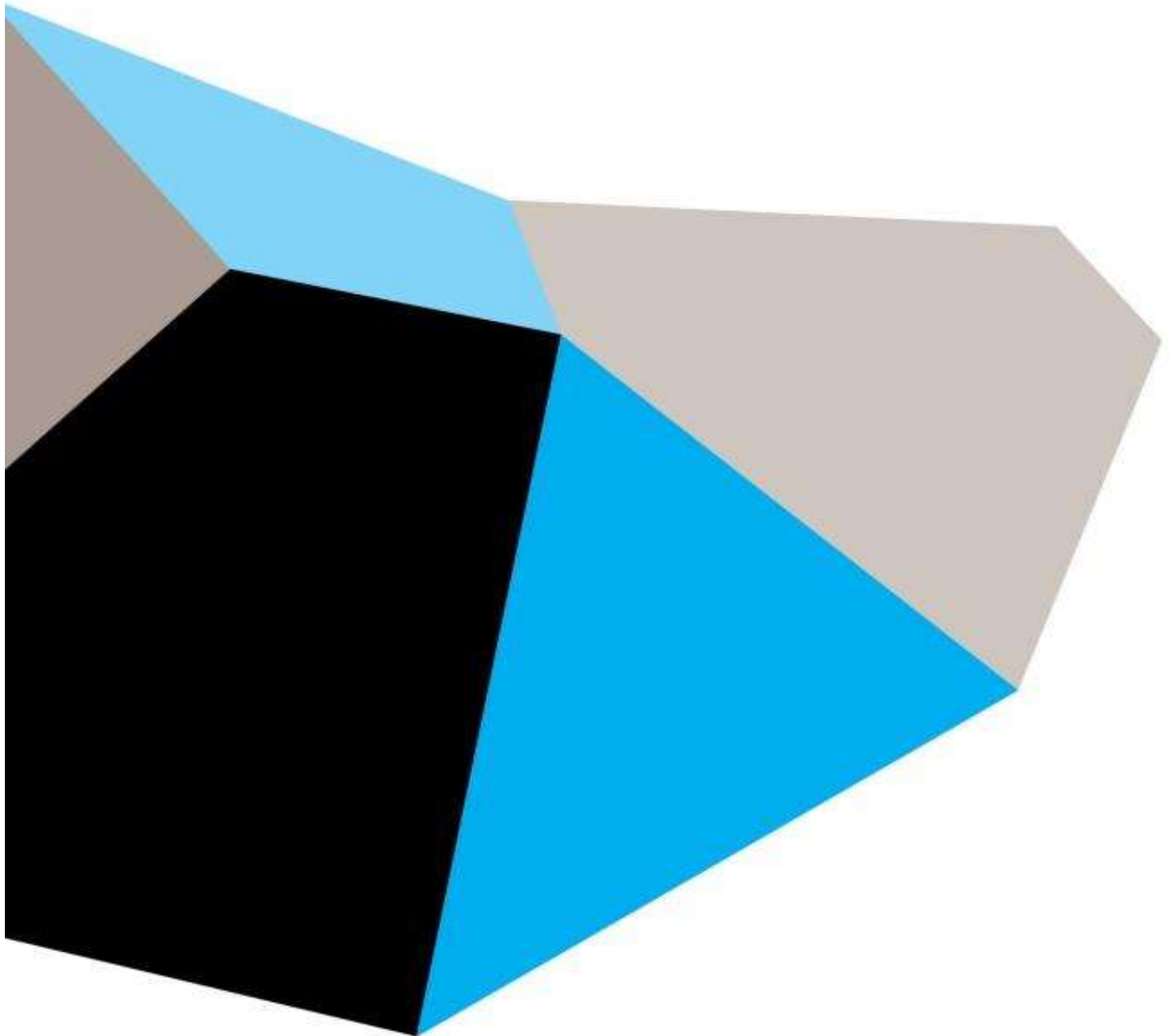
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

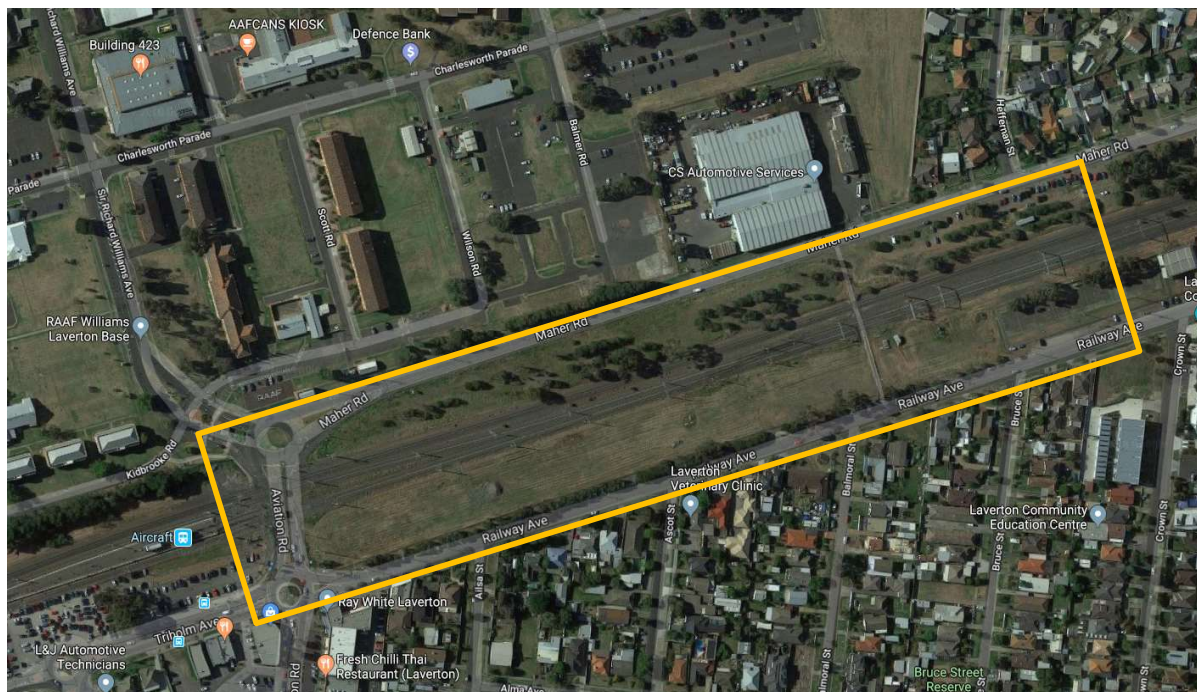
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

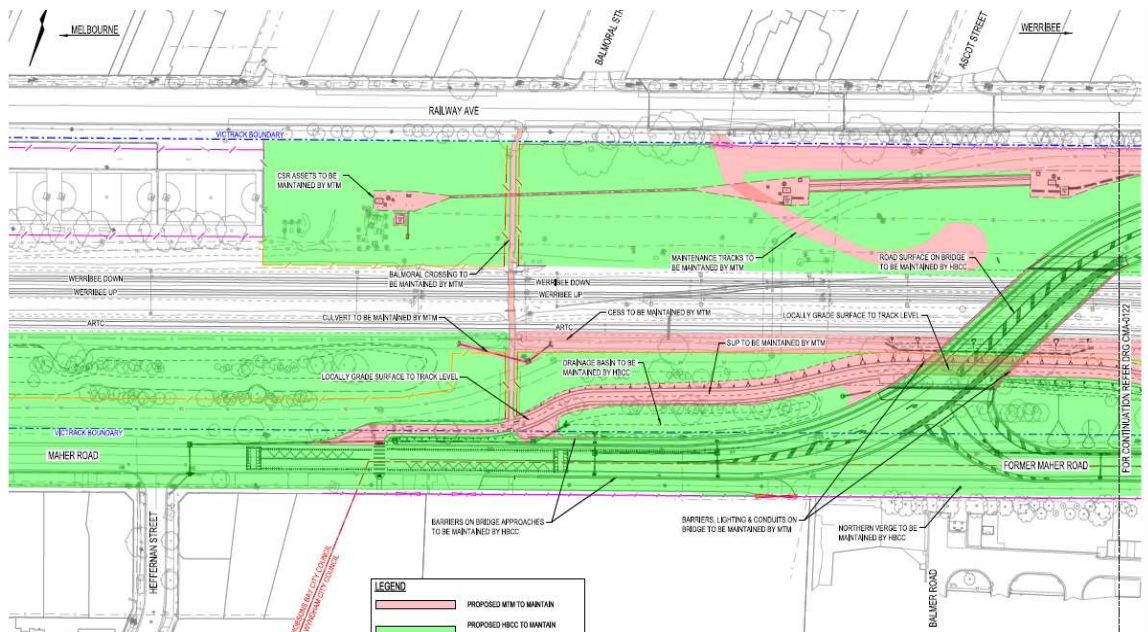
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

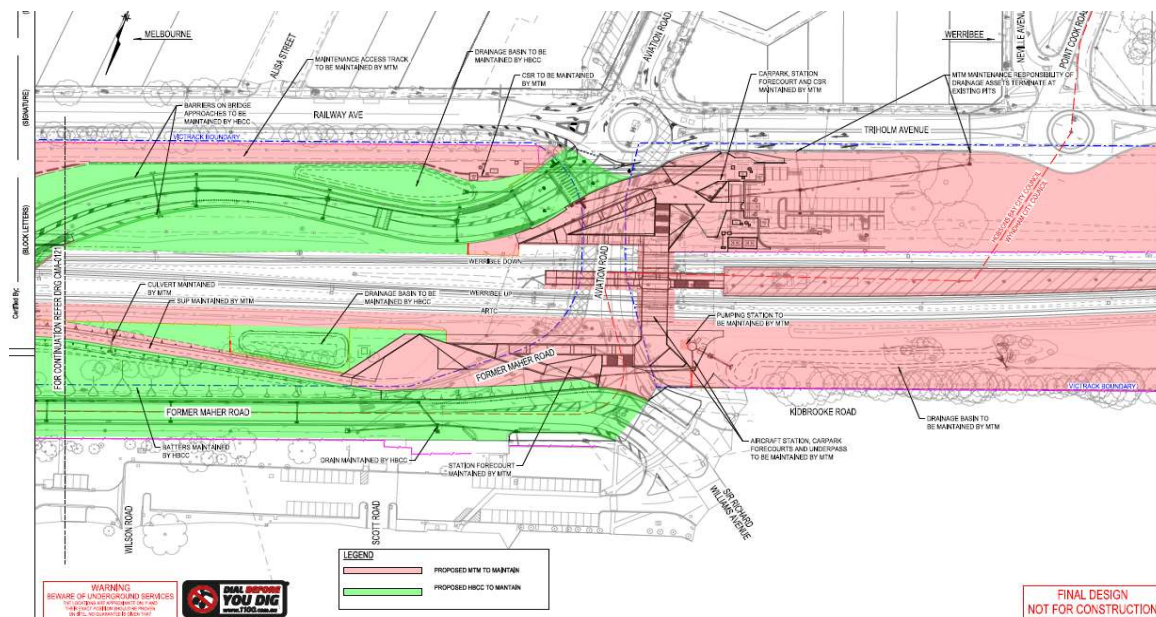
Council’s position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices:	Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

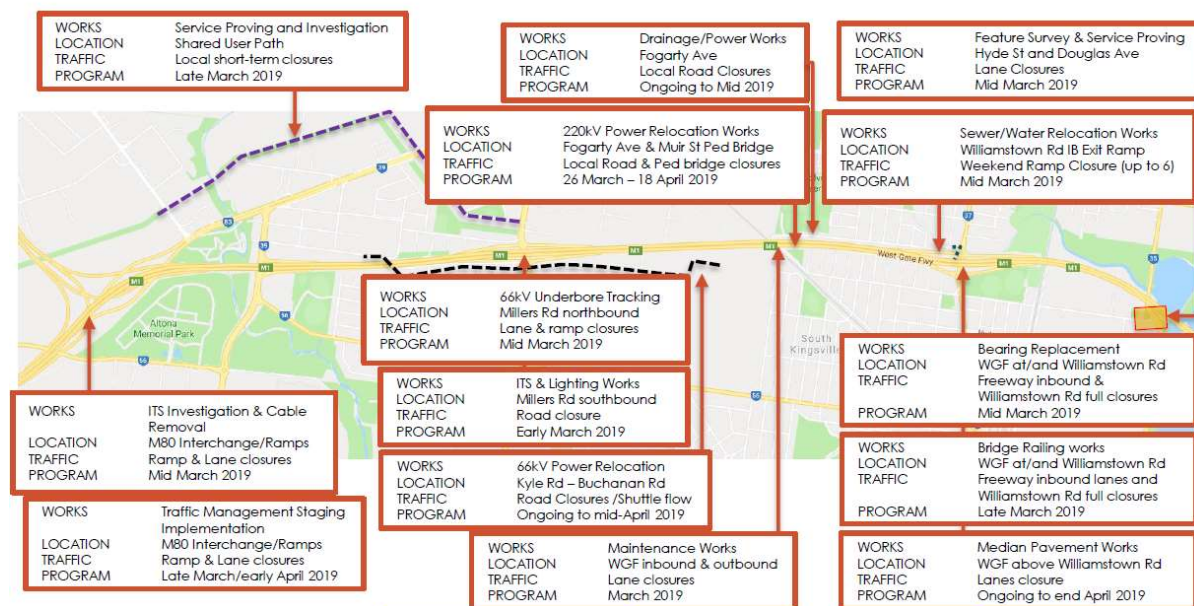


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

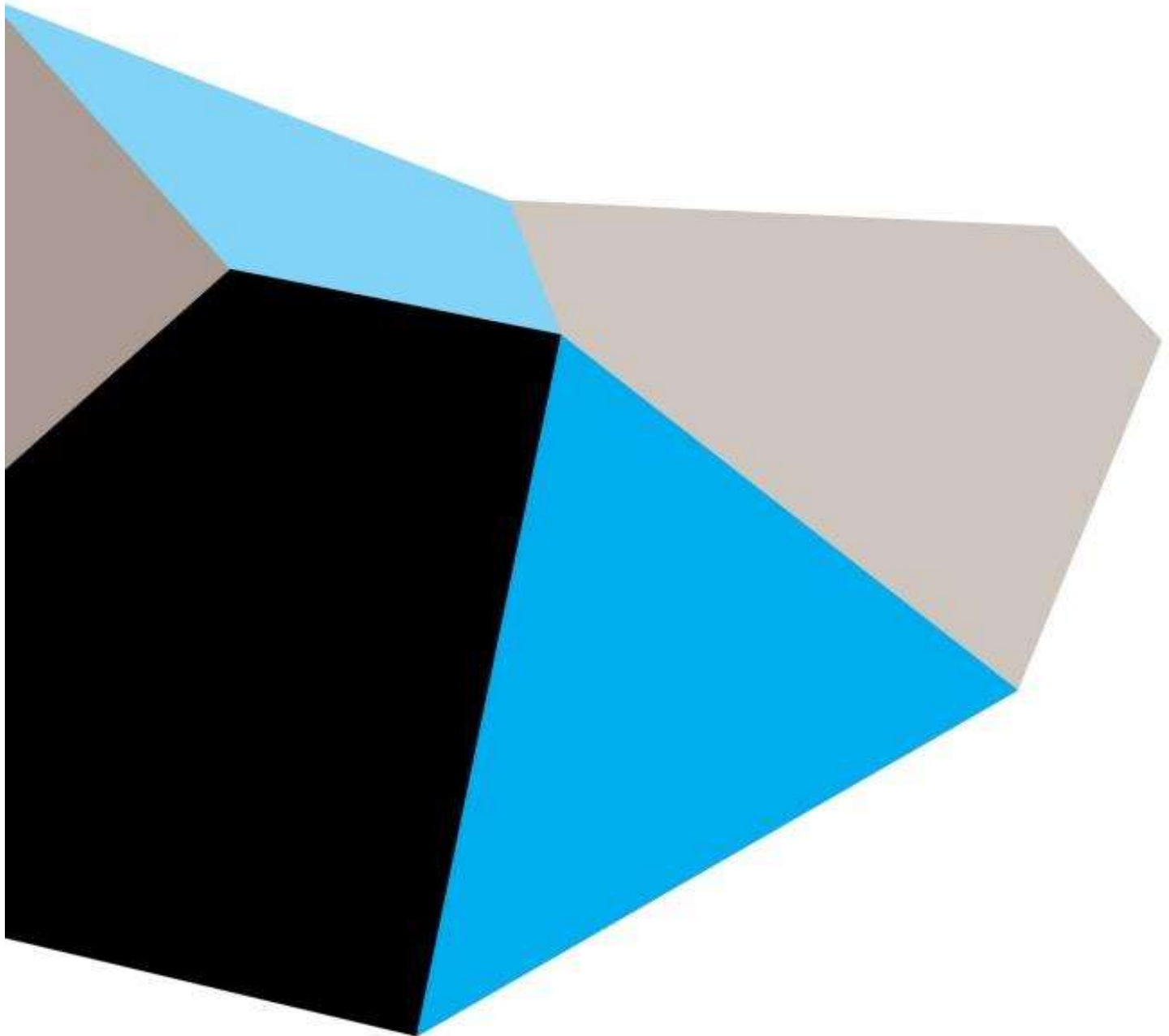
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona
PO Box 21, Altona 3018
Phone (03) 9932 1000
Fax (03) 9932 1039
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 www.facebook.com/HobsonsBayCityCouncil

 www.hobsonsbay.vic.gov.au



Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act* 1989 incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

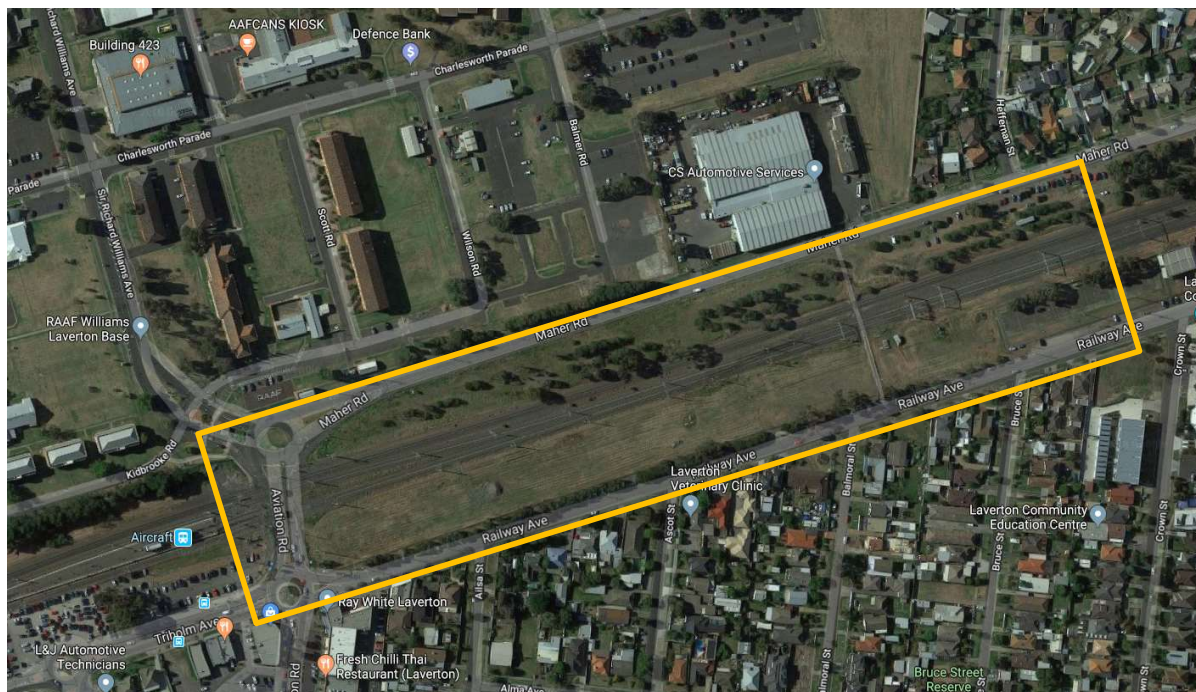
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

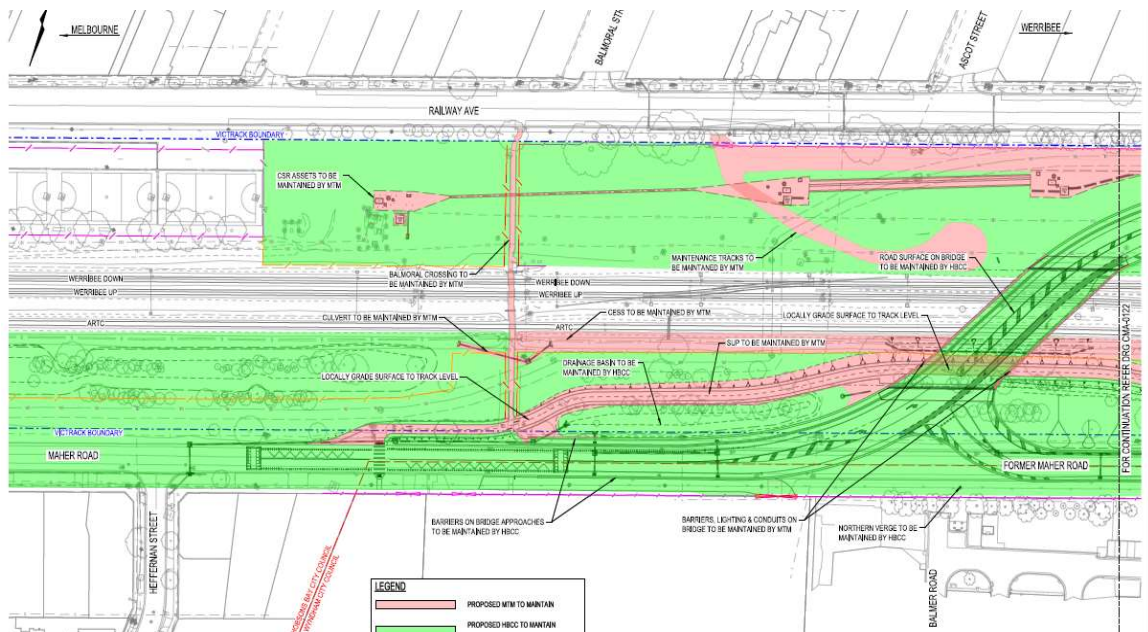
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period. These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

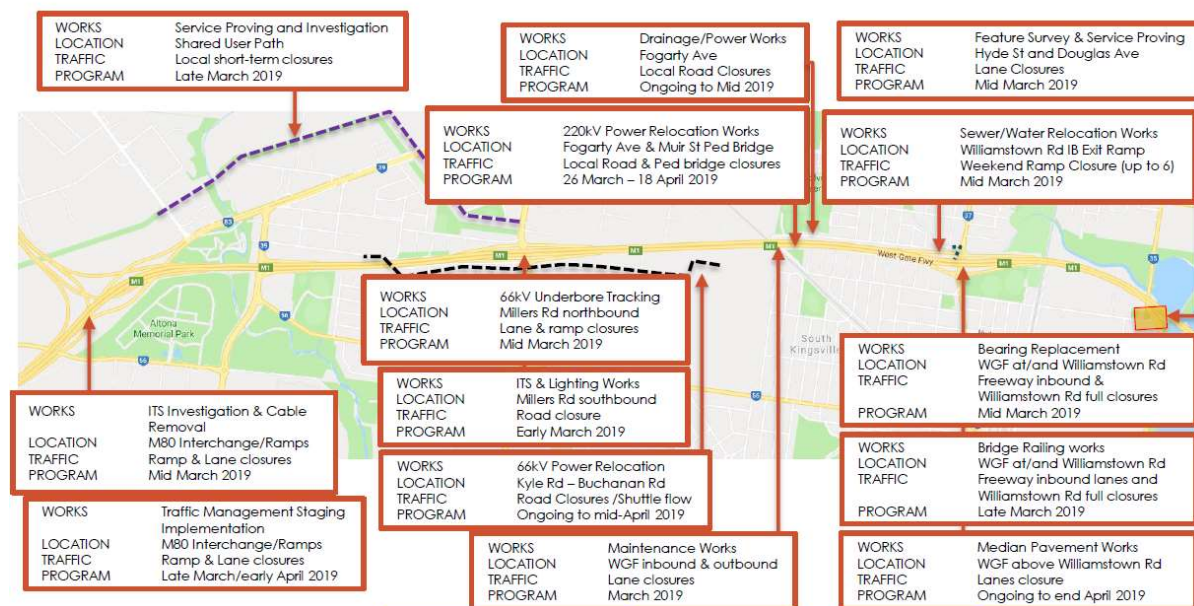


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

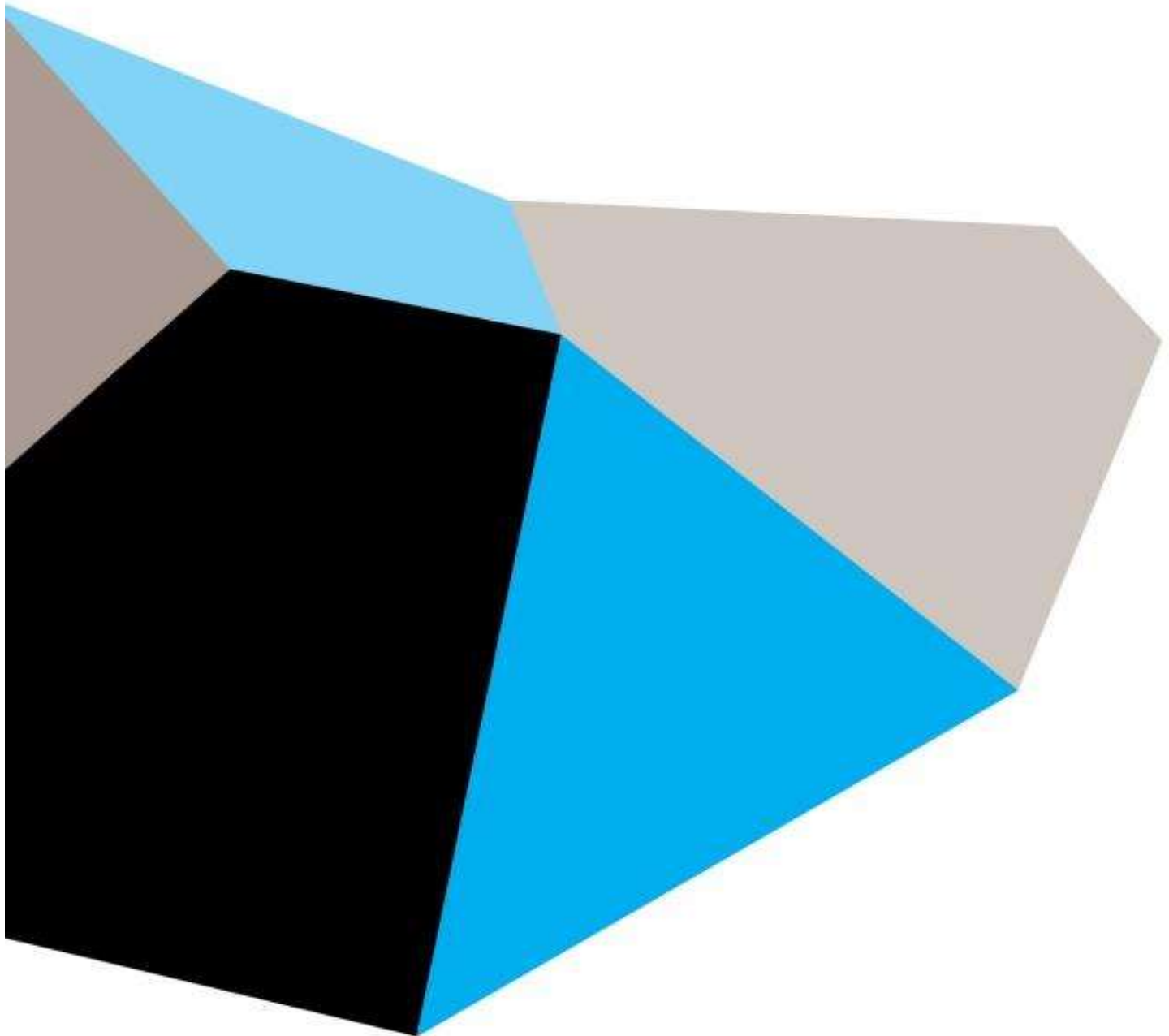
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

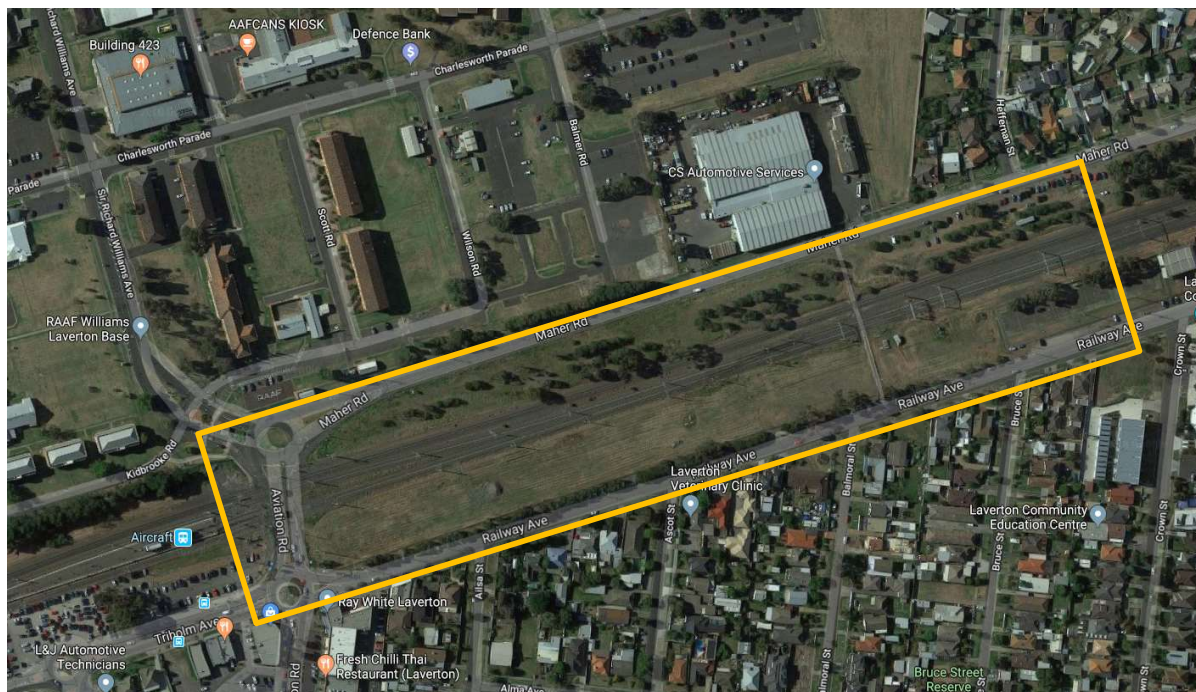
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

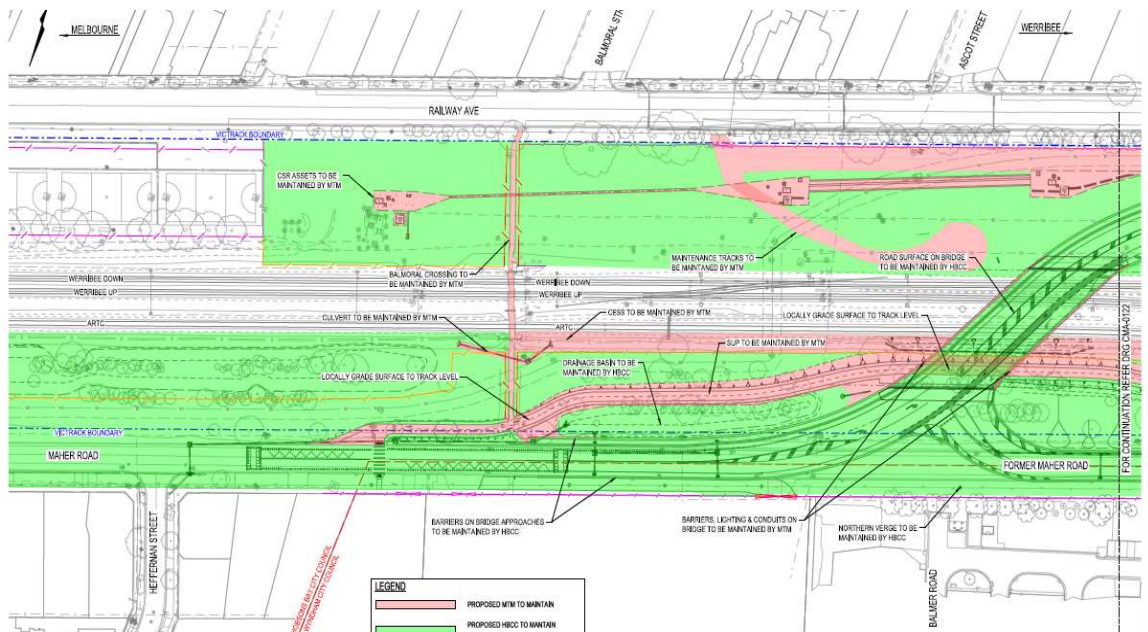
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services
Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

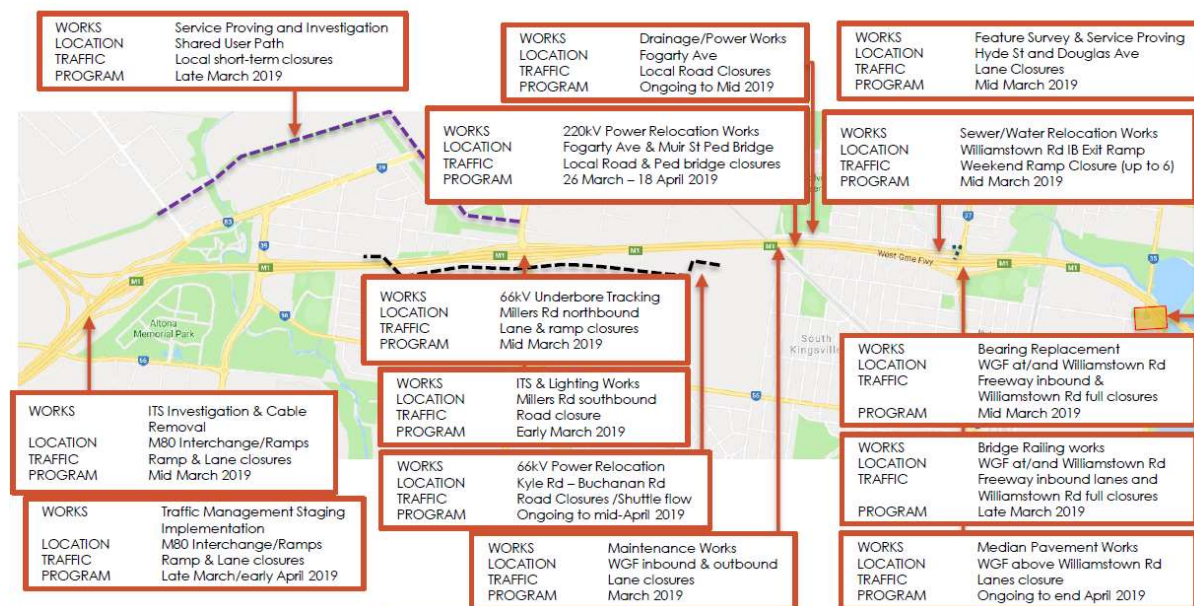


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

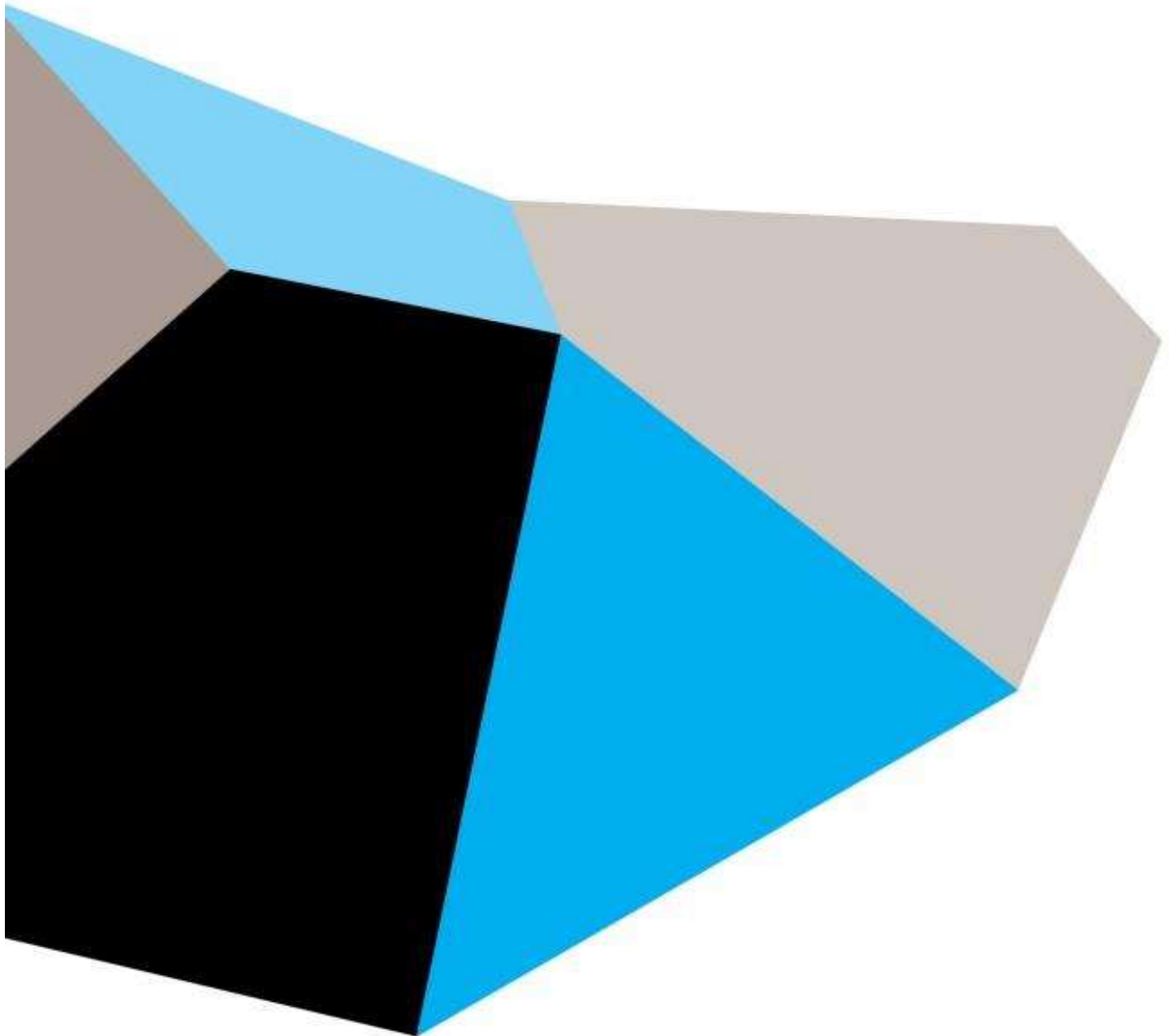
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona
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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

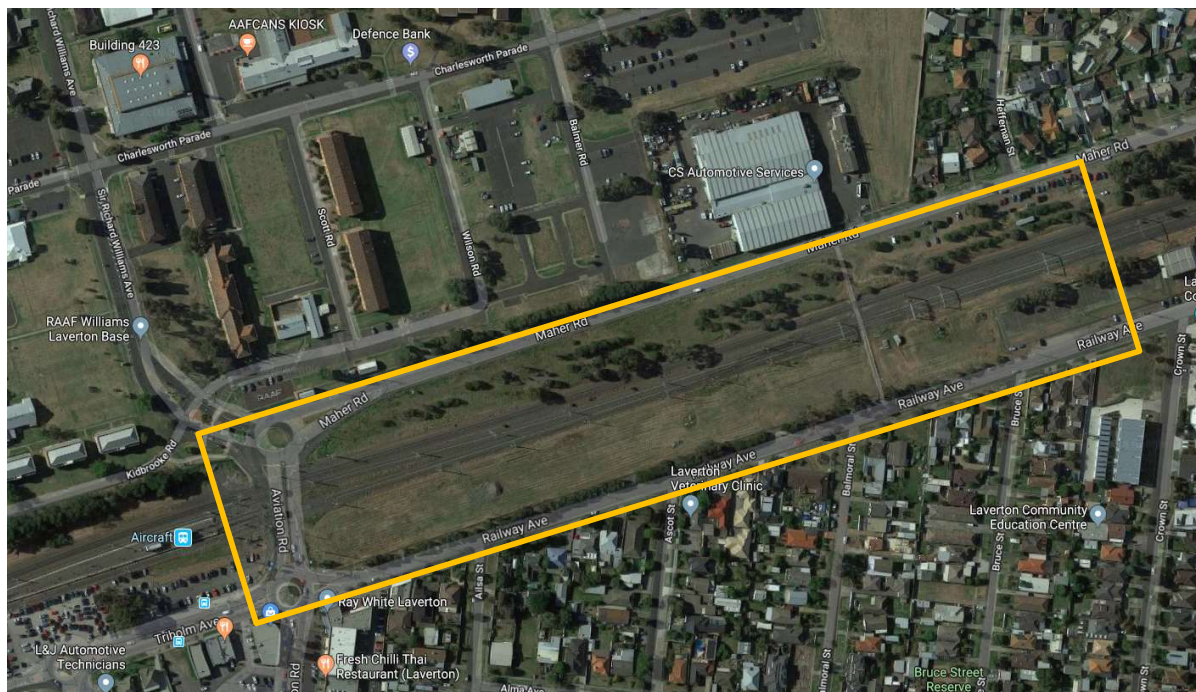
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

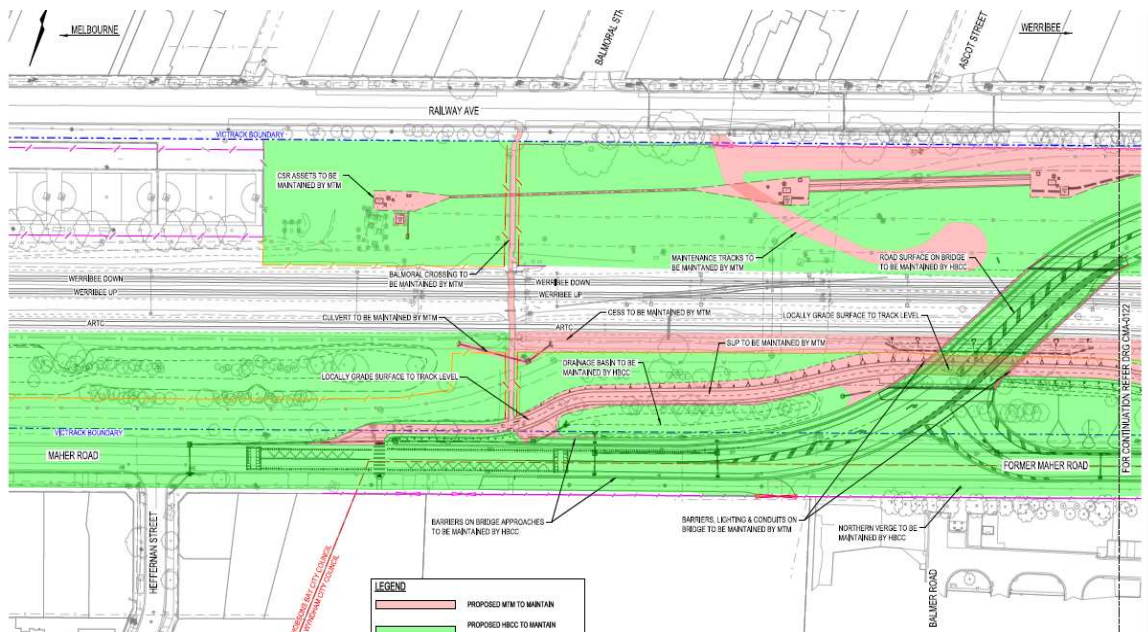
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson
Appendices:	Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

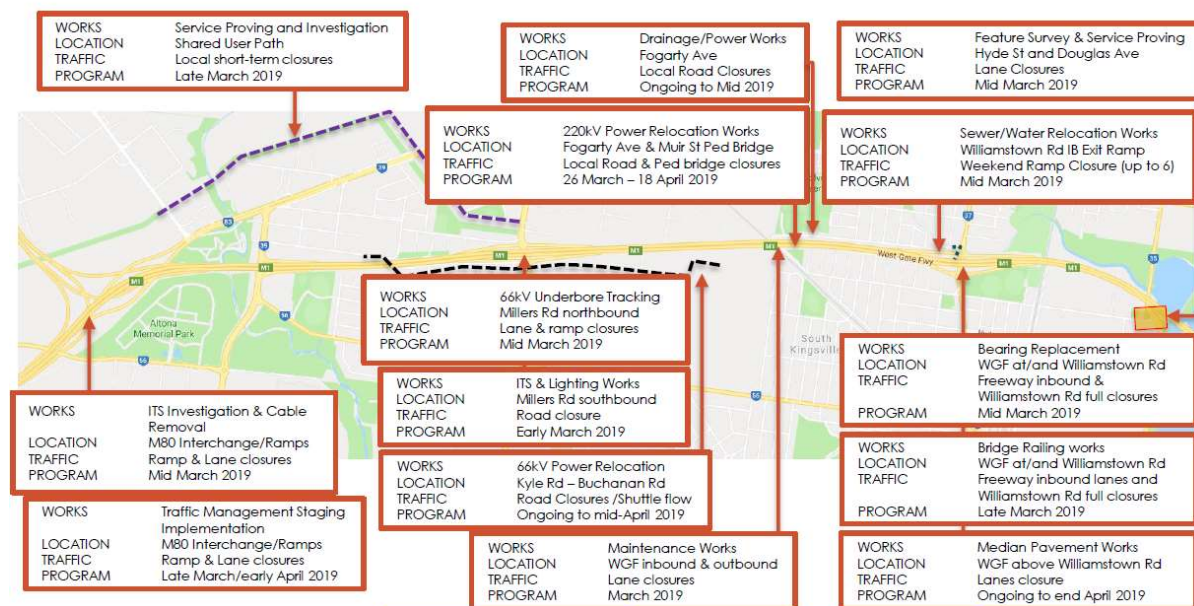


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

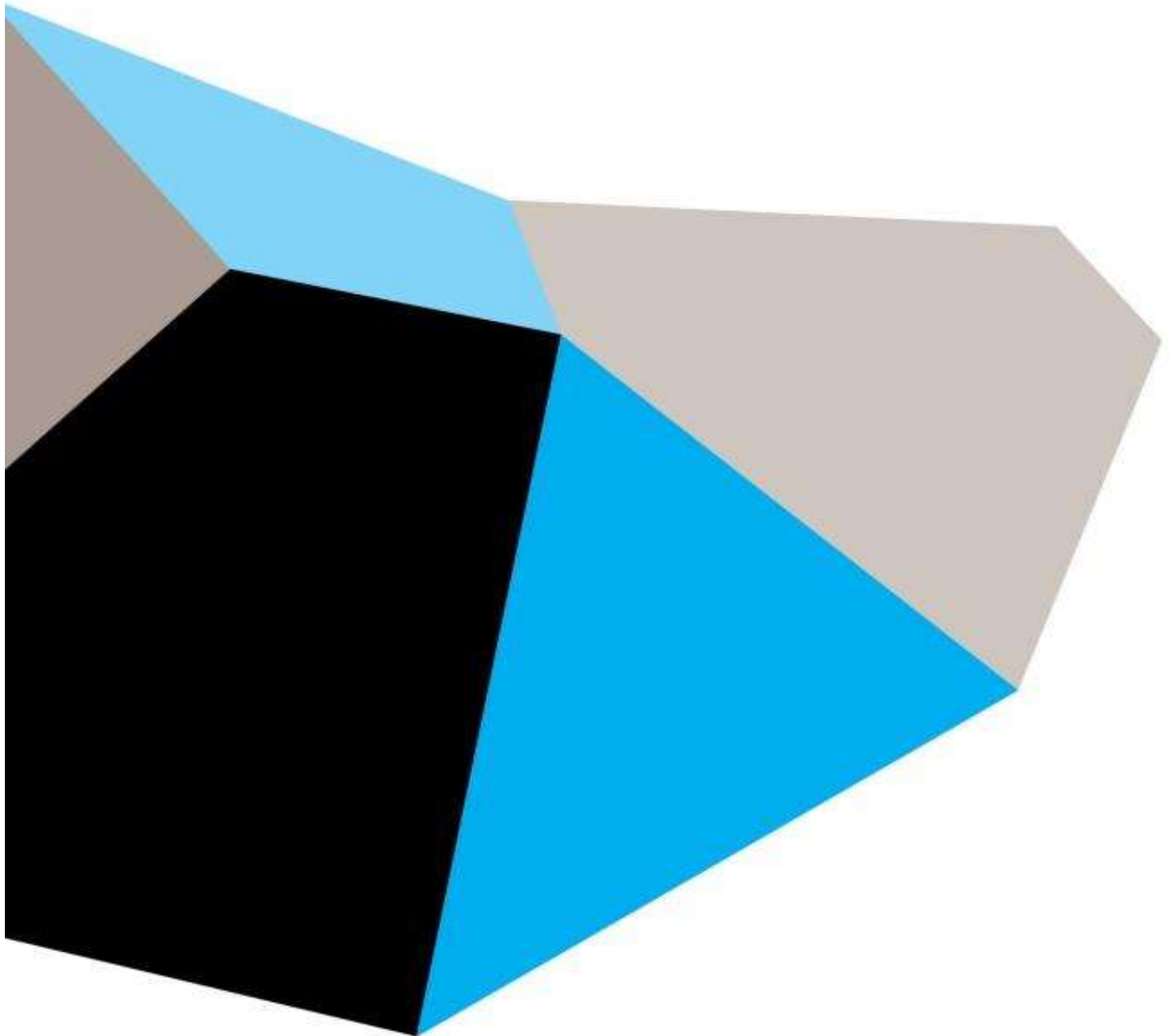
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

115 Civic Parade, Altona

PO Box 21, Altona 3018

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

1. **Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**
 2. **Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

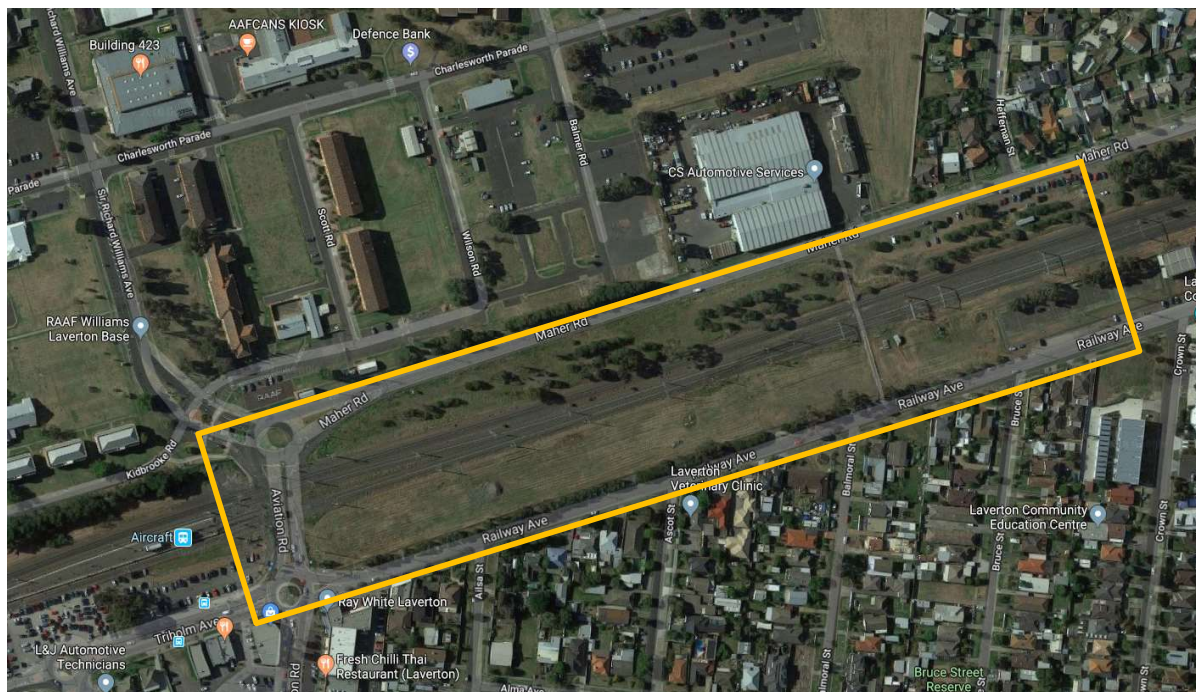
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

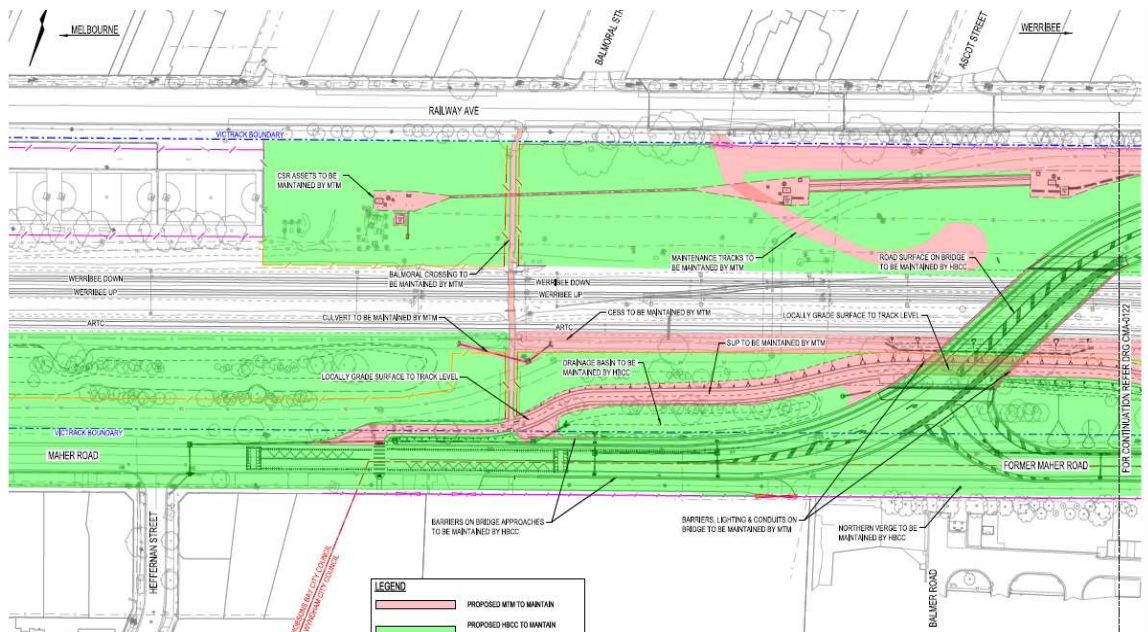
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

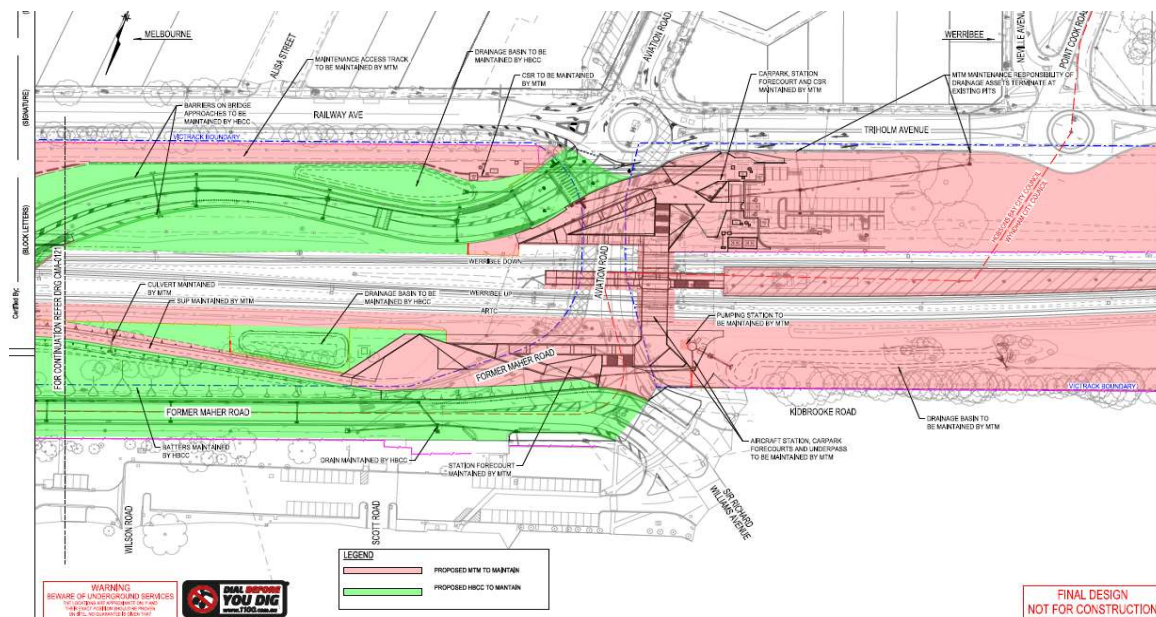
Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

1. **Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 2. **Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

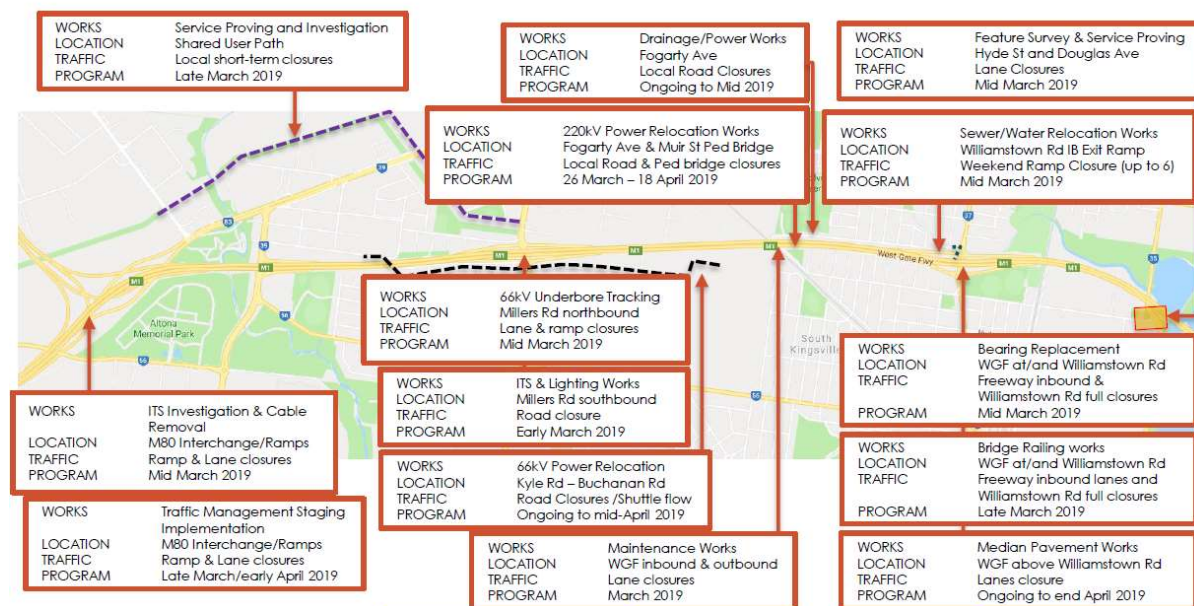


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within *The Age* on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

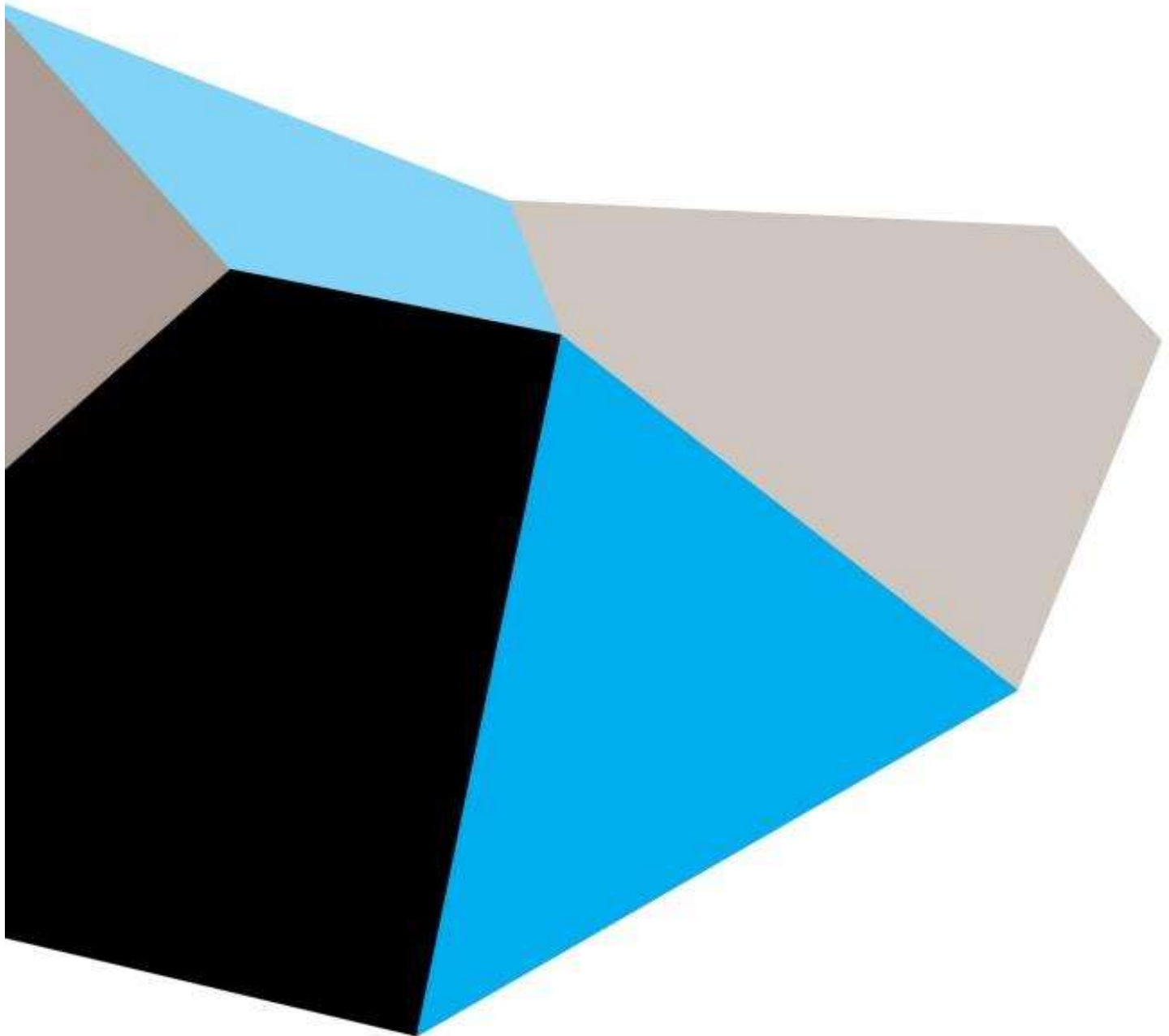
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



HOBSONS BAY CITY COUNCIL

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Ordinary Council Meeting Agenda

Tuesday 12 March 2019
Commencing at 7:00pm

Council Chamber
Hobsons Bay Civic Centre
115 Civic Parade, Altona

**HOBSONS
BAY CITY
COUNCIL**



THE COUNCIL'S MISSION

We will listen, engage and work with our community to plan, deliver and advocate for Hobsons Bay to secure a happy, healthy, fair and sustainable future for all.

OUR VALUES

Respectful

Community driven and focused

Trusted and reliable

Efficient and responsible

Bold and innovative

Accountable and transparent

Recognised

Council acknowledges the peoples of the Kulin nation as the Traditional Owners of these municipal lands and waterways, and pay our respects to Elders past and present.

Chairperson:

Cr Jonathon Marsden (Mayor) Strand Ward

Councillors:

Cr Angela Altair Strand Ward

Cr Peter Hemphill Strand Ward

Cr Tony Briffa Cherry Lake Ward

Cr Sandra Wilson Cherry Lake Ward

Cr Colleen Gates Wetlands Ward

Cr Michael Grech (Deputy Mayor) Wetlands Ward

Aaron van Egmond
Chief Executive Officer
Hobsons Bay City Council

CONTENTS

AGENDA	2
1 Council Welcome and Acknowledgement	2
2 Apologies	2
3 Disclosure of Interests	2
4 Minutes Confirmation	2
4.1 Ordinary Council Meeting	2
4.2 Special Council Meeting	2
5 Councillors' Questions	2
6 Public Question Time	2
7 Petitions/Joint Letters	2
8 Business	3
8.1 Office of the Chief Executive	3
8.1.1 Chief Executive Officer - Report on Operations	3
8.2 Corporate Services	5
8.2.1 Audit Committee Update.....	5
8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF).....	7
8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement.....	10
8.3 Strategic Development	13
8.3.1 Presentation - Food Safety Awards	13
8.3.2 Draft Waste and Litter Management Strategy 2025	14
8.3.3 Newport Structure Plan Adoption.....	18
8.4 Infrastructure and City Services	24
8.4.1 Aviation Road LXR Advocacy	24
8.4.2 Public Exhibition of Draft Aquatic Strategy.....	31
8.4.3 Adoption of the Dennis Reserve Master Plan.....	36
8.4.4 Naming Rights Proposal for Williamstown Cricket Ground.....	42
8.4.5 West Gate Tunnel Update Report.....	45
8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion.....	57
8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve.....	61
9 Delegates Report	64
10 Supplementary Public Question Time	67
11 Urgent and Other Business	67

AGENDA

1 Council Welcome and Acknowledgement

The Chairperson will welcome members of the gallery and acknowledge the people of the Kulin Nation as the traditional owners of this land.

2 Apologies

The chairperson will call for apologies received from Councillors who are unable to attend this meeting.

3 Disclosure of Interests

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a "conflict of interest" in a decision if they would receive, or could be reasonably perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

In accordance with section 79B of the *Local Government Act 1989* Councillors who consider that they have a personal interest that is in conflict with their public duty in relation to a matter may, if they do not have a conflict of interest as described above, apply to Council to be exempted from voting on the matter.

Disclosure must occur immediately before the matter is considered or discussed.

4 Minutes Confirmation

4.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting of the Hobsons Bay City Council held on 19 February 2019 (copy previously circulated).

4.2 Special Council Meeting

Confirmation of the minutes of the Special Council Meeting of the Hobsons Bay City Council held on 23 February 2019 (copy previously circulated).

5 Councillors' Questions

6 Public Question Time

Public question time provides an opportunity for the public to ask questions related to items on the agenda of the Council meeting or any other matter within Council's responsibility. Questions must be put in writing and received by 12 noon on the day of the Council meeting

7 Petitions/Joint Letters

8 Business

8.1 Office of the Chief Executive

8.1.1 Chief Executive Officer - Report on Operations

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices:

- 1 Chief Executive Officer - Report on Operations - February 2019
- 2 AOC - OCM 19 February 2019
- 3 AOC - Integrated Transport Portfolio Advisory Committee - 20 February 2019
- 4 AOC - Active and Inclusive Communities Portfolio Advisory Committee - 21 February 2019
- 5 AOC - Capital Works Workshop - 23 February 2019
- 6 AOC - Draft Aquatic Strategy - 5 March 2019
- 7 AOC - CBS 5 March 2019

Purpose

To provide Council with a regular update from the Chief Executive Officer (CEO) on the recent initiatives, projects and performance undertaken.

Recommendation

That Council:

1. **Receive and note the Chief Executive Officer's Report on Operations, including details of recent issues and initiatives undertaken by the organisation**
2. **In accordance with section 80A(2) of the *Local Government Act 1989* incorporate into the minutes of this meeting the written Record of Assembly of Councillors held on 19, 20, 21 and 23 February 2019 and 5 March 2019.**

Summary

The attached CEO's Report on Operations provides councillors and community a regular update from the Chief Executive Officer on key initiatives, projects and performance.

Discussion

The purpose of this report is to inform Council and the community of recent issues, initiatives and projects undertaken across Council. The report is provided on a monthly basis.

Strategic Alignment

Council provides a wide range of services to the community of Hobsons Bay as well as developing and delivering actions to ensure community assets are maintained and service the needs of the community. Each month this report will highlight these activities, initiatives and projects and provide a high-level performance summary.

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community.

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.3 Provide excellent customer service whilst ensuring all our communications are clear and easy to understand

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2 Corporate Services

8.2.1 Audit Committee Update

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Audit Committee Meeting Minutes - February 2019

Purpose

To update Council regarding issues considered at the Audit Committee meeting held on 20 February 2019.

Recommendation

That Council note the matters considered by the Audit Committee at the meeting conducted on 20 February 2019.

Summary

This report provides an update of the Audit Committee meeting held on 20 February 2019 to ensure that Council is informed on the activities of the Audit Committee. It provides Council with an opportunity to explore any issues that have been considered.

Background

The Audit Committee is an advisory committee of Council appointed under section 139 of the *Local Government Act 1989*. The committee comprises three independent members and two Councillors. The Chair is an independent member, who has the casting vote. The Mayor and Chief Executive Officer are non-voting members.

The committee meets a minimum, quarterly throughout the year and has a Charter that addresses responsibilities that include risk management, control frameworks, external accountability, legislative compliance and internal and external audits.

Discussion

The February 2019 meeting addressed a number of items as follows:

- the Chief Executive Officer's update
- outstanding audit recommendations
- Internal Audit Program including proposed audits and completed audit reports
- risk management update, highlighting the risk executive summary, a general update on recent issues and an insurance report
- financial reports for the year ended 31 December 2018
- cash and investment balances as at 31 January 2019

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Legal/Statutory Obligations/Risk

Council's Audit Committee is an advisory committee of Council, appointed under section 139 of the *Local Government Act* 1989.

The committee operates within the guidelines of 'Audit Committees: A Guide to Good Practice for Local Government' which was released by the Department of Planning and Community Development in January 2011.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.2 Half Year Progress Report - Council Plan and Local Government Performance Reporting Framework (LGPRF)

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: 1 Council Plan Progress Report Quarter 2 2018-19

Purpose

To provide Council with an update on the progress of the 2018-19 initiatives and major initiatives (major projects or significant service improvements) included in the budget to support achievement of the Council Plan 2017-21 as well as to report on the half yearly results of the Local Government Performance Reporting Framework indicators.

Recommendation

That Council notes:

- 1. The progress made on the 2018-19 initiatives and major initiatives of the Council Plan 2017-21 during the second quarter 2018-19.**
- 2. The half year results for the Local Government Performance Reporting Framework indicators.**

Summary

Quarterly reporting on the progress of the Council Plan 2017-21 initiatives and major initiatives assists Council to ensure progress is on track throughout the financial year. In 2018-19, 11 major initiatives and 26 initiatives were committed to. At the end of the second quarter 2018-19, 62 per cent (16) of all initiatives and 82 per cent (9) of all major initiatives were progressing on schedule to be completed by 30 June 2019.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators.

Background

The Council Plan is developed every four years and reviewed annually in accordance with the legislative requirements of the *Local Government Act* 1989. It is based on a planning framework that aligns the Hobsons Bay 2030 community vision to the planning, development, resource allocation and service provision undertaken by Council for the Hobsons Bay community.

The Council Plan is comprised of four goal areas which include the strategic objectives which describe what Council will do for the period 2017-21. The delivery of each objective is supported by initiatives and major initiatives (major projects, or significant service improvements) identified through the annual budget.

The LGPRF is a mandatory system of reporting requiring all councils to report on their performance in a consistent format as a part of its Annual Report and via the 'Know Your Council' website. The LGPRF consists of four indicator sets; service performance, financial performance, sustainable capacity and the governance and management checklist.

Discussion

In 2018-19, 11 major initiatives and 26 initiatives were committed to in Council's budget. Overall, at the end of the second quarter 2018-19, 62 per cent (16) of all initiatives were progressing on schedule. Of the 11 major initiatives, 82 per cent (nine) were progressing on schedule.

In addition, the initiative 'review of the Heat Health Response Plan', was completed this quarter.

Half-year LGPRF results generally indicate that Council is on track to achieve similar results to last financial year across the majority of indicators. Please note that the trend comments are indicative as they are a prediction of future performance.

When interpreting the results, care should be taken with the data provided in this report as it only pertains to half of the financial year, particularly when interpreting results for financials as the timing of revenue or expenditure recognition may not be uniform throughout the year.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 4: A Council of excellence

- 4.2 Be a more efficient and effective organisation by having a strong focus on continuous improvement, innovation, strategic planning and responsible financial management

Policy and Previous Council Reports

The Council Plan 2017-21 was adopted at the Ordinary Meeting of Council on 27 June 2017. At the Ordinary Meeting of Council 26 June 2018, Council adopted its annual budget for the financial year ending 30 June 2019, which included the 2018-19 initiatives and major initiatives to support the achievement of the Council Plan 2017-21.

Legal/Statutory Obligations/Risk

In line with the prescribed Governance and Management checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014*, Council will consider reports which review the performance of the Council Plan on a quarterly basis, and the LGPRF indicators half yearly.

Council has also developed an internal compliance with legislation checklist to assist managers to ensure that breaches of the various legislation do not occur.

Financial and Resource Implications

The major initiatives and initiatives committed to are funded through the annual budget.

Environmental/Social/Economic Impacts

The Council Plan 2017-21 consists of four goal areas which aim to address the environmental, social and economic issues affecting the municipality.

Consultation and Communication

The Community Vision 2030 and the Council Plan 2017-21 were developed through community, stakeholder and Councillor consultation. The major initiatives and initiatives are developed via annual service planning exercises undertaken by managers and coordinators.

This report is made publically available to inform the community on the implementation of the Council Plan 2017-21, and overall results will be reported in the Hobsons Bay City Council Annual Report and on the 'Know Your Council' website at the end of the financial year.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.2.3 Contract No. 2019.16 Microsoft Enterprise Agreement

Directorate: Corporate Services

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To approve the execution of contract number 2019.16 to deliver Microsoft software and associated services.

Recommendation

That Council award Contract No. 2019.16 for Supply of Microsoft software and associated services to Winc Australia Pty Limited with an estimated price of \$840,000 (excluding GST) for a period of three (3) years commencing 1 April 2019.

Summary

The current 3 year Microsoft Enterprise Agreement for the licensing of Microsoft software used by Hobsons Bay City Council is supplied by Winc Australia Pty Limited and will expire on 1 April 2019.

A new 3 year Microsoft Enterprise Agreement is required to allow the Council continued access to enterprise Information and Communications Technology (ICT) systems to enable the delivery of essential public services, prior to the expiration of the existing contract.

Background

To meet the Council's ICT requirements and procurement obligations, a new 3 year contract to deliver Microsoft software and associated services must be signed to ensure the Council remains under contract and compliant with section 186 of the *Local Government Act* 1989.

The Council utilised the Municipal Association of Victoria (MAV) to appoint a panel of preferred Microsoft Licensing Solution Partners to deliver Microsoft software and associated services to the Victorian Local Government sector.

In the pursuit of Best Value solutions, the Council conducted a thorough evaluation of the preferred suppliers listed on this MAV contract. The Council's Tender Evaluation Panel concluded that Winc Australia Pty Ltd demonstrated best value to the Council and the Community.

Discussion

This contract is necessary for the Council to gain access to Microsoft's enterprise software suite. Every ICT system utilised by the Council (including the data centre, desktop PCs, VoIP telephone system, Office applications, Email, and so on) requires some or all components of the Microsoft software suite.

The contract also facilitates access to competitive pricing for all other Microsoft software, software upgrade rights, and associated software services that include consulting, training, and ongoing support.

There are no viable alternatives to Microsoft's enterprise licensing agreement within the market place that can meet the broad ICT needs of local government.

Strategic Alignment

The ICT platform is the foundation of virtually all of the Council's business activities, operations and strategies. The Hobsons Bay ICT network connects a wide range of council buildings and delivers computing and communications services to the Civic Centre and all public facing sites including the Libraries, Community Hubs, MCH Centres, Youth Services, Planned Activity Group, Williamstown Town Hall, Food Services and the Visitor Information Centre. In this way, the delivery of ICT and software services supports almost every aspect of the Council Plan.

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.1 Provide a range of accessible, high quality services and social supports.
- 1.4 Work in partnership with stakeholders to advocate to all levels of government for quality education, training and lifelong learning opportunities for all community members.
- 2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs.
- 4.3 Provide excellent customer service while ensuring all our communications are clear and easy to understand.
- 4.5 Support and develop an engaged, skilled and professional workforce who are committed to maintaining a high performing and sustainable organisation.

Policy and Previous Council Reports

The tender evaluation process was undertaken in accordance with Council's Procurement Policy.

Legal/Statutory Obligations/Risk

The appointment of Winc Australia Pty Ltd is in accordance with section 186 of the *Local Government Act 1989*.

Compliance of the Council's many statutory and regulatory obligations relies on the availability of a legally licensed ICT system. The ongoing maintenance of a compliant ICT system will support the Council's strategic, operational, and risk management priorities.

Financial and Resource Implications

The competitive tendering process conducted by the MAV results in better value for the Council. The Tender Evaluation Panel supports this recommendation as the most cost effective option to deliver Microsoft licensing and associated services to the Council.

The Council's current expenditure on Microsoft licensing is approximately \$230K per year and is classed as Annual Software Maintenance. It is estimated that a new Microsoft Enterprise Agreement will cost approximately \$280K per year or \$840K for the life the 3 year contract.

Although this new Microsoft Enterprise Agreement with an estimated cost of \$840K exceeds the current expenditure of \$690K over 3 years by a significant amount (\$50K per year or \$150K over 3 years), this amount is offset by related third party software savings of approximately \$50K per year as a result of this new agreement.

Given the Council's heavy reliance on technology to conduct its business, there will be an immeasurable financial impact in the absence of this contract.

Environmental/Social/Economic Impacts

Council is heavily dependent on ICT to enable the delivery of essential public services. Without a new Microsoft licensing contract in place, no ICT system or corporate application can be legally accessed or used by Council to deliver vital public services.

Consultation and Communication

This Microsoft Licensing tender was advertised in The Age newspaper and Tenderlink. A detailed tender evaluation report was presented to Council's Tender Board, which has endorsed the recommendations.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3 Strategic Development

8.3.1 Presentation - Food Safety Awards

Directorate: Strategic Development

Councillor Portfolio: Not applicable

Appendices: Nil

Purpose

To present the winners of the 2018 Food Safety Awards with a certificate and prize, acknowledging their efforts in providing safe and suitable food.

Recommendation

That Council:

1. Present the 2018 Food Safety Awards to the following businesses:

Class 1 (potentially high risk premises serving food to vulnerable customers)

Allanvale Private Nursing Home - 38-40 Ascot Street South, Altona Meadows

Class 2 (potentially high risk premises serving to the general public)

Clip n Climb - 2/134 Maddox Road, Williamstown North

Class 3 (low risk/potentially high risk packaged)

Snowballs Icecream Shop - 320-322 Melbourne Road, Newport

Summary

At the Ordinary Council meeting held on 19 February 2019, Council resolved to present the winning businesses with their 2018 Food Safety Awards and prizes.

The Food Safety Awards are an annual award for the highest achieving businesses and organisations that are registered under the *Food Act* 1984 within the municipality. The Mayor will present the successful recipients with an award and prize at tonight's meeting.

Council works with proprietors to ensure they produce safe and suitable food in Hobsons Bay and other areas in which they trade. In 2018 Council had approximately 700 premises registered under the *Food Act* 1984. Each premises is inspected/reassessed prior to the initial registration and then for re-registration.

The food safety awards program is conducted each year and encourages all food businesses within the municipality to strive for best practice in food safety whilst promoting and raising awareness of food safety in the community.

8.3.2 Draft Waste and Litter Management Strategy 2025

Directorate: Strategic Development

- Appendices:**
- 1 Draft Waste and Litter Management Strategy 2025
 - 2 Draft Waste and Litter Management Strategy 2025 Summary Flyer
 - 3 Draft Waste and Litter Management Strategy 2025 Background Paper Summary
 - 4 Draft Waste and Litter Management Strategy 2025 Background Paper

Purpose

To present the draft Waste and Litter Management Strategy 2025 for consideration for public consultation.

Recommendation

That Council:

- 1. Endorse the Draft Waste and Litter Management Strategy 2025 for six weeks public consultation.**

 - 2. Receive a further report considering submissions.**
-

Summary

Council's Waste and Litter Management Plan 2012-17 has been reviewed. A background paper was developed to inform the draft Waste and Litter Management Strategy 2025 (the draft Strategy). The background paper establishes baseline data, highlights Federal and Victorian Government strategic objectives, initiatives of the community, key achievements of Council, the strategic context, and the waste and litter profile of Hobsons Bay. A summary of the background paper has also been developed.

The draft Strategy centres on waste and litter that Council has direct control over or influence on. The vision of the Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy concentrates on avoidance, reuse, recycling, and resource recovery rather than disposal to landfill. It includes proposed targets and monitoring and reporting mechanisms. The next steps are to provide the community with an opportunity to review the draft Strategy and provide feedback. It is proposed that this be undertaken over a six week period.

Background

Council provides waste and recycling services to its community through garbage, green waste, recycling and hard waste collection services to households and businesses. Council also provides litter bin collections, street sweeping, stormwater management, beach cleaning and seaweed removal. In addition, Council delivers community awareness raising and behavioural change activities such as education programs through schools, World Environment Day, and Clean Up Australia Day. Through our environment grants Council supports local community groups with projects such as Boomerang Bags, the Recycling

Made Easy recycling hub system and local Beach Patrols. An electronic recycling event and lighting recycling program are also delivered.

Council's Waste and Litter Management Plan 2012-17 highlighted Federal and Victorian Government strategic objectives at the time, established baseline data and provided recommendations for direction of Council's waste and litter management. As this Plan has come to an end a review was undertaken to support Council's future direction in waste and litter management.

Discussion

The vision of the draft Strategy is to provide leadership and empower the community to deliver innovative and collaborative solutions to waste and litter management in Hobsons Bay. The draft Strategy highlights the following five goal areas:

- reduce and recover food waste
- strengthen community behaviour change
- enable resource recovery facilities and support local economies
- a cleaner Hobsons Bay
- a Council of excellence in waste and litter management

The draft Strategy includes a range of actions. Key actions include:

- commencing the food waste recovery service in 2019 to households with green waste bins
- empowering the community to develop and deliver innovative community led waste and litter projects
- continuing community education on single use plastic and food waste avoidance
- developing a policy to phase out single use products in Council's operations
- looking into ways that Council can incentivise resource recovery of the community
- investigating food waste recycling options for the commercial sector
- preparing a Drainage Asset Management Plan reviewing opportunities to capture more litter from the drainage network
- seeking alternatives to landfill
- exploring alternative fuels in waste, recycling and litter collection service fleet
- advocating for industry product stewardship specifically the introduction of a container deposit legislation
- trial variations to recycling systems including the introduction of larger recycling bins
- explore methods to reuse our seaweed
- trial container deposit systems

Waste and resource recovery targets have been proposed in the draft Strategy. Targets have been based on current baseline data and modelling of food waste recovery scenarios for

Hobsons Bay that considers participation and potential food waste recovery levels. The targets include achieving, by June 2022, at least a 54 per cent diversion of waste from landfill through food waste recovery services (8 per cent above the 2017-18 level of 46 per cent) and a reduction below 12.2 per cent recycling contamination levels by June 2025. The Strategy will be monitored yearly with a final report prepared for Council and the community in 2025 including an overview of targets, qualitative and quantitative measures and actions that have been completed.

To seek community and stakeholder feedback on the draft Strategy a six week community consultation will take place. Feedback from the consultation will further inform the final strategy.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 5: Activate sustainable practices

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.4 Maintain a clean city and encourage the community, business and industry to reduce, reuse and recycle

Policy and Previous Council Reports

Council's previous Waste and Litter Management Plan 2012-17 come to an end a review was undertaken to support Council's future direction in waste and litter management.

Council has been briefed during the development of the strategy and given an opportunity to provide feedback.

Legal/Statutory Obligations/Risk

There are no legal and statutory ramifications, *Human Rights and Responsibilities Act 2006* implications or risk associated with the background paper and draft Strategy. Council is not required to prepare a waste and litter management strategy but it is good practice to do so. It provides the evidence for action and resource allocation and supports Council's advocacy activities and funding applications for projects.

Financial and Resource Implications

The draft Strategy and background paper outline operational costs and financial considerations relevant to waste and litter management in Hobsons Bay. Actions that arise from the Strategy will be funded through Council's waste service charges and the waste management financial reserve. In addition the waste service charge will fund waste and recycling services and community waste and litter education. General rates will fund litter bin and dumped litter collections, litter traps, street sweeping, seaweed collections and beach cleaning.

Once the final Strategy is adopted, Council will need to consider the financial implications of individual actions and build this into subsequent budget processes. Many actions will require separate consideration by Council once they are explored further.

Additional staff resources may be required to implement and evaluate the final Strategy and advocate for Council and its community. But more specifically to continue to deliver the waste, recycling and litter services and projects and support community initiatives. The Victorian Government provides some funding from the Sustainability Fund and their current funding priorities includes organics and resource recovery infrastructure. Council will continue to explore these opportunities and advocate for increased funding from the Victorian Government from the Sustainability Fund.

Environmental/Social/Economic Impacts

While the emissions generated by Victoria's waste and resource recovery system contribute approximately three to four per cent of Australia's total emissions, these emissions need to be managed and reduced where possible. For Council community waste contributes approximately two per cent to the overall community greenhouse emissions. The organic component of solid waste, comprising food and green waste is the lead contributor. Approximately 35 per cent of municipal solid waste and commercial and industrial waste is food waste.

Landfilling waste also means an overall reduction in land available for other purposes and can cause pollution of soil, ground and surface water. Dust, odour, litter and pests from landfilling pose health and safety risks for nearby communities. This means avoiding disposal of waste and recovering more through existing recycling services is important. But also exploring the introduction of food waste recovery services and seeking alternative treatment solutions to landfilling.

The proposed actions of the draft Strategy aim to reduce, reuse, recycle and appropriately manage waste and litter and reduce associated greenhouse gas emissions.

Consultation and Communication

The draft Strategy will be placed on public consultation for six weeks. The draft Strategy, background paper and a summary of the background paper will be made available on Participate Hobsons Bay and at Council offices. Feedback will be sought from the Environmental Sustainability Portfolio Advisory Committee, other key local community environment groups and the wider community in line with the Community Engagement Framework. Four pop-up stalls are planned to generate feedback on the draft Strategy. A communications campaign including social media will aim to increase participation.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.3.3 Newport Structure Plan Adoption

Directorate:	Strategic Development
Councillor Portfolio:	Planning - Cr Tony Briffa and Cr Michael Grech
Appendices:	1 Newport Structure Plan 2 Newport Structure Plan Flowchart Process

Purpose

To present the Newport Structure Plan to Council for adoption.

Recommendation

That Council:

- 1. Adopt the Newport Structure Plan.**
- 2. Write to all submitters and advise them of Council's decision.**
- 3. Note that a heritage study will be completed prior to commencing the planning scheme amendment process to implement the recommendations of the Newport Structure Plan.**

Summary

At the Ordinary Council Meeting on 10 July 2018, Council resolved to exhibit the draft Newport Structure Plan. The exhibition period ran over seven weeks during July and August 2018. Council received 42 submissions from community members, authorities and stakeholders. The submissions outlined the need to strengthen recommendations to advocate for improved public transport, affordable housing, provide clear direction on development heights and other mapping changes.

The feedback received during the exhibition period was considered by Council on 13 November 2018 and 11 December 2018. As a result of community submissions a number of changes were made to the structure plan which is being presented for adoption, these changes are outlined in the report below. Following adoption Council will undertake a heritage study prior to commencing the formal planning scheme amendment process which will include further community consultation.

Background

The Newport Local Structure Plan was prepared in 1999, based on the development pressures in Newport and surrounding areas Council instigated a review. Although the overarching strategic directions remain the same, policy changes at the state and local level have occurred and needed to be included in a revised Newport Structure Plan (the Plan).

Substantial background research and work was undertaken to address the gaps in the Plan including economic and market feasibility, access and mobility, urban design guidelines, heritage, social impacts and consultation with community, stakeholders and authorities.

In 2015, a review of the Plan was delayed as clarity was sought from the Victorian Government about how new development abutting pipelines and Major Hazard Facilities (MHF) should be considered within the structure plan. In response to advocacy campaigns,

an MHF Advisory Committee was established in early 2015. Following targeted consultation, a discussion paper attracting submissions and a hearing, a report was released on 17 March 2017 with the Government response released in January 2018. The report suggested that a new overlay should be applied around MHFs restricting development and that further research is required into land use planning around pipelines. This is particularly critical for Newport and the development of the structure plan, as several planning decisions for higher density housing or sensitive uses have been overturned by the Victorian Civil and Administrative Tribunal (VCAT) because of their proximity to MHFs. Other parts of Newport within proximity to pipelines have restrictions associated with building near or over pipelines. New planning tools have been partially implemented with a new State policy and Ministerial Direction requiring all amendments and permit applications within proximity to MHFs to be forwarded to WorkSafe. More specific changes are expected to be implemented by the Victorian Government soon.

Discussion

The Plan sets out strategic directions based on a vision and five key themes: identity; land use and activity; built form and heritage; public realm and open space; and access and movement. These themes are derived from the vision, which was informed by community engagement in 2014, and provide direction for objectives, strategies and actions to ensure the implementation of the Structure Plan, through the planning policy framework and public works, achieve community aspirations.

Key directions in the Plan include:

- create defined gateways and entries into the activity centre
- retain and draw on local heritage for new built form, adaptive re-use and redevelopment
- encourage economic activity and strengthen Newport's role as a vibrant activity centre, with an emphasis on culture, food, retail and convenient living
- support development at key sites for future mixed use development, subject to detailed feasibility and planning
- provide policy direction on zoning, building heights, design responses (such as setbacks) and activation across the activity centre
- strengthen the role of Paine Reserve as the "green heart" of Newport and recommend improvements to public realm within the centre
- support and encourage sustainable modes of travel within and around the centre
- improve linkages between the train station and bus terminal and key surrounding facilities or open spaces

The Draft Newport Structure Plan was placed on public exhibition between July and August 2018. Following consideration of feedback and meeting with some submitters, changes to the Draft Newport Structure Plan were incorporated into the final Newport Structure Plan.

The key issues raised by submitters and proposed changes are outlined below:

- bringing the timing of an action to undertake a heritage study forward to address concerns regarding the lack of protection for heritage areas. Newport has a range of heritage buildings and a large portion of them are recognised through the application

of the Heritage Overlay. Where there is no current overlay, the Structure Plan identifies the need to prepare a heritage gap study to ensure all heritage places are recognised and protected. This action will be completed prior to progressing the formal planning scheme amendment to implement the Newport Structure Plan into the planning scheme. If the heritage study identifies any key changes amendments to the structure plan will be considered.

- matters such as an increase in heights and density within Newport activity centre, particularly Newport West have been raised as one of the main concerns. Prior to the introduction of the new zones there were no height limits. In 2017 height limits of three storeys were introduced in the general residential areas. While the Structure Plan proposes an increase in height of one to two storeys above the existing height controls, it also sets out a requirement that to build above three storeys a minimum of two lots are required to be consolidated. Built design and neighbourhood character requirements would also need to be met. The Structure Plan has considered development in surrounding Strategic Redevelopment Areas that generally cater for the majority of future growth in Hobsons Bay however, they are not always conveniently located in proximity to reliable public transport, schools, services and other infrastructure. It is Victorian Government policy to promote the twenty minute neighbourhood, which directs growth toward activity centres. For these reasons, appropriate residential intensification is encouraged in and around activity centres in Hobsons Bay
- concerns related to overshadowing, setback and other amenity issues were raised. As part of the Structure Plan urban design guidelines were developed. It is important to note that there are also planning requirements within the Hobsons Bay Planning Scheme that will be applied in conjunction with the Structure Plan. These requirements set out appropriate setbacks, overshadowing and other amenity standards which are applied at the planning permit application stage. In addition to the existing controls including neighbourhood character, the planning scheme amendment will apply new controls within the Structure Plan area, which will provide clear guidance on these matters
- lack of car parking in the activity centre and how this may be affected by higher density housing was raised as a concern. A key action in the structure plan is to undertake a new car parking strategy for the area which will review the 2012 Newport car parking strategy. Council is continuing to look at solutions for car parking options within Newport and in the interim is required to consider the parking space provision requirements in the Hobsons Bay Planning Scheme. It is important to note that recent reforms by the State Government support the reduction in car parking near public transport options. Amendment VC148 introduced changes to Clause 52.06 Parking. This reduced the rates of parking required within 400m of the Principal Public Transport Network Area (PPTN) of which includes Newport which can be found in column B of Clause 52.06. This includes reduction of visitor parking to 0 required for residential uses and home based business
- concerns were raised regarding the redevelopment of the at-grade car park at the rear of Paine Reserve. One of the key issues identified was the lack of car parking in Newport and the limited ability to provide additional car parking in the area due to lack of space. The Structure Plan aims to identify all strategic opportunity sites, where additional car parking amongst other uses including, business opportunities and open space could be considered. The car park at the rear of the Paine Reserve is one such site. The intent is to explore the possibility of the site providing other uses that may include car parking. The Structure Plan states that any feasibility proposal for the site should include amenity improvements such as links between Paine Reserve and

Bryan Martyn Oval. The feasibility study would be undertaken with further engagement with the community. Changes to the Structure Plan have been made to make it clear that multi storey car parking on these key sites is only one option and further feasibility is required

- feedback was provided regarding the future of the bowling club, RSL and scout hall. Actions have been strengthened around the future of the bowling club, RSL and scout hall to ensure these assets are considered as part of future master planning for the precinct
- some members of the community were concerned about pedestrian and cyclist safety. The Structure Plan recognises this as an issue and includes an action around preparing a masterplan for all areas within Newport Structure Plan boundary, which will look at issues such as the roundabout at Mason Street in the shopping precinct
- a strong focus on improving access to public transport was raised by the community. Recommendations regarding advocacy for improved public transport, particularly with regard to the Melbourne Metro Two connection, have been strengthened
- lack of green spaces and trees in Newport was raised as a concern. In response strategies relating to improved landscaping and median strip planting, bike storage facilities and access to public transport including the train station and the bus terminal have been strengthened. Additionally, the implementation plan has been amended to prioritise planting and public art opportunities
- some members of the community were concerned about house prices in Newport. In response the revised Structure Plan includes strengthened strategies relating to provision of affordable housing
- concerns were raised around drainage capacity in Newport. Drainage in Newport was considered during the preparation of the Structure Plan, In addition Council is undertaking a comprehensive review of our drainage network. The proposed masterplan and other implementation actions will ensure necessary infrastructure projects are undertaken to address drainage issues. Additionally, drainage is also required to be considered during the assessment of planning permit applications
- concerns were raised regarding development around pipelines. Further direction on development around pipelines has been incorporated
- concerns were raised around the implementation of the Structure Plan following adoption. A process for monitoring the objectives, strategies and actions has been specified in the Plan. Ongoing monitoring will occur regularly however, the Plan will be reviewed every six years following the implementation of short term actions (2-5 years)
- minor document errors were raised. These errors were addressed and improvements were made to the readability of plans by increasing the size of the font and varying similar colours

These changes can be found highlighted in the attached Newport Structure Plan, appendix 2.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 3: A well designed, maintained and environmentally sustainable place

- 3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

Policy and Previous Council Reports

Council was updated on community consultation findings at the Ordinary Meeting of Council on 16 December 2014.

Council considered the Plan at the Ordinary Meeting of Council on 10 July 2018 and resolved to undertake community consultation.

At the Ordinary Meeting of Council on 13 November 2018, Council acknowledged all submissions and sought a further report to consider next steps.

At the Ordinary Meeting of Council on 11 December 2018, Council considered all submissions received and recommended changes to the Draft Newport Structure Plan.

The Plan aligns with state policy direction set out in Plan Melbourne, Victorian Urban Design Guidelines, Better Apartment Design Standards, new residential zones and Victoria's 30-year Infrastructure Strategy.

At a local level, the Plan aligns with the draft Housing Strategy, draft Neighbourhood Character Study and draft Activity Centres Strategy. Recommendations of the Industrial Land Management Strategy 2008 and Guidelines for Infill Development in Heritage Areas 2006 have also been considered in the preparation of the Plan.

Legal/Statutory Obligations/Risk

The Plan was prepared in accordance with the *Planning and Environment Act 1987* and was guided by the Department of Environment, Land, Water and Planning Practice Note 58: Structure Planning for Activity Centres and Practice Note 60: Height and Setback Controls for Activity Centres. The practice notes set out reasons for structure planning in activity centres, the policy context, and possible inputs and outputs of the process.

Financial and Resource Implications

The preparation and exhibition of the Plan was funded within the existing operational budget. The delivery of the Plan will require funding through the Strategic Planning operational budget and the Capital Works budget. The Plan identifies immediate (0-2 years), short term (2-5 years), medium term (5-10 years) and long term (10-15 years) actions for Newport including public works and planning scheme measures. The total cost for implementing the short term actions over the next five years is approximately \$4.87 million. This cost will be covered partly by capital works budget and development contributions from larger development sites. Where opportunities for grant income become available applications will be made to offset the costs.

Environmental/Social/Economic Impacts

The Plan has taken into account a range of environmental, social and economic issues. It aims to encourage environmental principles and environmentally sustainable design in future development as well as promote sustainable travel choices.

It sets out recommendations for housing, business mix, economic and retail requirements for Newport to ensure a viable and economically sustainable future.

Consultation and Communication

Consultation was undertaken throughout the preparation process including at the outset in 2014 and during the Draft Newport Structure Plan review in 2018. Consultation included a range of measures to engage, inform and seek feedback from the community, stakeholders and relevant authorities. On several occasions, Council officers met with submitters to clarify issues raised including two meetings after the consultation period in November and December 2018. Council officers wrote to all submitters informing them of when submissions were considered by Council and will do so again informing them of the outcome of this meeting.

Following Council adoption of the Newport Structure Plan, the preparation and formal exhibition, including community consultation, of a planning scheme amendment will occur within the requirements of the *Planning and Environment Act 1987*. The amendment will implement the land use planning actions within the final Newport Structure Plan. Newport Structure Plan process can be found in appendix 1.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4 Infrastructure and City Services

8.4.1 Aviation Road LXR Advocacy

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with an update on the status of the project scope and the proposed ongoing maintenance and management arrangements in light of Council's principles and guidelines for this project site. Representatives from the Level Crossing Removal Project (LXRP) will be attending the Briefing meeting.

Recommendation

That Council:

1. **Note the proposed land ownership and maintenance responsibilities following completion of the Aviation Road Laverton Level Crossing Removal Project.**
 2. **Does not agree to accept ownership and maintenance of:**
 - **the new road approach structures except for the road pavement, road drainage, kerbs, footpath, signage and lighting**
 - **adjacent VicTrack land except for the two road drainage detention ponds**
 3. **Writes to Hon. Jacinta Allan, Minister for Major Projects advising her of Council's decision to not accept responsibility for these State Government assets and also repeating the request that State Government take a more integrated precinct approach with this project, specifically to include:**
 - **improvements to the existing carpark around Aircraft station**
 - **improvements to the street interface with the station along Triholme Avenue including bus stops, kiss and ride and pedestrian facilities.**
 - **updating the station, including provision of suitable canopies over the platforms providing weather protection**
 - **provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station and also linking to Point Cook Road south of the Princes Freeway**
 - **provision of safe, secure and sheltered bicycle storage.**
-

Summary

Construction has commenced on the removal of the level crossing at Aviation Road in Laverton with the construction of a new road bridge over the railway lines.

This road bridge, a new walking and cycling path along Maher Road and minor improvements to the forecourt area will be delivered in the first stage of the project. The level crossing will be removed by early 2020.

The pedestrian underpass to connect commuters to Aircraft Station will be completed in the second stage, which will align with level crossing removal works at Werribee and Cherry streets in Werribee. This will reduce the number of rail shutdowns needed for construction purposes on the Werribee line.

The Level Crossing Removal Project (LXRP previously referred to as Level Crossing Removal Authority) has requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the new Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

Background

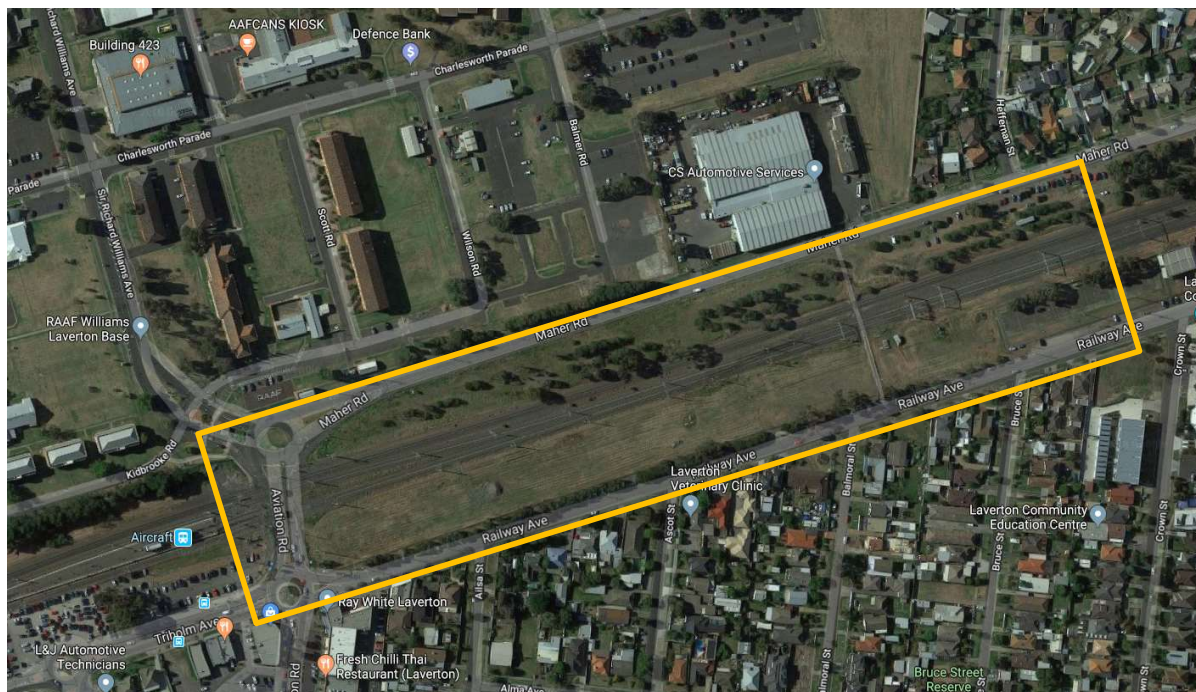
At the Ordinary Council Meeting on 13 December 2016 Council resolved to continue to advocate in conjunction with Wyndham City Council to LXRA, VicRoads and the Victorian and Australian Governments for a precinct planning approach to apply to the Aviation Road, Laverton site with a particular focus on the significant traffic network issues and surrounding land use opportunities.

The Hobsons Bay Grade Separation Principles adopted by Council in March 2016 states that Council endorses the principles in the planning, design consultation and implementation of any grade separation project, to ensure level crossing removals are well integrated with the local area and the community amenity is protected. Specifically for Aviation Road, Council seeks an integrated outcome that considers the Aviation Road Shopping Centre, residential areas north and south of the railway line, future development on the RAAF land, the potential Point Cook Road/Princes Freeway interchange upgrade and the anticipated increasing use of Aircraft train station.

Aviation Road level crossing is one of six to be removed in the Western package by a consortium including McConnell Dowell, Arup and Mott MacDonald. Partnering with LXRP and Metro Trains Melbourne (MTM), the consortium recently completed the Kororoit Creek Road level crossing removal project.

Further to briefings provided in late 2018, the design development of the Aviation Road Laverton Level Crossing Removal is being finalised and construction works have commenced. Figure 1 below shows an aerial plan of the project site

Figure 1- Project Area



Discussion

Proposed Ownership and Maintenance

The LXRP has formally requested that Hobsons Bay City Council accept ownership and ongoing maintenance of the proposed Aviation Road Bridge approach structures and stormwater detention basins. In addition, LXRP has nominated Council responsible for maintenance of the surrounding railway reserve land if required.

This is a significant change to the earlier proposal whereby Metro Trains Melbourne (MTM) was considered the responsible authority for the new assets on VicTrack land, subject to funding by PTV. Council had previously agreed to maintain the road pavement, road drainage, kerbs, footpath and lighting on the basis that both Aviation and Maher Roads are local roads currently under Council management responsibilities. VicTrack has agreed to own and maintain the bridge abutments and bridge deck over the existing and the future (ARTC) train lines. The land currently in VicTrack ownership under the approach roads to the proposed bridge over rail would be divested and transferred to HBCC ownership under the current proposal. PTV, MTM and VicRoads have rejected responsibility for the new road structure assets.

Hobsons Bay City Council is the current road authority for Aviation Road and Maher Road however the municipal boundary with Wyndham City Council extends along the middle of Maher Road on the northern edge of the site.

A plan of the LXRP proposal for future maintenance is shown below (Figure 2) with the green shading representing the area of proposed HBCC responsibility and the pink shading the area of proposed MTM responsibility .

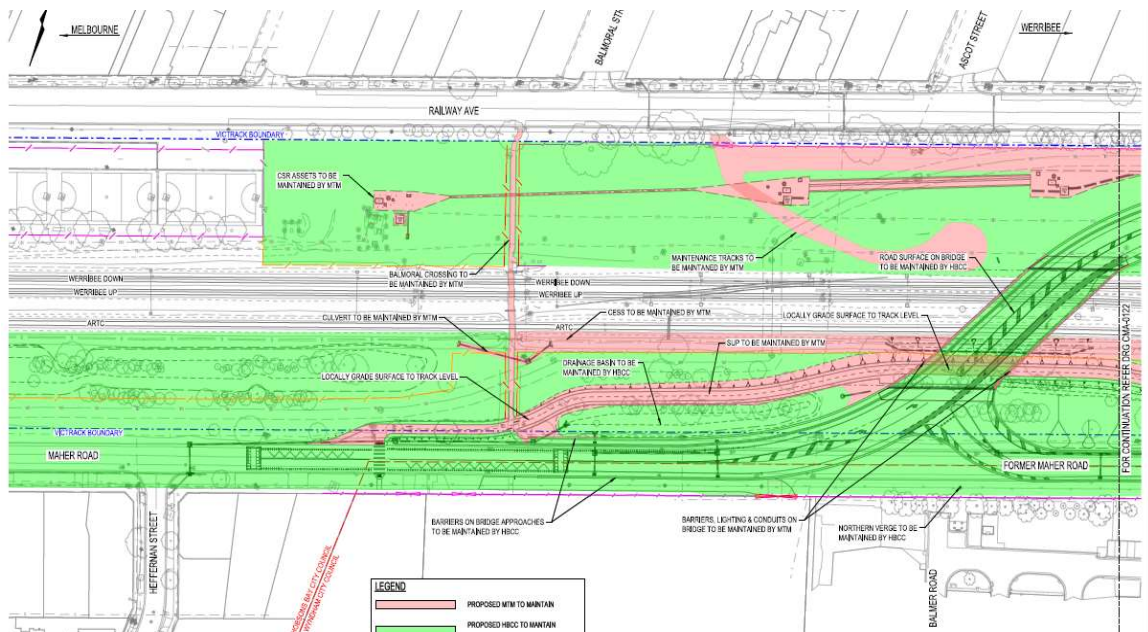
Whilst difficult to quantify, ongoing annual maintenance/operating costs are estimated at \$145,000 not including long term costs of replacement, renewal and depreciation of the multimillion dollar bridge structure.

Council's position has been consistent on this issue through the design process and responses to the design packages have been based on the premise that Council would not be responsible for the structures and adjacent VicTrack land. To now impose this multi-million dollar state government built structure on Council is considered unreasonable and is not supported by officers unless long term guarantees and/or compensation is provided.

The station forecourts are now at final design stage and Council has submitted a request to LXP that Council undertake the design and procurement of public art and creative spaces. To this point, the Aviation Road Level Crossing Community Interest Group was most recently briefed in late 2018 with a commitment for input to the final design and a further meeting is currently being convened. The LCRP propose to form a new Community Liaison Group to which the existing CIG members will transition into. The CIG members have not received any information with regard to the ongoing maintenance and management proposal as outlined in this report.

Figure 2- Proposed Areas of Responsibility

Green shaded area represents the proposed extend of council responsibility





Project Enhancements Not in Scope

Council has previously written to The Hon. Jacinta Allen MP calling for the following works to be included in the project scope:

- formalise the existing carparking in Triholme Avenue south of Aircraft station (less than 40 spaces are to be constructed in the project)
- improve the street interface with the station along Triholme Avenue including bus stops, kiss and ride
- provide suitable canopies over the station platforms for shelter from the weather
- provision of a shared user path along the northern section of Railway Avenue connecting Laverton Station to Aircraft Station
- provision of safe, secure and sheltered bicycle storage (e.g. parkiteers)

Council has expressed concern about delaying the construction of the pedestrian underpass and station forecourts and also written to the State Treasurer requesting that funding be provided in the state budget for the Point Cook Road/Princes Freeway interchange upgrade and extension of the principal bicycle network path connecting to the station. Council is yet to receive a response to this correspondence.

While a commitment has been made by state government to provide 100 new car parking spaces at Aircraft station, the works will be undertaken separately to the level crossing removal and the specific location and timing are not known.

Concerns remain that the limited scope of the project misses an opportunity to coordinate works with an upgrade of the Aircraft Station and the surrounding area. Specifically Council encourages the Victorian Government to take a more holistic approach in dealing with the significant challenges facing the precinct and incorporate the above measures.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

Priority 2: Community wellbeing and inter-connection

Priority 6: An accessible and connected community

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 2: A great place

2.1 Protect and promote public health and community safety

2.3 Support the growth of our local economy, and encourage business investment that creates and maintains local jobs

2.5 Work with all levels of government and other stakeholders to improve our transport network and to address gaps and capacity in public transport, our roads, foot paths and cycle routes

Goal 3: A well designed, maintained and environmentally sustainable place

3.1 Work with all levels of government, key stakeholders and the community to ensure urban development is appropriate and considers neighbourhood character and heritage

3.2 Deliver and maintain well-designed, accessible and environmentally sustainable community assets

Policy and Previous Council Reports

Legal/Statutory Obligations/Risk

Risk, legal and statutory obligations continue to be considered in the review of the project development and in officer responses, particularly in areas of asset and property management, road and drainage management and future land use development.

Financial and Resource Implications

Council's current advocacy activities to the Grade Separation projects are supported through operational resources. The Grade Separation Project is a state government initiative and all direct project associated costs are met by the project.

Environmental/Social/Economic Impacts

Environmental, social and economic impacts and opportunities are considered through the project development and through Council's input.

Consultation and Communication

The LXRP have a framework for community engagement that is applied to each of the grade separations and adapted to address specific community needs or aspirations at each site. Project update and traffic disruption information has been provided to surrounding properties and the general public via social media and the LXRP and Major Projects BigBuild websites. The LXRP community engagement framework includes the establishment of a Stakeholder Liaison Group (SLG) which will be established for the delivery phase to ensure effective communication with interested and effected residents, businesses and industry groups. The existing CIG will transition to the new SLG in coming weeks.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.2 Public Exhibition of Draft Aquatic Strategy

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: 1 Hobsons Bay Aquatic Strategy Draft Report

Purpose

To provide Council with the Draft Aquatic Strategy to be placed on public exhibition for four weeks in April 2019.

Recommendation

That Council:

- 1. Place the Draft Aquatic Strategy on public exhibition between 1 April 2019 and 30 April 2019.**
 - 2. Receive a further report following the public exhibition period to consider the Aquatic Strategy.**
-

Summary

The purpose of this report is to provide Council with the Draft Hobsons Bay Aquatic Strategy 2019-2030 (Aquatic Strategy). Included as attachment is the Draft Aquatic Strategy (Attachment 1).

The draft strategy recommends the following:

- two district aquatic facilities. One facility to the East (expanding Bayfit) and one facility in the West (new facility at Bruce Comben Reserve in Altona Meadows)
- a new water play park and youth facility to replace and celebrate the Laverton Swim and Fitness Centre.

Background

The Draft Aquatic Strategy is being developed to meet our community's current and future aquatic facility needs. The strategy considers the upgrade and renewal needs of the existing facilities, and provides a plan to deliver aquatic facilities and services for our future population growth.

At the 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report. The consultation period included:

- a series of workshops and interviews with Councillors and Council officers
- interviews with Aquatic Centre managers
- 233 responses to the resident aquatic survey
- 328 responses to the Bayfit Leisure Centre user survey

- 136 responses to the Laverton Swim and Fitness Centre user survey
- 25 stakeholders were invited to an interview with 14 organisations providing feedback

A summary of the feedback received and key themes is included in the Draft Aquatic Strategy.

At the 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options. The following options were considered:

- two facility approach A: Upgrade Bayfit and construct a new facility at McCormack Park Laverton
- two facility approach B: Upgrade Bayfit and construct a new facility at Bruce Comben Reserve. This option includes the replacement of the Laverton Swim and Fitness Centre with new water play and youth facilities at McCormack Park.
- one facility approach: Decommission both Bayfit and Laverton Swim and Fitness Centre and construct a new centrally located facility

A summary of each option was provided including estimated construction costs, population catchments, estimated visitation and projected operating performance. The two facility approach B which includes an upgrade to Bayfit, a new facility at Bruce Comben Reserve and new water play and youth facilities at McCormack maximises visitation and has the best projected operating performance of the three options. Therefore, this option was supported as the preferred option to be included in the Draft Aquatic Strategy.

The Williamstown Swimming and Life Saving Club Pool was assessed as part of the Aquatic Strategy. It was noted that the remedial works are required to repair leaks in the pool to extend the life of the pool shell. The Aquatic Strategy is recommending that the outdoor pool remains a local club facility.

Discussion

The Draft Aquatic Strategy is based on providing residents with access to high quality aquatic facilities within the areas of greatest population growth and catchment.

This approach will include a combination of:

- Council owned aquatic and leisure facility, and outdoor water play parks
- facilities/services available from the private sector (e.g. swim school, fitness centres and personal training studios)
- major and regional aquatic facilities offered by adjoining municipalities

A 'regional approach' recognises the catchment areas of existing aquatic centres in Hobsons Bay and neighbouring municipalities. Future development of Council's aquatic facilities considers these catchments and also influence the future and complementary role, service and facilities in the municipality.

A prioritised implementation plan for the Aquatic Strategy including estimated costs is included within the report.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The Aquatic Strategy is closely aligned to the Council Plan 2017-21 and the Hobsons Bay 2030 community vision.

The Aquatic Strategy has been developed to guide the future planning and aquatic facilities to meet the current and future needs of the community. Aquatic facilities provide a range of values and benefits for communities including:

- Health and fitness services allowing people to enjoy the benefits of physical activity
- The provision of a safe and welcoming spaces, supporting social inclusion and a sense of connection for all members of the community
- Opportunities to participate for recreation, competition or sport
- Community development that contributes to the development of social capital, helping to create links in a community
- Positive impacts on physical and mental wellbeing
- Water safety/education and water confidence programs that can reduce the incidence of drownings in the community
- Fostering community pride.

These values and benefits have consistent themes with guiding principles, goals and strategies outlined in Council's Sport and Recreation Strategy 2014.

Discussions about an Aquatic Strategy were raised at the February 2017 Ordinary Council Meeting, where Council resolved to undertake a review of aquatic services that incorporated a strategic study into the future operations of the Laverton Swim and Fitness Centre.

At the November 2017 Ordinary Council Meeting, Council resolved to undertake the Hobsons Bay Aquatic Strategy 2019-2030 which will assess general aquatic provision in Hobsons Bay and neighbouring municipalities including options for redevelopment of the Laverton Swim and Fitness Centre.

Two Council Briefing Sessions have been delivered on the Hobsons Bay Aquatic Strategy 2019 – 2030 to date. Details include:

- 3 July 2018 Councillors' Briefing Session, Council received a presentation on the Aquatic Strategy Background and Consultation Report
- 4 December 2018 Councillors' Briefing Session, Council received a presentation on Aquatic Facility provision options

Legal/Statutory Obligations/Risk

The completion of the Aquatic Strategy has involved the inspection of facilities and a review of previous facility audits to ensure issues of compliance, statutory obligation and risk have been considered and will be addressed with future facility upgrade priorities.

Financial and Resource Implications

The Aquatic Strategy is being delivered by the Active Communities Department, with assistance from sports planning specialists. Short term (1-2 years), medium (3-5 years) and long term (6-10 year) priorities have been identified with cost estimates to implement the Aquatic Strategy.

The total cost to implement these priorities over a ten year period has been estimated at \$64.2 million. A summary table is provided below:

Priority	Task	Cost Estimate (\$)
Short	Bruce Comben Reserve Aquatic Facility Feasibility Study	0.10 M
Medium	Bruce Comben Reserve Aquatic Facility: design and construction McCormack Park: water play and youth facilities design and construction	43.75 M
Long	Bayfit additions: design and construction	20.35 M
Total		64.20 M

The above table represents an estimated total project cost to complete the works.

The annual maintenance costs assessment for works included as part of the Aquatic Strategy is \$1,200,000.

Environmental/Social/Economic Impacts

Council has obligations under the *Health and Wellbeing Act 2008* to seek, protect, improve and promote public health and wellbeing. The provision of facilities that encourage the community to participate in recreational and leisure activities is a fundamental role of Council.

Aquatic facilities make a significant contribution to the health and wellbeing of the community. Participation in physical activity is associated with better physical health, and improved social, emotional and psychological wellbeing.

Consultation and Communication

Following endorsement of the Draft Aquatic Strategy, a comprehensive public exhibition period will be undertaken from 1 April 2019 to 30 April 2019. The Draft Aquatic Strategy and Summary Report will be made available on Participate with a form to draw feedback from the community. Links to Participate will be emailed to Bayfit and Laverton Swim and Fitness Centre for distribution to centre members and visitors. The public exhibition period will also be promoted through Council's social media platforms and other community newsletter and publications.

A drop in session will occur at the Hobsons Bay Civic Centre during the public exhibition period for the general community to discuss the Draft Aquatic Strategy. Following the drop in session, the community will have the opportunity to review the documentation further and submit their feedback via Participate by 30 April 2019.

A summary of the feedback received with comments on how they have been addressed will be provided with the Final Aquatic Strategy when presented to Council for endorsement.

The development of the Draft Aquatic Strategy has included feedback from the community that was obtained from a community consultation period in March and April 2018. The following surveys including response numbers were undertaken:

- Resident/ household survey (233 responses)
- Bayfit user survey (329 responses)
- Laverton Swim and fitness Centre user survey (136 responses)

The surveys were widely promoted through Participate, Council's social media platforms and via Centre managers to gain feedback from facility members. The following additional engagement activities were also undertaken during this consultation period:

- A series of workshops and interviews with Councillors and Council officers
- Interviews with Aquatic Centre managers
- 25 stakeholders were invited to an interview with 14 organisations providing feedback.

Feedback from the resident survey indicated that the top five most visited facilities were Bayfit, Williamstown Swimming and Life Saving Club, MSAC (Albert Park), AquaPulse (Werribee) and Maribyrnong Aquatic Centre (Highpoint).

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.3 Adoption of the Dennis Reserve Master Plan

Directorate:	Infrastructure and City Services
Councillor Portfolio:	Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill
Appendices:	1 Dennis Reserve Master Plan - Public Exhibition Period Summary 2 Dennis Reserve Master Plan and Staging 3 Dennis Reserve Master Plan - Background Report

Purpose

To present Council with feedback received during the public exhibition period for the Draft Dennis Reserve Master Plan and seek Council's endorsement of the updated master plan.

Recommendation

That Council:

- 1. Acknowledge the submissions received during the public exhibition of the Draft Dennis Reserve Master Plan.**
 - 2. Adopt the Dennis Reserve Master Plan.**
 - 3. Write to the submitters to thank their contribution to the Master Plan.**
-

Summary

At the Ordinary Council Meeting on 9 October 2018, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition between 15 October 2018 and 15 November 2018.

The public exhibition period was promoted to the local community and all stakeholders who had previously engaged with the process. A total of 452 people visited the master plan page on 'Participate', with 174 people downloading a copy of the master plan.

In total, 52 submissions were received during the public exhibition period (Attachment 1). All feedback has been reviewed and where supported, changes have been included in the updated master plan (Attachment 2). All feedback received has been considered.

The two key changes to the plan are:

- the removal of the central playground with the playground upgraded at its current southern location
- retaining access along the eastern boundary of the reserve between the tennis courts and residential properties

A Master Plan Report (Attachment 3) describes the process undertaken to prepare the master plan, including background information about the reserve, outcomes from research undertaken, the key findings from consultation carried out, analysis of key issues and a description of the proposed improvement projects at the reserve.

Background

Following the amalgamation of the Williamstown Ladies Bowling Club (WLBC) and the Williamstown Bowling Club (WBC) in 2012, the WLBC bowling green and pavilion on Dennis Reserve have remained unutilised and fenced off from the rest of the reserve. The future use of the site has been the subject of submissions and reports since 2011.

In July 2015 the Dennis Reserve Master Plan working group was established to engage with interested stakeholder groups to assist Council on the future use of the former WLBC site and the plans for Dennis Reserve. Seven working group meetings were conducted with a break prior to the 2016 Council elections, and to allow time for the completion of the Hobsons Bay Open Space Strategy, Sports Facility Needs Analysis and Tennis Needs Assessment.

The now completed and endorsed Tennis Needs Assessment and Sports Facility Needs Analysis identified the need for additional tennis courts across the municipality with a specific shortage identified in Williamstown. Dennis Reserve was identified as a site for two additional tennis courts. The Open Space Strategy acknowledged Dennis Reserve as an important open space in Williamstown, a precinct that is viewed to have an adequate supply of open space areas.

At the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning Group and resolved to prepare a draft Dennis Reserve Master Plan based on the inclusion of four tennis courts.

Discussion

The master plan was placed on public exhibition for four weeks between 15 October 2018 and 15 November 2018. In total, 52 responses were received with much of the feedback concentrating on the provision of four tennis courts within the reserve. In total, 39 per cent of the feedback received was against the inclusion of four courts, 35 per cent was supportive and 26 per cent was ambivalent.

The feedback against the inclusion of four tennis courts concentrated on two key themes:

- creating space (tennis courts) which limit its flexibility
- the need for additional tennis courts

Four courts have been retained in the Dennis Reserve Master Plan which is consistent with the Tennis Needs Assessment and the Council resolution from the Ordinary Council Meeting on 10 July 2018.

Two other key points were raised by the community during the public exhibition period.

These items were:

- the provision of playgrounds onsite
- the removal of the path between the tennis courts and residential boundaries

In response to the community submission, only one playground has been included in the updated Dennis Reserve Master Plan. The playground will be provided in the location of the existing playground with the installation of a fence on the road boundaries. The provision of a fence in this area is in response to the safety concerns raised by the community during the public exhibition period about the playground in this area. The play space will be upgraded as part of the master plan implementation.

A path has been included in the updated Dennis Reserve Master Plan between the tennis courts and the rear of the residential properties on the eastern side of the reserve. The

provision of seating, low level security lighting and understorey pruning of existing trees will be completed to help alleviate safety concerns.

The master plan identifies a package of works and estimated costs to be delivered over three stages. The stages are:

- Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new courts.
- Stage 2: Reconstruct the central east/ west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.
- Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion.

All works are subject to funding approval in Council's annual Capital Works Program.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

The Dennis Reserve Master Plan aligns with recommendations from the Tennis Needs Assessment, Sports Facility Needs Analysis and Open Space Strategy.

Policy and Previous Council Reports

Dennis Reserve has been the subject of numerous Council reports over recent years as shown below:

- at the 12 November 2013 Ordinary Meeting of Council, submissions and a petition were acknowledged, and a public consultation process was endorsed
- presentations to Councillors by three submitters in March 2014
- at the 12 May 2015 Ordinary Meeting of Council, a long term plan for Dennis Reserve was presented to Council. Council deferred the motion for further consideration and decided to convene a meeting with all interested parties and Councillors prior to further consideration
- at the 9 June 2015 Ordinary Meeting of Council, following the earlier public meeting on 1 June 2015 Council resolved to develop a master plan for Dennis Reserve and to establish a stakeholder reference group to assist Council in the master plan process

- at the 12 June 2018 Ordinary Meeting of Council, Council adopted the Hobsons Bay Open Space Strategy, Sports Needs Analysis Final Report and Tennis Needs Assessment Final Report
- at the 10 July 2018 Ordinary Meeting of Council, Council noted the recommendations made by the Dennis Reserve Master Planning group and resolved to prepared a Draft Dennis Reserve Master Plan based on the inclusion of four tennis courts
- at the 9 October 2018 Ordinary Meeting of Council, Council resolved to place the Draft Dennis Reserve Master Plan on public exhibition for four weeks between 15 October 2018 and 15 November 2018

Legal/Statutory Obligations/Risk

In conducting the assessment of the site, consideration has been given to:

- heritage
- soil conditions
- existing trees including the engagement of an arborist in relation to the potentially historic nature of trees on the site
- site boundaries from a planning perspective

A traffic study was conducted modelling future potential impacts of changed use. This work has been undertaken to consider and mitigate the potential risks associated with additional works on the site.

Financial and Resource Implications

The preparation of the Dennis Reserve Master Plan has captured preliminary work which required the engagement of external experts including advice from an arborist, heritage advisor, soil testing, building inspection and a traffic study.

Urbis Consulting were also engaged to assist the Master Plan group in formulating concept plans and options, and have been engaged to develop the Final Dennis Reserve Master Plan. In total approximately \$75,000 has been expended on the project to date.

The capital costs associated with the implementation of the Dennis Reserve Master Plan have been provided below.

Year	Stage summary	Capital costs
2019/20	Stage 1: Demolish the ladies bowling green and pavilion, the Williamstown Central Tennis Club pavilion and the two existing courts; and construct four new tennis courts.	\$1.20M
2020/21	Stage 2: Reconstruct the central east/west pathway connection, construct a new central open space area, update the southern playground, planting and other pathways throughout the reserve.	\$0.35M
2021/22	Stage 3: Demolish the Williamstown Senior Citizens Centre and construct a new multi-purpose community pavilion	\$3.50M
	Total	\$5.05M

The annual maintenance cost assessment for works within the Dennis Reserve Master Plan is \$100,000.

The completion of the works are subject to the annual approval of funds in Council's Capital Works Program.

The Williamstown Central Tennis Club has also confirmed that they will provide a financial contribution to the development of tennis courts onsite at Dennis Reserve.

Environmental/Social/Economic Impacts

The development of the Dennis Reserve Master Plan has sought to respect and respond to the reserve's key environmental and social features. This has been achieved by protecting the heritage palms, improving access through the reserve, improving the condition of path surfaces and the installation of path lighting. These works will encourage greater use and increased pedestrian access throughout the reserve and the local Williamstown neighbourhood.

Consultation and Communication

Feedback on the Draft Dennis Reserve Master Plan was sought during a four week public exhibition period between 15 October 2018 and 15 November 2018. A total of 52 submissions were received during the public exhibition period (Attachment 1).

Feedback was captured via Council's online feedback portal 'Participate'. Details of the public exhibition period were communicated via:

- Facebook posts (two separate posts with a reach of 1185 and 1562 people)
- Community News Article
- Media release
- Onsite signage
- Signage at the Williamstown Library
- Participate (to its 1300 plus registered users)

There were also two drop in sessions during the public exhibition period at the Williamstown Senior Citizens Centre on Sunday 28 October 2018 (between 11am and 1pm) and Wednesday 31 October 2018 (between 4pm and 7pm). Approximately 60 people attended the sessions to clarify aspects of the Draft Master Plan.

In total, 452 people visited the Draft Dennis Reserve Master Plan page on Participate. This traffic resulted in:

- 174 people downloading the documents
- 52 people provided formal feedback
- 15 new registrations to the Participate website.

All feedback received has been considered. The two key changes to the plan are the removal of the central playground and retaining access along the eastern boundary of the reserve between the tennis courts and residential properties.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.4 Naming Rights Proposal for Williamstown Cricket Ground

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To consider a request from the Williamstown Football Club for Council permission to enter into an agreement for naming rights over the oval at the Williamstown Cricket Ground.

Recommendation

That Council;

- 1. Approve the application from the Williamstown Football Club for the naming of the oval at the Williamstown Cricket Ground “Downer Oval” for the 2019, 2020 and 2021 football seasons.**
- 2. Provides written consent to the Williamstown Football Club for this approval.**

Summary

The Williamstown Football Club (WFC) has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the Williamstown Cricket Ground (WCG) for the 2019, 2020 and 2021 football seasons.

The proposal is for the WFC to refer to the oval within the WCG as “Downer Oval”. The agreement is consistent with the WFC’s permitted use of the WCG and previous arrangements in place for the naming of the oval.

This report recommends that Council provide written consent to the WFC to enter into an agreement for the naming of the oval at the WCG for the 2019, 2020 and 2021 football seasons.

Background

Since 2003, the oval at the WCG has been referred to as Burbank Oval in all WFC, association and league promotions and marketing such as newspaper advertisements, references during television and radio coverage, VFL Records, fixtures and websites and club letterhead and other publications. Burbank will not be continuing in the capacity of the WFC’s naming rights partner for the 2019 football season.

Discussion

The WFC has submitted a request to Council for permission to enter into an agreement with the Downer Group for naming rights over the oval at the WCG for the 2019, 2020 and 2021 football seasons. The proposal is for the WFC, league and association to refer to the oval within the WCG as “Downer Oval”. A copy of the naming rights agreement has been submitted to Council and reviewed as part of the approval process.

The agreement is consistent with the naming rights arrangements that have been in place for the oval at the WCG since 2003. Any signage associated with the sponsorship agreement will require Council approval.

The term of the naming rights agreement is for the 2019, 2020 and 2021 football seasons, which is consistent with the WFC's permitted use of the oval.

The proposed name 'Downer Oval' is considered appropriate. The Downer Group is a multinational company which designs, builds and sustains assets infrastructure and facilities. The Downer Group employs over 300 staff at their train production plant in Newport.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.3 Ensure all community members will have access to quality community, sport and recreation facilities, cultural experiences and open spaces to encourage a healthy and active lifestyle

Policy and Previous Council Reports

In June 2003 Council provided permission for the WFC to enter into a naming rights agreement with Burbank Homes to name the oval at the WCG, Burbank Oval.

Clubs are not permitted to alter venue names or install signage pertaining to the naming of sportsgrounds without formal written permission from Council. Council's Naming Policy (2011) requires that all naming requests be referred to Council for consideration.

Legal/Statutory Obligations/Risk

The official name of the reserve is the 'Williamstown Cricket Ground'. The proposal is for the club to refer to the oval within the reserve as 'Downer Oval' during the football season only. If the reserve name were to be changed the Geographic Place Names Act and guidelines would need to be followed.

Financial and Resource Implications

There are no financial implications to Council associated with this report.

Environmental/Social/Economic Impacts

The WCG is Council's premier sporting reserve with the WFC playing state level (VFL & VFLW) football. Similar sponsorship arrangements are in place at other VFL venues including the Port Melbourne Cricket Ground (Port Phillip Council) where the venue is called Adcon Stadium, Chirnside Park (Wyndham Council) where the oval is called Avalon Airport Oval, Coburg City Oval (Moreland Council) where the venue is called Piranha Park and Frankston Park (Frankston Council) where the venue is called Skybus Stadium.

Consultation and Communication

A letter detailing Council's decision and conditions under which approval is granted will be forwarded to the Williamstown Football Club. The WFC has communicated the name change to the Williamstown Cricket Club as co-tenant at the WCG.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.5 West Gate Tunnel Update Report

Directorate: Infrastructure and City Services

Councillor Portfolio: Integrated Transport - Cr Jonathon Marsden and Cr Sandra Wilson

Appendices: Nil

Purpose

To provide Council with a current status report on the West Gate Tunnel Project and Council's current advocacy activities on the West Gate Tunnel Project.

Recommendation

That Council notes the current status of the West Gate Tunnel Project.

Summary

Final design work is being completed and construction works are well advanced on the West Gate Tunnel Project (the Project). The CPB Contractors and John Holland Joint Venture (JV) and West Gate Tunnel Authority (WGTA) continue to seek Council input to specific project design, community outcomes and approval to access Council land and infrastructure.

The purpose of this report is to provide Council with an update on the current status of the Project across a range of aspects in accordance with the governance and decision making framework. The status of Council's committed advocacy activities that specifically relate to the Project, the Sports and Open Space Enhancement Package and the Hobsons Bay Transport Study are also included within this report.

Background

Council has received a number of reports on the development and planning process associated with the Project and as it progresses through the construction phase monthly status reports continue to be provided to Council. This report provides an update on current Project activities, items submitted by the JV for Council approval, Council advocacy activities, governance arrangements including communications and engagement and capital works to be undertaken by Council as a result of the Project.

Discussion

The following outlines current Project related activities.

Construction Activity

Current construction activity being undertaken by the JV in the western section is focused in the areas highlighted on Figure 1 and as outlined below:

- works to widen the West Gate Freeway between Chambers Road and Grieve Parade and new noise walls

- 66KV powerline relocations along southern edge of freeway, Beevers Street and Paringa Road. Final stage underway in Beevers Street prior to the road resurfacing scheduled for late February. Alternative parking has been provided to residents during the works
- construction of retaining walls, bridge structural works including excavations and piling
- piling and retaining wall construction on Millers Road underneath the freeway
- Buchanan Road and nearby Reserve, Brooklyn - replacing a 220kV tower with a monopole
- West Gate Freeway (outbound) between Williamstown Road and The Avenue - installation of noise walls
- Williamstown Road interchange bridge beam placement
- traffic lane switch to temporary ramps at Millers Road
- Williamstown Road bridge structure widening and traffic lane switch, adjusting the alignment of the freeway to allow preparation for the inbound tunnel entry
- sewer line relocation and shaft installation in January
- the first of the two Tunnel Boring Machines (TBMs) has been delivered for reassembly

Further details are available at: <http://westgatetunnelproject.vic.gov.au/constructionupdates/>

Figure 1

Current and Short Term Traffic Impacts

Figure 2 below highlights the current traffic impacts and work locations. For the latest updates and detour route information:

www.westgatetunnelproject.vic.gov.au/travel disruptions

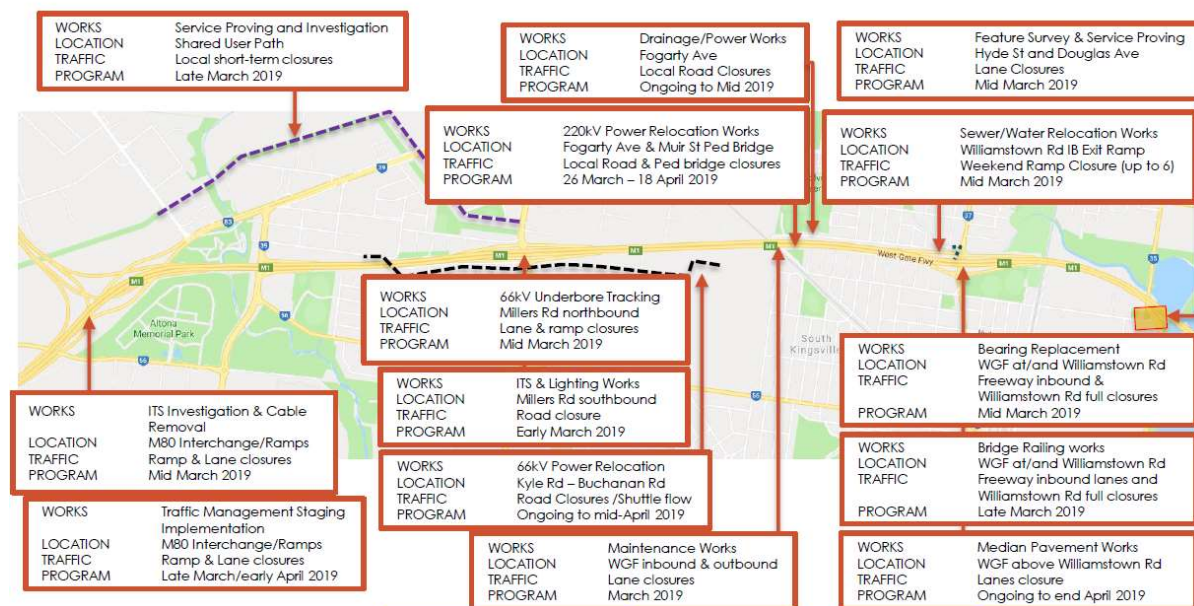


Figure 2

Community Issues and Concerns

The following issues have been raised in recent weeks and referred to the JV for consideration and action:

1. Pedestrian access at the Millers Road / West Gate Freeway interchange.

Pedestrian and cyclist access and connectivity at the Millers Road freeway interchange has been an ongoing issue, made worse with the recent West Gate Tunnel worksite restricting options and creating more constraints. Officers have been monitoring the temporary path condition and assessing traffic management plans to try to reduce the impacts. Following a recent inspection no obstructions were identified, however some suggested improvements were passed on to the JV. This included some additional signage and sweeping the path more frequently. The JV has also agreed to monitor the temporary path condition and provide a higher level of maintenance to improve the pedestrian environment at the interchange during the construction period. When completed new 3m wide shared paths will be available on both sides of Millers Road at the interchange, a big improvement over the existing arrangement.

2. Dust from the construction site impacting local residents.

The project has strict controls requiring dust suppression and management in the Environmental Management Plan however during high winds some dust emission will be inevitable on a project of this scale. The JV has committed to comply with the Environmental Project Requirements relating to dust management which is being monitored and reported on by the Independent Environmental Auditor. Also dust complaints from New Street residents adjacent to the Precinct 15 remediation worksite have recently been investigated by the EPA.

3. Trucks from the WGTP in residential streets.

Concerns have been raised about the use of local streets by the WGT contractor's trucks for accessing and parking in The Avenue and adjacent streets leading to the worksite and also in Kyle Road. The JV has followed up with the relevant contractors to ensure alternative parking and access where possible.

4. Access issue in Beevers Street during the recent underground power works

Works have now been completed in Beevers Street and the access arrangements with the alternative carparking in the Italian Social Club carpark and shuttle bus generally worked well. One complaint was received by Council in relation to builder's access to a property which was resolved promptly by the JV. Also resident support remains for emergency and pedestrian access to the east through the crown land and this will continue to be advocated for by Council.

5. Design and alignment of the new section of the Kororoit Creek Trail

Friends of Lower Kororoit Creek have raised concerns about the proposed alignment of a section of the Trail and location of a truck turning area immediately north of the WGT bridge widening works over Kororoit Creek and have suggested an alternative design to JV and WGTA. Council officers support the suggested change which is currently being considered by the JV.

Construction Compounds

Consistent with the Project Tender Design a number of construction compounds have been established along the Project corridor for the term of the Project. Specifically within Hobsons Bay nine locations are proposed at:

- Grieve Parade, Altona North (Council land) - established
- Geelong Road, Altona North (VicRoads land) - established
- Lynch Road Reserve, Brooklyn (Council land) - established
- Millers Road, Brooklyn east side adjacent to Freeway on ramp (VicRoads land) - established
- south of Freeway west of New Street, Altona North, (Project land) - to be established
- The Avenue Reserve, South Kingsville (Council land subject to planning approval) – to be established
- Melbourne Road, Spotswood (VicRoads land) - established
- Hall Street, Spotswood. (Project land) – to be established
- Stony Creek Reserve, Spotswood (Council land) – to be established

Land Acquisition

WGTA has advised Council that it intends to permanently acquire small sections of Council land:

- adjacent to Hope Street, Spotswood (for 220KV power line easement) – valuation review completed and offer accepted

- Primula Avenue, Brooklyn (small area of 25 sqm for noise wall establishment)
- Lynch Road Reserve (for power poles and service requirements)
- WJ Crofts Reserve, Altona North (minimal area on the north boundary for the purposes of noise wall establishment) – currently under valuation review

Council Advocacy

Throughout the design and now construction stages, officers have where possible negotiated outcomes and improvements consistent with the adopted Council position to optimise beneficial community outcomes. An example is the JV now agreeing, subject to the WGTA approval, to construct the 220m section of the Kororoit Creek Trail (between the recently completed Stage 2 section constructed by Council and the start of the Stage 1 Project section at Grieve Parade).

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Proposed design change for acrylic panel noise walls

The JV design architect has submitted for Council comment proposed changes to the acrylic noise walls located at key road overpasses including Millers Road, Southern Portal bridge, Williamstown Road and Hyde Street, see various images in Figure 3 below.

The key changes proposed include the simplification of the form of the sound wall that reflect a more horizontal and consistent profile. It is noted that the Tender Design, as promoted through the EES, sought to achieve a more curvilinear shape that is similar to the main concrete sound wall design which references 'rolling hills and sea waves' as design inspiration.

It is also proposed that additional colour variations and panels are incorporated in the concrete and acrylic noise wall designs than currently included in the Tender Design to create more vibrancy. The acrylic walls represent approximately 15 per cent of the total wall length for the West Gate Freeway section. The required project noise mitigation levels will still be achieved with this design change and the state architect has provided support to the design change. The JV architects have referred to other local examples of similar acrylic wall designs (in particular East Link) that incorporated a straight edge, horizontal and consistent wall profile.

Council officers believe that the design response included in the Tender Design (curvilinear design) is a better outcome in terms of visual presentation and will be advising the JV accordingly.



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

NOISE WALL SHADOW ANALYSIS [WILLIAMSTOWN ROAD BRIDGE]





TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

23.10.18

ACRYLIC NOISE WALL (MILLERS ROAD BRIDGE)



TENDER DESIGN - NOISE WALL DESIGN ACRYLIC COLOUR



DESIGN DEVELOPMENT - NOISE WALL DESIGN ACRYLIC COLOUR

8

ACRYLIC NOISE WALL (SOUTHERN PORTAL BRIDGE)



8

Figure 3

Sports and Open Space Enhancement Package

This Package was endorsed at the 13 February 2018 Ordinary Council Meeting and is supported by the state government through a \$5M contribution and \$2.86M Council contribution. The status of the Enhancement Package is as follows:

Item	Status
Duane Reserve, Brooklyn Improvements	Consultant landscape architect has been appointed (Playce). Community information session held on 3 March at Brooklyn Reserve (10am -12 noon) and at the BCRG meeting on 6 March (5 -7pm). Target completion date of works December 2019.
Brooklyn Reserve Improvements	
Rowan Avenue Reserve, Brooklyn Improvements	
WLJ Crofts Reserve, Altona North Master Plan and Works	Consultant architect appointed (Clarke Hopkins Clarke). Consultation with tenant clubs commenced. Target completion date of works December 2020.
Donald McLean Reserve, Spotswood Master Plan Review and Works	Consultant architect appointed (Clarke Hopkins Clarke). Target completion date of works June 2020.

Architectural services have been procured to undertake the design development for Improvement Plans for both Crofts and Donald McLean Reserves. These Plans will include all infrastructure elements within these Reserves and provide detailed designs for the respective pavilions. Meetings of the tenant clubs for both reserves have occurred to discuss this project and will meet with the architects in March/April to discuss concept plans. WGTA will also be engaged in this planning process to ensure impacts as a result of the West Gate Tunnel Project are factored into the designs and consideration given to construction timelines.

Hobsons Bay Transport Planning Study

Council has commenced, with Transport for Victoria (TfV) the development of an Integrated Transport Plan for Hobsons Bay to be funded by state government. A technical scope for the development of this Plan, a Communications and Engagement Plan and the governance details have now been finalised by the Project Steering Committee.

The plan will be informed by all the available data and modelling as well as by the local community feedback. It will take into account the expected continued growth in the areas population coupled with known impacts and benefits of the major infrastructure projects either under construction or planned to start soon. All modes of transport will be included specifically road, rail, bus, transport, bicycle and pedestrian and will bring together existing studies, the Council's adopted Integrated Transport Study, Local Area Traffic Management Plans, growth data and various transport modelling, to better understand the current and future state of the transport network in Hobsons Bay.

Transport Corridor Study (Williamstown Road and Millers Road)

The Transport Corridor Study is led by VicRoads to identify and address key transport issues and impacts in the Williamstown Road and Millers Road corridors resulting from the West Gate Tunnel project, particularly the proposed increase in truck traffic.

A Working Group has been established and has met twice. Membership includes Hobsons Bay City Council, Maribyrnong City Council, Don't Destroy Millers Road, Brooklyn Residents Action Group, Friends of Lower Kororoit Creek, Maribyrnong Truck Action Group, Save Williamstown, Williamstown Crossing Group, Victorian Transport Association, Bicycle Network Victoria and Hobsons Bay Bicycle Users Group.

The last meeting to consider possible solutions was held on 27 February 2019. A key focus of Brooklyn community representatives for the Study consideration is the implementation of the Brooklyn Evolution Strategy which includes a recommendation to extend Grieve Parade north to Market Road as an alternative truck route to Millers Road and Geelong Road. This is also supported through Council's advocacy on the WGT project.

Further information can be found at:

<https://www.vicroads.vic.gov.au/newsmedia/2018/changing-traffic-movement-through-melbournes-growing-innerwest>

Community Liaison Group

The last CLG meeting was held on 21 February 2019 with the agenda including an update on construction activities and the landscape, open space and urban design aspects of the total project. A workshop with combined CLG North and West groups on landscaping design for the project was held on 18 February 2019.

Further information on the CLG can be found at:

<http://westgatetunnelproject.vic.gov.au/clg/>

Traffic Management Liaison Group (TMLG)

The TMLG continues to convene monthly to discuss various traffic management aspects of the project. Traffic monitoring across the network continues and no major issues were identified. The last meeting was held on 6 March 2019. Upcoming traffic impacts are included in Figure 2 and link provided above (Current and Short Term Traffic Impacts).

Community Involvement and Participation Plan

A Community Involvement and Participation Plan (CIPP) is being developed by WGTA which includes a state funded grants and partnership program to fund community led social legacy outcomes and initiatives, e.g. capital projects, community programs and events. The governance structure, available funding and proposed implementation plan is being finalised. The CIPP, expected to be announced in coming weeks, is proposed to operate over the life of the Project.

WGTA has pledged funding to support the Council resource requirements to administer the CIPP. A funding agreement will be established to define these arrangements.

Inner West Air Quality Community Reference Group

This Group provides community members the opportunity to provide community insight and input to future improvements for air quality in the inner west.

The first meeting of the Inner West AQCRG was held on 10 December 2018 which included finalising the Terms of Reference and discussing the key issues of concern to members to be considered by the Group over the next 12 months. The second meeting held on 25th February included a presentation on the current state of air quality in the inner west and the current environmental policies and controls relating to air quality. The following link contains further information and the names of the Group members:

<https://www.environment.vic.gov.au/sustainability/inner-west-air-quality-reference-group>

Air quality monitoring for the project has been established at six locations to develop a baseline of data from current local conditions. This baseline will be used to measure any changes once the project tunnel opens in 2022. Monitoring will continue for up to 5 years following opening. The latest ambient air quality monitoring program results for November 2018 were less than the respective objectives for all parameters measured except for on one day at station 6 (Millers Road) when the PM10 air quality objective was exceeded. Refer to the following link:

http://westgatetunnelproject.vic.gov.au/_data/assets/pdf_file/0007/349423/West-Gate-Tunnel-Project-Ambient-Air-Quality-Monitoring-Report-November-2018.pdf

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Choose Priority

Priority 2: Community wellbeing and inter-connection

Priority 3: Growth through innovation, access to local jobs, technology and education

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Council receives regular reports on the Project and these are available via Council's website.

Policy and Previous Council Reports

On 26 August 2016 Council adopted the updated Hobsons Bay Position and Recommendations for the Western Distributor Project. The adopted position included Hobsons Bay Project Requirements, Principles, Objectives and Performance Measures for the Western Distributor Project.

The Principles are:

1. An efficient, integrated and sustainable transport network outcome
2. Positive liveability, amenity and community wellbeing outcomes
3. An environmentally responsible project
4. A genuine commitment to consult with the community
5. A value for money outcome
6. Planning for future growth

Several Council policies and strategies were considered in the establishment of the adopted position on the Project and have been considered to inform the design and Environment Effects Statement. Council has received numerous reports regarding officer assessments of the Project design development, community engagement and advocacy activities undertaken in response to the Project.

Legal/Statutory Obligations/Risk

Legal and statutory obligations and risks have been identified throughout Council's review and input to the Project. These obligations and opportunities will continue to be monitored and assessed.

A report and formal submission on the preferred design and EES was adopted by Council at the Ordinary Meeting of Council on 27 June 2017. This report considered legal, risk and statutory obligations for the Project. A statutory process for the acquisition of Council land has commenced.

Council approval is not required for works within the Project Area as defined under the *Major Transport Projects Facilitation Act 2009*. Under the Planning Scheme Amendment, the construction and operation of the project must be generally in accordance with the plans and in accordance with the Environmental Performance Requirements (EPRs). The Project Co (Transurban) must work within the Project Scope and Requirements and also the Construction Licence entered into with the State Government. For works on Council land outside the Project Area, the contractors CPBJH Joint Venture must negotiate directly with Council to gain approval for its use and comply with conditions that Council may impose.

The Independent Reviewer and Environmental Auditor (IREA) has publically released audit findings from the first six months of construction of the Westgate Tunnel Project (March to August 2018). The IREA has been jointly appointed by West Gate Tunnel Authority and Transurban to provide independent oversight of design engineering, construction, program and environmental performance of the Project. The IREA is required to provide a six monthly "audit report" to the Minister for Planning which must be made available to the public.

The Audit found that the Project is progressing well and there are no significant or material risks to the Environment, meeting obligations under the Environmental Management Strategy. There were several minor observations made around documentation of processes and specifying reporting requirements with the D&C Subcontractor. In the first six-month period 102 of the 117 EPRs were either audited or checked by the IREA. Of the remaining 15 EPRs, five EPRs relate to operational requirements and a further ten EPRs are not relevant to the current design or construction process and have been scheduled for future audits. A copy of the full audit report can be obtained at the following link and further audit updates will be provided when available.

http://westgatetunnelproject.vic.gov.au/data/assets/pdf_file/0004/347026/WGTP-IREA-audit-report-March-August-2018.pdf

Financial and Resource Implications

Significant officer time has been committed in responding to the Project requests for advice, information and comment. Design packages are still being reviewed and frequent requests are being received now that construction is underway.

A Memorandum of Understanding has been established between Council and the West Gate Tunnel Authority to reflect the organisational roles and responsibilities and to support the ongoing resources from the State Government to support Officers in project delivery for the term of the Project.

Environmental/Social/Economic Impacts

The environmental, social and economic impacts of the project to the Hobsons Bay community have been described in detail through the EES and will be monitored and mitigated through the implementation of the Environmental Performance Requirements (EPRs) for the Project. Local procurement, jobs and business development will be a key objective for the further planning and delivery of the works.

Consultation and Communication

The West Gate Tunnel Project includes a detailed consultation and communication process. A Project EPR requires the development of a Communications and Community Engagement Plan which will link closely with the proposed EPR's requiring a Traffic Monitoring and Management Plan, Business Involvement Plan and Community Involvement and Participation Plan.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.6 Contract 2018.72 Bayside College Paisley Campus Sports Pavilion

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award the construction contract No. 2018.72 Bayside College Paisley Campus Sports Pavilion – Design and Construction works to the preferred tenderer.

Recommendation

That Council award Contract No. 2018.72 for the Bayside College Paisley Campus Sports Pavilion – Design and Construction to be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 incl. GST).

Summary

That Contract No.2018.72 for the Bayside Secondary College Paisley Campus – Sports Pavilion Design and Construction be awarded to Otway Securities Pty Ltd (MKM Constructions) at a fixed lump sum price of \$1,100,649.00 inclusive of GST.

The two shortlisted tenderers, KL Modular Systems and MKM Constructions were evaluated and interviewed. Following the initial tender evaluation, both tenderers were reinterviewed to further clarify their proposed design and materials. At the conclusion of the evaluation process the panel members recommend awarding the contract to the highest weighted score being Otway Securities Pty Ltd (MKM Constructions) based on their price, proposed design, experience, methodology, past performance and capacity to complete the program of works by the required completion date.

Background

The Bayside Secondary College, Paisley Campus is located on Blenheim Road, Newport and comprises approximately 2.5 hectares of open space to the south of the College site. Through a Joint Use Agreement with the Department of Education, Council will undertake a project to redevelop this land into a multi-purpose sports facility which includes:

- natural grass playing fields
- sportsground floodlighting
- a sports pavilion and
- fencing

A new sports pavilion is to be constructed as part of the redevelopment onsite. The location of the new pavilion shall be located where the existing portables are on the northern side of the proposed new playing fields. It is the responsibility of Paisley College to remove the existing facilities from the site. The scope of this project is to engage a principal contractor to design and construct this new multi-purpose sports pavilion at the Bayside College, Paisley Campus located in Newport. A phased approach will be applied to the design development

elements of this project which will result in key hold points at preliminary, detailed and final design phases. This approach will also be formalised in the respective contract. These hold points will require approval to enable the contractor to proceed onto the next phase.

Separate to this contract a number of works will be undertaken to complete redevelopment of the existing College sportsgrounds and a car park to support these new community use sports facilities.

Discussion

A public tender process was conducted, from 3 November to 27 November 2018. Thirty-five companies downloaded the tender documents and at the close of tenders four tender submissions were received.

The Tender Evaluation Panel met 28 November 2018 to review and shortlist the tender submissions based on the pre-defined evaluation criteria. The decision was made to proceed to short-list two tenderers for interview who submitted tender prices within the project budget. During the first meeting of the tender evaluation panel, a list of questions was developed for each tenderer. These questions were sent to each tenderer prior to the interviews.

Tender interviews were held with MKM Constructions and KL Modular Systems (KLMS) on 4 December 2018. MKM and KLMS presented their drawings and cost breakdown; demonstrated the program and construction methodology; explained about the stakeholder engagement.

A clarification was sent to both tenderers requesting confirmation that their lump sum price includes the Environmental Sustainable Design (ESD) requirements including the installation of solar panels and to submit a draft program with the commencement of 19 February 2019.

MKM provided a revised price for storage shed, operable walls and an ESD consultant. KLMS was hesitant to provide a price without engaging an ESD consultant's advice. Both companies provided a draft project program that complies with Council's committed project timeline.

Both MKM Constructions and KLMS confirmed their availability to start works at the end of February 2019 with completion to occur by end of September 2019.

Further information was sought from both tenders specifically with regard to the design, materials to be used and the integration with the site noting Council's objective to achieve an architecturally designed pavilion which integrates within the site and the surrounding existing infrastructure. This confirmed that an additional \$115,000 would be required by KLMS to upgrade the façade to medium end design. Whereas MKM noted in the interview and confirmed that the original proposed façade is a high end design with a mixture of different materials such as timber, colourbond and bricks. The design as proposed by MKM will result in a better asset outcome for the community and Council and a functional facility for community and College sport activities.

At the conclusion of the re-evaluation, the tender panel re-scored the short-listed submissions based on the pre-determined assessable criteria and revised price. The panel recommends awarding the contract to MKM Constructions based on the highest weighted score, price, project program, methodology, experience, capacity and past performance. It is also noted that MKM will meet the DDA compliance, Child Safe Standards and ESD requirements.

Preliminary reference checks were carried out and were supportive of MKM's experience, design and project methodology.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 2: Community wellbeing and inter-connection

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

This project is supported by the Hobsons Bay Sports Facility Needs and the awarding of contract 2018.72 through a public tender process complies with Councils Procurement Policy.

Legal/Statutory Obligations/Risk

This project will ensure compliant public facilities specifically providing female friendly amenities and change rooms, accessible amenities and the kitchen will include a servery, meeting all public health requirements.

The awarding of Contract 2018.72 through a public tender process complies with section 186 of the *Local Government Act* 1989, which stipulates that a Council must publically advertise and invite tenders for services and works over the value of \$150,000/\$200,000 (GST inclusive) as fixed by an Order in Council.

Financial and Resource Implications

The 2018-19 Capital Works midyear budget review has an allocation of \$850,000 plus the 2019-20 Capital Works forecast of \$400,000.

The hold points within the design phases will enable further opportunities for considerations of value management and quality assurance. Financial and other resource efficiencies are expected to be achieved through this approach.

Environmental/Social/Economic Impacts

The design and construction of Bayside College Paisley Campus Sports Pavilion will provide a multi-purpose facility accessible to the Hobsons Bay and Bayside Secondary College communities. Through external funding secured this pavilion will also include female friendly facilities. This pavilion will be a 6 star sustainable designed building, measured against the Green Building Council Australia (GBCA) Green Star rating tool and will contribute to Council's Environmental Sustainability objectives.

Consultation and Communication

The tender was publicly advertised within The Age on 3 November 2018 and it was closed on the 27 November 2018.

The tender evaluation report for contract 2018.72 was presented to Council's Tender Board on 11 of January 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to Otway Securities Pty Ltd (MKM Constructions) subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

8.4.7 Contract 2019.10 Seaholme Foreshore Upgrade including PA Burns Reserve

Directorate: Infrastructure and City Services

Councillor Portfolio: Active and Inclusive Communities - Cr Michael Grech and Cr Peter Hemphill

Appendices: Nil

Purpose

To award Contract 2019.10 for the upgrade works to the Seaholme Foreshore including PA Burns Reserve.

Recommendation

That Council award Contract No. 2019.10 for upgrade works to the Seaholme Foreshore including PA Burns Reserve to JMAC Constructions Pty Ltd at a fixed lump sum price of \$1,373,357.12 (incl. GST).

Summary

A public tender process was conducted from 12 January 2019 to 6 February 2019. Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender. A report was presented to the Hobsons Bay Tender Board on 18 February 2019 recommending to award the tender to JMAC Constructions Pty Ltd for these works.

Contractors were contacted to determine the reasons for not submitting a tender response and responses indicate that a competitive market and a surplus of construction projects was the cause.

Background

The PA Burns Reserve precinct supports a diverse range of users. The volume of users particularly during the warmer months and the mix of activities has resulted in conflicting behaviours that has placed many users at risk of injury and or verbal abuse. PA Burns Reserve Upgrade aims to create a recreation precinct that is safe, functional, and provides sustainably accessible for the community including, dogs and their owners, cyclists and pedestrians, sports reserve users, horses and their owners

The key elements of the works include realignment of a 350 metre long section of the shared trail, relocation of parking for dog beach users, fencing of the cricket oval and grade separation of the shared trail and the main access way for the dog beach. A detailed breakdown is as follows;

- fence PA Burns dog off-leash park with walking tracks, dog wash down area and segregated dog off leash track under the shared trail onto the foreshore
- realign and widen the shared trail with bridge span over the dog off leash beach track
- segregate maintenance vehicle access track and resting platform
- fence cricket oval
- construct a pedestrian beach access ramp and viewing platform
- provide dog on leash access track
- fence dune revegetation zone

Discussion

A public tender process was conducted from 12 January 2019 to 6 February 2019.

Thirty six companies downloaded the tender documents and one tender submission was received at the close of tender.

The Tender Evaluation Panel reviewed the tender submission and agreed to interview the one tenderer.

The tender interview was held with JMAC Construction Pty Ltd (JMAC) on 12 February 2019. At the interview, JMAC confirmed their availability to start works on site mid-April 2019. Discussions were had regarding the selected materials and if there were any opportunities for price reductions, and the gravel and timber types were reselected and JMAC submitted a revised price.

The appointed contractor would also be responsible for procurement and installation of the bridge structure. The bridge price has been incorporated into the tender price to arrive at the contract value. As part of the price resubmission process, JMAC also revised the bridge project management fee component.

The tender panel assessed the tenderer submission based on the mandatory and assessable criteria. The panel recommends awarding the project to JMAC Construction Pty Ltd based on price, demonstrated experience, capacity and resources to undertake the works and project methodology.

Referees sought have also confirmed their abilities.

Strategic Alignment

This report specifically addresses the following priorities of the Hobsons Bay 2030 Community Vision:

Priority 1: Visionary, vibrant, accountable urban planning

This report specifically addresses the following goals and objectives of the Council Plan 2017-21:

Goal 1: An Inclusive, Resilient and Healthy Community

- 1.2 Deliver, support and facilitate projects and programs that encourage equity and diversity, so everyone can reach their full potential

Policy and Previous Council Reports

The awarding of contract 2018.86 through a public tender process complies with Council's Procurement Policy and is consistent with the Hobsons Bay Open Space Strategy.

Legal/Statutory Obligations/Risk

The awarding of contract 2018.86 through a public tender process complies with section 186 of the Local Government Act 1989, which stipulates that a Council must publically advertise and invite tenders for services over the value of \$150,000 as fixed by an Order in Council.

Financial and Resource Implications

The project is included in the 2018-19 Capital Works Program.

The total project budget over two (2) financial years is \$1,464,000 excluding GST. There is \$664,000 (ex GST) in the 2018-19 Capital Works Program, and an allocation of \$800,000 (ex GST) in the 2019-20 Draft Capital Works Program to complete construction.

A pre-tender estimate was sought from design consultant AECOM, which provided as \$1,150,000.

Given market conditions, the Tender evaluation panel believed this price to be consistent with that of market value.

Environmental/Social/Economic Impacts

A site specific investigation report has been undertaken as well as a soil contamination assessment.

Site management requirements have been identified and incorporated into the contractor's obligations under this contract.

Upon the completion of the contract works, the maintenance and establishment of the new reserve will be undertaken by Council's Parks team for the first 12 months.

The construction works will be covered by a 12 months Defects Liability Period within the contract.

Consultation and Communication

The tender was publicly advertised within The Age on 12 January 2019.

The tender evaluation report for contract 2018.86 was presented to Council's Tender Board on 18 February 2019. The Tender Board agreed with the tender evaluation panel's recommendation to award the contract to JMAC Constructions Pty Ltd subject to Council approval.

Officer Declaration of Conflict of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council, to disclose any direct or indirect interest in a matter to which the advice relates.

Council officers involved in the preparation of this report have no conflict of interest in this matter.

9 Delegates Report

Directorate: Corporate Services

Purpose

To consider reports by Councillors who have been appointed as delegates to Council and community committees.

Recommendation

That Council receive and note the recent Delegates Report.

Delegates Report - Metropolitan Transport Forum Councillor Delegate: Cr Jonathon Marsden

Report

Date of Meeting: 6 February 2019

The CEO of Public Transport Victoria, presented development plans for public transport over the next few years, following the recent Victorian Election. Background on the current public transport system highlighted high levels of population growth, especially in Melbourne's west, north and south-east, leading to patronage at levels not seen since the 1950s. Over the past five years the cumulative annual growth rate in patronage includes: trams with 2.59 per cent, trains with 1.33 per cent and buses stable at 0.53 per cent. Most growth in public transport use has resulted from population growth rather than mode shift, although this is a factor.

The current train projects underway were highlighted including level crossing removals, the Airport Rail Link, the Metro Tunnel and High Capacity Metro Trains. It was confirmed that planning for Melbourne Metro 2 is underway however its future is dependent on the State Government's acceptance of the business case. It was also noted that there is significant underlying infrastructure work underway such as track, sleepers and signalling, with the aim of a turn up and go train service.

Whilst buses are considered an important focus going forward, funding remains limited. It was highlighted that now over 60 per cent of Melbourne's bus routes operate with a long span of hours known as a 'safety net' meaning they operate between 6am to 9pm weekdays, 8am to 9pm Saturdays and 9am to 9pm Sundays. This is an increase from less than 20 per cent in 2007. Previous bus reviews in Brimbank, Wyndham, Geelong and Plenty Valley were considered successful case studies with Wyndham's achieving a 33 per cent increase in patronage within one year.

Tram network development will focus on increasing accessibility with the Route 96 tram to be the first fully accessible route, with accessible tram stops, tram priority over private vehicles and improved running efficiency.

Delegates Report - Active and Inclusive Communities Portfolio Advisory Committee
Councillor Delegate: Cr Michael Grech and Cr Peter Hemphill

Report

Date of Meeting: 21 February 2019

The Active and Inclusive Communities Portfolio Advisory Committee (AICPAC) met on Thursday 21 February 2019. This was the first meeting of the AICPAC since their introductory session in December 2018. The meeting was chaired by Cr Peter Hemphill.

Council Officer, Rod Clark, presented the following to AICPAC:

- the proposed work plan for the two-year term of the committee developed from current Council work priorities and specific areas of interest raised by PAC members in the first meeting
- highlighted AICPAC's role within the Coastal Management Plan and participated in a consultation activity in which they were asked to identify known facts, their likes and suggested improvements for the coastal areas in Hobsons Bay and highlight them on a map
- review of the draft HD Graham Reserve Master Plan that was approved for public exhibition at the February Ordinary Council Meeting
- draft Aquatic Strategy that will be presented to Councillors in the coming weeks in the lead up to the March Ordinary Council Meeting. If approved, the draft Aquatic Strategy will be placed on public exhibition in April 2019
- Council's partnership with Women's Health West and six other inner west councils to develop a regional Action Plan to address priority issues that affect women and girls' involvement in sport and physical activity. A copy of the draft action plan, along with the research conducted, will be available for public review and consultation in April/May 2019

Delegates Report - Integrated Transport Portfolio Advisory Committee Councillor Delegate: Cr Jonathon Marsden and Cr Sandra Wilson

Report

Date of Meeting: 20 February 2019

Council's Traffic Engineer presented the Local Area Traffic Management processes, with a focus on foreshore traffic management. The presentation detailed the Altona Esplanade seasonal closure as well as feedback and results to date. Four themes emerged from the discussion:

- traffic impacts
- management of different cyclist user groups through the closure
- parking changes
- zebra crossings and speed cushions

The group were asked to provide feedback, which supported many aspects of the seasonal closure which included:

- ideas and feedback on how better to manage cyclists through the closure
- understanding the impact if there is any loss of parking on the precinct
- how the pedestrian crossings could have been better supported

There are also some planned changes to the Esplanade, Williamstown which aims to replace bollards to manage traffic with a series of raised 'wombat' crossings and pedestrian refuge islands. This project was supported by the group to assist in the development of a safer precinct.

A short workshop was held to identify other areas of the municipality that could be a priority for local area traffic management interventions. Blackshaws Road, access to train stations and access to the Bay Trail were identified.

A presentation was provided on the community consultation currently underway for the Climate Change Adaptation Plan Refresh. Feedback for the Plan Refresh highlighted the cost of living impacts of climate change adaption and the importance of education and placing a higher value on maintaining existing trees and vegetation. Attendees were encouraged to provide feedback through the pop-up events underway across the municipality and online via the Participate page.

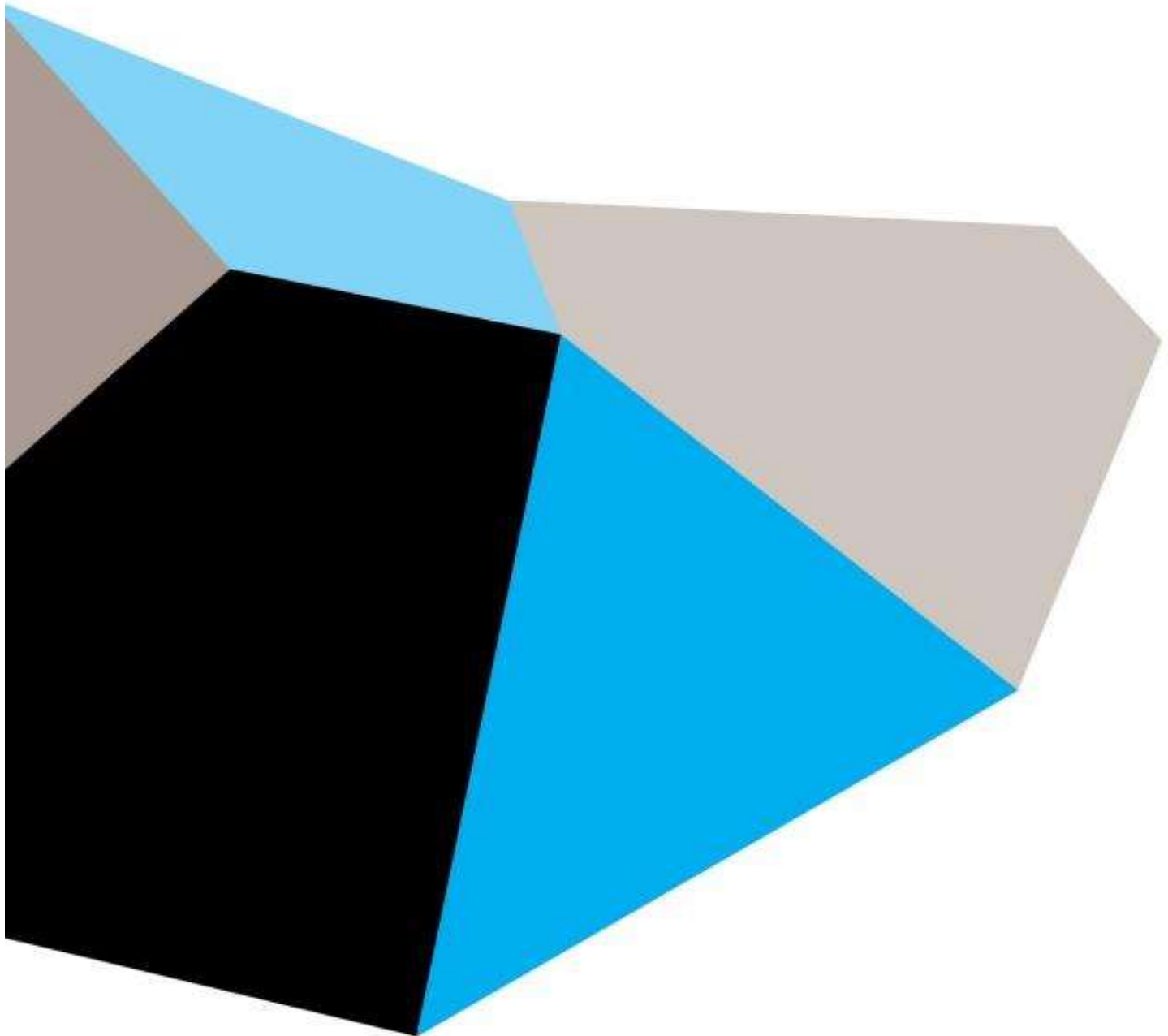
10 Supplementary Public Question Time

Supplementary public question time provides an opportunity for the public to ask questions directly related to items on the agenda that have arisen during the evening's proceedings.

Where it is not possible to provide a response during the meeting, a written response to the question will be provided promptly.

Written public questions received during the Council meeting that are not related to items on the agenda will be taken on notice and responded to in writing by the appropriate Council officer, or referred to the next Ordinary Council meeting for a public response if so requested by the questioner.

11 Urgent and Other Business



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